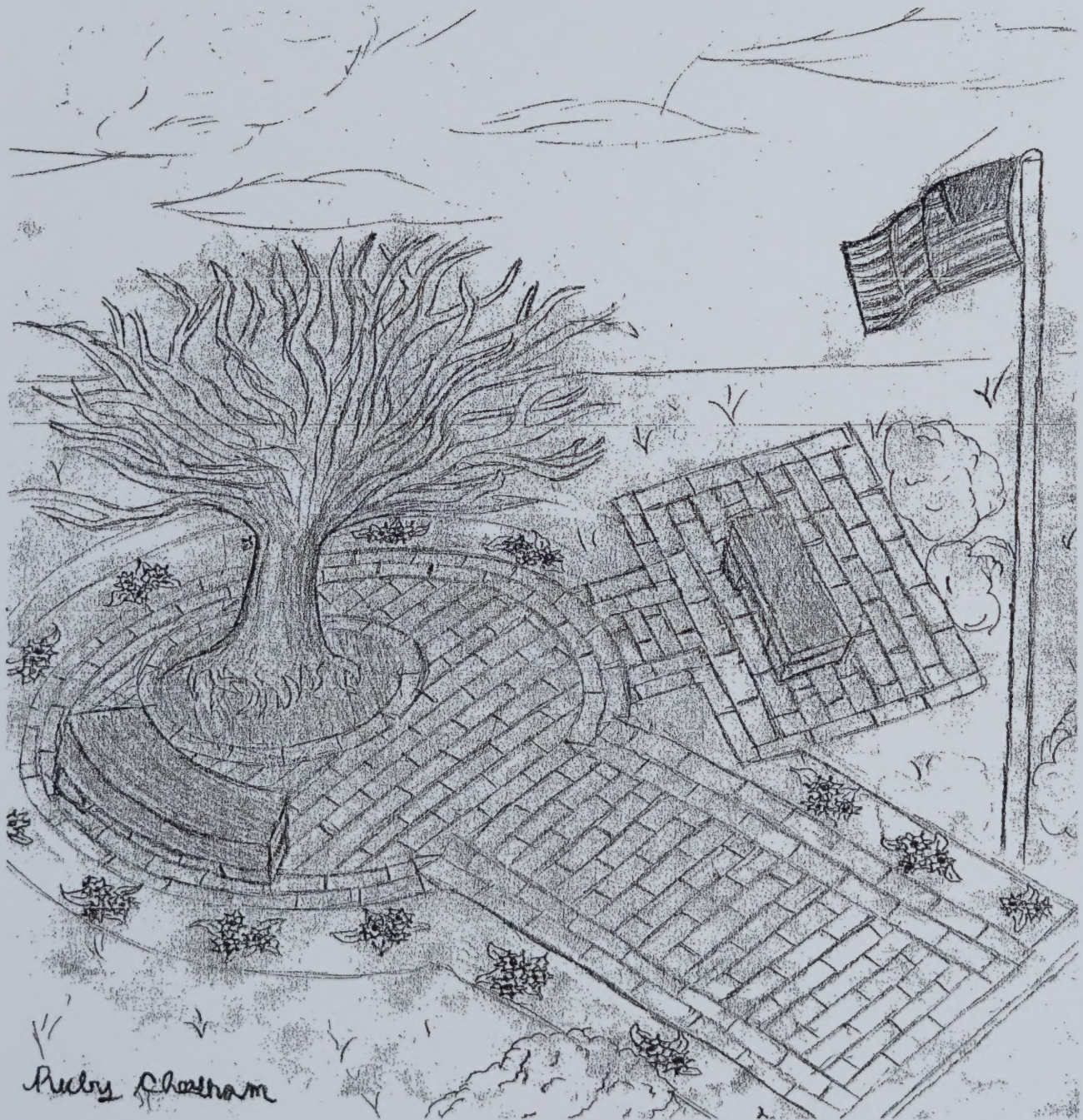


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2012  
c.2

# Town of Auburn



## 2012 Annual Report



### **Cover**

Artwork done by Ruby Cheethan, a 7<sup>th</sup> grade student at Auburn Village School. Ruby was the winner of the Art contest for the Town Report Cover. Judges for the contest, Police Chief, Edward Picard; Town Clerk, Joanne Linxweiller; Librarian, Ricky Sirois.

252.07426  
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2012  
c.2

# **2012 ANNUAL TOWN REPORT**

N. H. STATE LIBRARY

*and*

MAR 12 2013

CONCORD, NH

## **2013 TOWN WARRANT & BUDGET**

Population	4,953
Registered Voters	3,746
2012 Net Property Valuation	\$611,875,635
2012 Tax Rate	\$19.38

**AUBURN, NEW HAMPSHIRE**

[www.auburnnh.us](http://www.auburnnh.us)

# NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.*



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## **TOWN OFFICERS**

### **SELECTMEN**

Russell Sullivan – 2015  
Paul Raiche – 2014  
James F. Headd – 2013

### **TOWN ADMINISTRATOR**

William G. Herman, CPM

### **MODERATOR**

James R. Tillery - 2014

### **TOWN CLERK**

Joanne T. Linxweiler - 2014

### **DEPUTY TOWN CLERK**

Kathleen A. Sylvia - 2014

### **TAX COLLECTOR**

Kathleen A. Sylvia - 2014

### **DEPUTY TAX COLLECTOR**

Susan Jenkins - 2014

### **TREASURER**

Bette Dollard - 2015

### **DEPUTY TREASURER**

Linda Dross - 2015

### **HIGHWAY AGENT**

Michael Dross – 2015

### **LIBRARY TRUSTEES**

Nancy J. Mayland – 2015  
Jean Worster - 2014  
Feria "Fay" Hanscomb – 2013  
Sharon I. Bluhm, Alt – 2014  
Lorraine P. Senechal, Alt – 2013

### **CEMETERY TRUSTEES**

David Jenkins – 2014  
R John Roy - 2013

### **TRUST FUND TRUSTEES**

Dorothy Carpenter – 2015  
Barbara Carpenter - 2014  
Patricia Allard – 2013

### **SUPERVISORS OF THE CHECKLIST**

Susan Jenkins - 2014  
Margo Cox – 2018  
Barbara Coapland – 2014

### **BUDGET COMMITTEE**

Peter Miles, Chairman – 2013  
Donald Delande, Vice Chairman– 2014  
Bertrand Ouellette - 2014  
Albert Samson – 2013  
Mary Beth Lufkin – 2015  
David R Wesche - 2015  
Kathleen Porter, School Board Representative  
James F Headd, Selectmen's Representative

### **POLICE COMMISSION**

Dennis McCarthy – 2015  
David Dione - 2014  
Kenneth Robinson, Sr. – 2013

### **POLICE DEPARTMENT**

#### **Full-Time**

Chief Edward G. Picard  
Capt. Gary Bartis  
Lt. Ray Pelton  
Sgt. Charles Chabot  
Sgt. David Garofano  
Officer Christopher Beaulé  
Officer Calvin Kapos

#### **Part-Time**

Sgt. Daniel Goonan  
Master Patrolman David Fletcher  
Off. William Barry      Off. Jeffrey Mullaney  
Off. Keith Bike          Off. Scott Rogers  
Off. Pamela Donley      Off. Gregory Santuccio  
Off. Peter Lennon        Off. Willie Scurry  
Off. Anita Lombardo

**Animal Control Officer-** Jarlene Cornett



## **FIRE DEPARTMENT**

Chief Bruce Phillips  
Deputy Robert Seling  
Captain James Saulnier  
Firefighter Patrick Glennon

## **VOLUNTEER FIRE CHIEF/FOREST FIRE WARDEN**

Bruce Phillips

## **DEPUTY FIRE WARDENS**

Eric Battistelli    Rich Meyers  
Robert Degroot    Robert Seling  
Todd Dignard    Chris Szatynski  
Fred Larson    David Walters  
Kevin McArthur

## **OFFICE OF EMERGENCY MANAGEMENT/ LOCAL EMERGENCY PLANNING**

Bruce Phillips, Director

## **PLANNING BOARD**

Charles Worster, Chairman -2013  
Ronald Poltak, Vice Chairman – 2015  
Karen Woods - 2015  
Paula Marzloff - 2014  
Alan Cote – 2013  
Patrick J Glennon - 2013  
Stephen Blaha, Alt - 2013  
Keith Babb, Alt- 2012  
William Robertson, Alt - 2012  
Russell Sullivan, Selectmen's Representative

## **SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION REPRESENTATIVES**

Charles Worster  
William Herman  
Ronald Poltak, Alt.

## **ZONING BOARD OF ADJUSTMENT**

Mark Wright, Chairman - 2013  
James Lagana , Vice Chairman – 2015  
Michael Dipietro – 2014  
Elizabeth Robidoux – 2014  
Margaret Neveu – 2013  
Robert G Beaurivage, Alt - 2014  
Kevin Stuart, Alt – 2014  
Jeffrey Benson, Alt - 2013

## **ZONING OFFICER/BUILDING INSPECTOR**

Carrie Rouleau-Cote

## **HIGHWAY SAFETY COMMITTEE**

Michael DiPietro, Chairman – 2013  
Daniel Carpenter – 2013  
Eva Komaridis - 2013  
Michael Dross, Road Agent  
Lt. Ray Pelton, Police Representative  
Paul Raiche, Selectmen's Representative

## **PARKS & RECREATION COMMISSION**

Timothy Therrien, Chairman – 2015  
Kim Lufkin, Vice Chair - 2015  
Alex Eisman – 2013  
Lisa Canavan – 2012  
Margie McEvoy, Alt. - 2015  
Patrick Kelly, Alt – 2014  
David Nye, Alt - 2013  
James F. Headd, Selectmen's Representative

## **CONSERVATION COMMISSION**

Anne Gagnon, Chairperson – 2013  
Charles H. Joy, Vice Chair - 2013  
Jeffrey Porter – 2014  
Edward Fehrenbach - 2014  
Alan Villeneuve – 2013  
Stephanie Hanson, Alt. – 2014

## **HEALTH OFFICER**

Carrie Rouleau-Cote  
James Saulnier- Deputy

## **WELFARE OFFICER**

Herbert Tardiff

## **BOSTON POST CANE HONOREE**

Arthur Joubert - 2012



## TOWN WARRANT STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Auburn, in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified that the **First Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Saturday, February 2, 2013, at 10:00 a.m.**, for the explanation, discussion and debate of each Warrant Article, and to transact all business other than voting by official ballot. Warrant articles may be amended at this session per RSA 40:13, IV, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
- (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended.

You are hereby notified that the **Second Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Tuesday, March 12, 2013**, beginning at **7:00 a.m.** and ending at **7:00 p.m.** to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot and to vote on all Warrant Articles as accepted or amended by the First Session.

**First:** To bring your ballots for:

- Selectman for three years
- Library Trustee for three years
- Cemetery Trustee for two years
- Cemetery Trustee for three years
- Trustee of the Trust Funds for three years
- Police Commission for three years
- Planning Board for three years

**Second:** To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Auburn Board of Selectmen and the Auburn Police Commission and the Auburn Police Union, Local 216 which calls for an estimated increase of \$33,313 in salaries and benefits at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Thirty-three thousand-three hundred and thirteen dollars (**\$33,313**), such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

**Third:** To see if the Town will vote to raise and appropriate the sum of Thirty-four thousand –six-hundred and seventy-five dollars (**\$34,675**) to implement a comprehensive mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

**Fourth:** To see if the Town will vote to raise and appropriate the sum of Fifty-thousand dollars (**\$50,000**) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2012 with no amount to be raised by taxation. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)



**Fifth:** To see if the Town will vote to raise and appropriate the sum of seventy-two thousand, six hundred ninety-six dollars (**\$72,696**) as first year payment towards a seven-year municipal lease/purchase agreement for a new replacement Quint pumper truck for the Auburn Fire Department. This sum to come from the unreserved fund balance (surplus) as of December 31, 2012 with no amount to be raised by taxation. . (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

**Sixth:** To see if the Town will vote to raise and appropriate the sum of Five hundred dollars (**\$500**) for Child and Family Services of NH to support low cost or free mental health and family support services to residents of Auburn, and to authorize this cost to be placed in the Town's operating budget as an annual expense in future years. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

**Seventh:** To see if the Town will vote to raise and appropriate the sum of One Thousand dollars (**\$1,000**) for Home Health & Hospice Care to support free and subsidized services to residents of Auburn, and to authorize this cost to be placed in the Town's operating budget as an annual expense in future years. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

**Eighth:** Shall the Town rescind its action of March 12, 1996 entrusting the government of the Town Police Department to a Police Commission, in accordance with NH RSA 105-C:7? (**By petition submitted and signed by at least twenty-five certified petitioners**).

**Ninth:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,942,241? Should this article be defeated, the default budget shall be \$4,812,649, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.

**Tenth:** To transact any other business that may legally come before the Town Meeting.

Given under our hands and seals this 14th day of January 2013.

The Selectmen of the Town of Auburn

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Russell C. Sullivan, Chairman

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James F. Headd, Selectman

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Paul M. Raiche, Selectman



**TOWN OF AUBURN  
DELIBERATIVE SESSION  
FEBRUARY 1, 2013**

The annual Deliberative Session for the Town of Auburn, New Hampshire, was called to order by the Moderator, James Tillery, at 10:00am. There were eighty one (81) registered voters in attendance. The meeting began with the Pledge of Allegiance. The Moderator explained the rules for the meeting.

**Second:** To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Auburn Board of Selectmen and the Auburn Police Commission and the Auburn Police Union, Local 216 which calls for an estimated increase of \$33,313 in salaries and benefits at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Thirty-three thousand-three hundred and thirteen dollars (**\$33,313**), such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

There was no discussion. Article Two will appear as written.

**Third:** To see if the Town will vote to raise and appropriate the sum of Thirty-four thousand –six-hundred and seventy-five dollars (\$34,675) to implement a comprehensive mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

Richard Vecchione questioned the need for this program and asked if we could simply contact residents and request they eliminate any standing water on their property. Selectman Paul Raiche responded the town had a number of catch basins and vernal pools so it would be impossible to eliminate all standing water. He stated it is important to eliminate the amount of mosquitoes in the town because of the threat of EEE and West Nile. He reported there had been three animal cases of EEE in the state last year and one incident was in the neighboring town of Derry. Stella Tremblay questioned the toxicity of the spray to the environment and humans. Mr. Raiche explained the process used is not a spray but rather a larvicide which prevents the mosquitoes from hatching. Chris Trickett asked what percentage of the town is actually treated. Mr. Raiche responded that there is no actual percentage, the company contracted travels the town and locates breeding areas to treat. He also stated that Water Works property is exempt from this treatment and that is approximately 25% of the town's property.

There being no further discussion. Article Three will appear as written.

**Fourth:** To see if the Town will vote to raise and appropriate the sum of Fifty-thousand dollars (\$50,000) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2012 with no amount to be raised by taxation. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

Richard Vecchione asked how much money was left from last year in this fund. Town Administrator, William Herman, answered there was \$36,000 left. Mr. Vecchione then questioned what exactly this fund being used for. Mr. Herman responded it was used for the maintenance of all town owned buildings such as the Library, Safety Complex, Town Hall etc.

There was no further discussion. Article Four will appear on the ballot, as written.



**Fifth:** To see if the Town will vote to raise and appropriate the sum of seventy-two thousand, six hundred ninety-six dollars (\$72,696) as first year payment towards a seven-year municipal lease/purchase agreement for a new replacement Quint pumper truck for the Auburn Fire Department. This sum to come from the unreserved fund balance (surplus) as of December 31, 2012 with no amount to be raised by taxation. . **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Robert Seling, Deputy Fire Chief, spoke to the article. He explained the numerous problems with the 2002 truck they had. At this point the truck is well past the point where refurbishing would be cost effective so they are in the process of replacing the vehicle. Discussion was held on the cost of the truck and the comparison of leasing as opposed to outright purchases of the engine. Steve Vanni explained that Chief Phillips has a regular schedule for replacing these vehicles (a system they have used for 30years). He further explained that to outright purchase a fire truck would significantly impact the tax rate and that is why there is a level consistent amount built into the budget so these trucks are replaced on a rotating schedule. Continuing in this way, there is less impact on the taxpayer.

There was not further discussion. Article Five will appear as written

**Sixth:** To see if the Town will vote to raise and appropriate the sum of Five hundred dollars (\$500) for Child and Family Services of NH to support low cost or free mental health and family support services to residents of Auburn, and to authorize this cost to be placed in the Town's operating budget as an annual expense in future years. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Discussion as to the need of this article was held. Selectman Paul Raiche explained each year the Town is approached by such charities mainly because they do not have funding and do not charge the people who search out their assistance.

There was no further discussion. Article Six will appear on the ballot as written.

**Seventh:** To see if the Town will vote to raise and appropriate the sum of One Thousand dollars (\$1,000) for Home Health & Hospice Care to support free and subsidized services to residents of Auburn, and to authorize this cost to be placed in the Town's operating budget as an annual expense in future years. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Herb Tardiff, Welfare Administrator, spoke to the article. He explained the state has downshifted a lot of programs to communities and; therefore, the towns need to pick up the slack. When the state sends a person to the town for assistance, we are, by law, responsible for their housing and other needs. No further discussion. Article Seven will appear on the ballot as written.

**Eighth:** Shall the Town rescind its action of March 12, 1996 entrusting the government of the Town Police Department to a Police Commission, in accordance with NH RSA 105-C:7? **(By petition submitted and signed by at least twenty-five certified petitioners).**

Michael Dipietro spoke about the petition. He stated that it was brought forward by citizens who felt the Police Commission is obsolete. They were in agreement it no longer functions as a viable board. The petitioners felt the Chief and his staff are capable of running the department in unison with the Board of Selectmen.

Hugh Topliff, who served as a Commissioner for many years, stated he felt the Commission served as a "buffer" and helped reduce the workload of the Selectmen. Norma Picard stated that she also felt it was a necessary "buffer" between the police department and town politics.

Steven Vanni responded he did not feel that there was a "buffer" needed as there was no such thing with any other departments in town. That it would be better to streamline the process and have the Police Department work in conjunction with the Board of Selectmen. Mr. Dipietro added that these Commissions are "old school" and that many towns are in the process of eliminating them.

After further discussion it was determined that Article Eight will appear as written.

**Ninth:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,937,242? Should this article be defeated, the default budget shall be \$4,812,649, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.

Richard Vecchione asked how would this budgeted amount effect the tax rate for next year. Town Administrator, William Herman, responded it would reflect a nine cent (\$.09) increase.

Al Samson asked what the total increase would be if the warrant articles were to pass. Mr. Herman responded twenty cents (\$.20).

Norma Picard questioned the difference between the lines for Highways and Streets and Road Reconstruction. Mr. Herman explained the Highways and Streets line was used for regular road maintenance such as plowing and salting and the Road Reconstruction line is used to replace and repair culverts, and major road construction projects.

Shirley Delacoe questioned the increase in the Legal Expenditures Cemetery and Direct Assistance lines. Mr. Herman explained that twenty-five thousand (\$25,000) of the Legal line was needed for the negotiations for the newly formed Police Union.

Herb Tardiff explained we need to help anyone who moves into town and requires assistance. The amount went down last year, as families did move out of town. We need to budget for this as an "in case" situation.

Mr. Herman stated the Cemetery line was increased because of general maintenance and upkeep that needs to be done in both cemeteries. There are head stones to be fixed and other work that has been put off in prior years.

Tim McFadden addressed the concern of departments not utilizing the full amount that was budgeted last year. He applauded those departments and stated that we shouldn't penalize people for returning unspent money to the town.

Richard Vecchione questioned the Parks and Recreation budget of \$100,000. Mr. Raiche explained most of the amount was due to the construction of the new skating and basketball areas as well as the parking facility in that area. Also, the money is needed for the maintenance of the parks and playgrounds, which were built by volunteers but is now the responsibility of the Town to maintain. Paula Marzloff stated that there were a lot of people to thank for their kind donations of time and money to help construct the new skate/basketball area. A full list of contributors may be found in the February issue of the Auburn Crier.

No further discussion. Article Nine will appear as written.

**Tenth:** To transact any other business that may legally come before the Town Meeting.

There being none the meeting was adjourned at 11:35am

Respectfully submitted,

Joanne T. Linxweiler  
Town Clerk



# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: Town of Auburn

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

**IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

January 28, 2013

**BUDGET COMMITTEE**

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Peter Miles, Chairman

Donald Delande, Vice Chairman

Bertrand Ouellette

Albert Samson

Mary Beth Lufkin

David R. Wesche

Kathleen Porter, School Board Representative

James F. Headd, Selectmen's Representative

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090





1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>HIGHWAYS &amp; STREETS (cont.)</b>								
4316	Street Lighting	9	12,000	12,650	12,000		12,000	
4319	Other							
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal	9	13,700	12,400	13,700		13,700	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
<b>ELECTRIC</b>								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
<b>HEALTH/WELFARE</b>								
4411	Administration	9	2,262	2,131	2,249		2,249	
4414	Pest Control	9	18,454	17,707	18,861		18,861	
4415-4419	Health Agencies & Hosp. & Other	9	5,093	4,593	4,593	3,500	4,593	
4441-4442	Administration & Direct Assist.	9	41,802	24,419	41,837		41,837	
4444	Intergovernmental Welfare Payemnts	9	4,471	4,471	4,471		4,471	
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation	9	90,772	78,433	125,859		101,291	24,568
4550-4559	Library	9	135,326	132,470	136,892		136,192	700
4583	Patriotic Purposes	9	6,000	5,000	6,000		6,000	
4589	Other Culture & Recreation							
<b>CONSERVATION</b>								
4611-4612	Admin. & Purch. of Nat. Resources	9	2,621	1,215	2,714		2,714	0
4619	Other Conservation							
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development							
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes	9	1		1		1	
4721	Interest-Long Term Bonds & Notes	9	1		1		1	
4723	Int. on Tax Anticipation Notes	9	1		1		1	
4790-4799	Other Debt Service	9						
<b>CAPITAL OUTLAY</b>								
4901	Land							
4902	Machinery, Vehicles & Equipment	9	75,518	75,517	75,518		75,518	
4903	Buildings							
4909	Improvements Other Than Bldgs.	9	800,000	780,582	800,000		800,000	
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							



1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
	OPERATING TRANSFERS OUT (cont.)							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
<b>OPERATING BUDGET TOTAL</b>			<b>4,786,431</b>	<b>4,577,147</b>	<b>4,982,669</b>	<b>3,500</b>	<b>4,942,241</b>	<b>40,428</b>

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9	
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#						Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Not Recommended)	
4915	To Capital Reserve Fund	4	50,000	50,000	50,000		50,000		
SPECIAL ARTICLES RECOMMENDED			50,000	50,000	50,000		50,000		

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4415	Child & Family Services	6			500		500	
4415	Home Health & Hospice Center	7			1,000		1,000	
4901	Mosquito Control	3	33,740	33,740	34,675		34,675	
4902	Fire Truck (Pumper)	5			72,696		72,696	
4903	Town Hall Improvements		25,000	26,309				
4909	Police Union	2			33,313		33,313	
4909	Hazardous Mitigation Road Project		132,296	343				
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>					142,184		142,184	



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		8,500	8,000	8,000
3186	Payment in Lieu of Taxes		675,120	675,120	675,120
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		82,000	75,000	75,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		60,000	50,000	50,000
3220	Motor Vehicle Permit Fees		1,125,000	1,130,000	1,130,000
3230	Building Permits		62,000	60,000	60,000
3290	Other Licenses, Permits & Fees		12,000	12,000	12,000
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		99,222		
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		221,890	221,000	221,000
3353	Highway Block Grant		132,992	130,000	130,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		50,000	55,000	55,000
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		6,400	8,000	8,000
3502	Interest on Investments		1,700	2,000	2,000
3503-3509	Other		5,000	5,000	5,000
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN (cont.)</b>					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance		108,074	122,696	122,696
	Estimated Fund Balance to Reduce Taxes		90,000		
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>2,739,898</b>	<b>2,553,816</b>	<b>2,553,816</b>

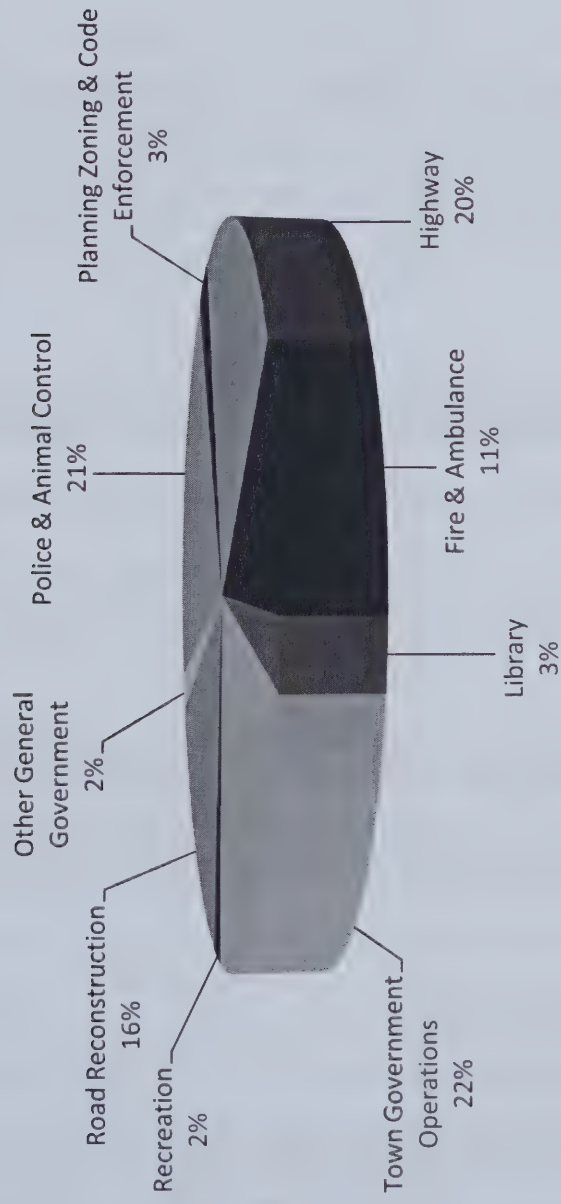
**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	4,786,431	4,982,669	4,942,241
Special Warrant Articles Recommended (from pg. 6)	50,000	50,000	50,000
Individual Warrant Articles Recommended (from pg. 6)	191,036	192,184	192,184
TOTAL Appropriations Recommended	5,027,467	5,224,853	5,184,425
Less: Amount of Estimated Revenues & Credits (from above)	2,739,898	2,553,816	2,553,816
Estimated Amount of Taxes to be Raised	2,287,569	2,671,037	2,630,609

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
(See Supplemental Schedule With 10% Calculation)



## 2013 TOWN BUDGET BREAKDOWN



# DEFAULT BUDGET OF THE TOWN

OF: Town of Auburn

For the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Russell Sullivan

James F. Headd

Paul Raiche

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090



Default Budget - Town of Town of Auburn FY 2013

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>GENERAL GOVERNMENT</b>					
4130-4139	Executive	217,303	3,842		221,145
4140-4149	Election, Reg. & Vital Statistics	85,329	-14,164		71,165
4150-4151	Financial Administration	95,083	4,133		99,216
4152	Revaluation of Property				
4153	Legal Expense	55,000			55,000
4155-4159	Personnel Administration	340,952	21,010		361,962
4191-4193	Planning & Zoning	97,781	254		98,035
4194	General Government Buildings	72,575	280		72,855
4195	Cemeteries	15,700			15,700
4196	Insurance	69,105	4,529		73,634
4197	Advertising & Regional Assoc.	7,369			7,369
4199	Other General Government	107,779	-1,766		106,013
<b>PUBLIC SAFETY</b>					
4210-4214	Police	987,425	15,019		1,002,444
4215-4219	Ambulance	52,094			52,094
4220-4229	Fire	372,483	-4,640		367,844
4240-4249	Building Inspection	57,056	805		57,861
4290-4298	Emergency Management	2,501			2,501
4299	Other (Incl. Communications)				
<b>AIRPORT/AVIATION CENTER</b>					
4301-4309	Airport Operations				
<b>HIGHWAYS &amp; STREETS</b>					
4311	Administration				
4312	Highways & Streets	942,874	-42		942,833
4313	Bridges				
4316	Street Lighting	12,000			12,000
4319	Other				
<b>SANITATION</b>					
4321	Administration				
4323	Solid Waste Collection	13,700			13,700
4324	Solid Waste Disposal				
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>WATER DISTRIBUTION &amp; TREATMENT</b>					
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv.& Other				
<b>ELECTRIC</b>					
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
<b>HEALTH</b>					
4411	Administration	2,262	-58		2,204
4414	Pest Control	18,454	266		18,720
4415-4419	Health Agencies & Hosp. & Other	5,093			5,093
<b>WELFARE</b>					
4441-4442	Administration & Direct Assist.	41,802	23		41,825
4444	Intergovernmental Welfare Pymnts	4,471			4,471
4445-4449	Vendor Payments & Other				
<b>CULTURE &amp; RECREATION</b>					
4520-4529	Parks & Recreation	90,772	-1,349		89,423
4550-4559	Library	135,326	-2,012		133,314
4583	Patriotic Purposes	6,000			6,000
4589	Other Culture & Recreation				
<b>CONSERVATION</b>					
4611-4612	Admin.& Purch. of Nat. Resources	2,621	86		2,707
4619	Other Conservation				
4631-4632	<b>REDEVELOPMENT &amp; HOUSING</b>				
4651-4659	<b>ECONOMIC DEVELOPMENT</b>				
<b>DEBT SERVICE</b>					
4711	Princ.- Long Term Bonds & Notes	1			1
4721	Interest-Long Term Bonds & Notes	1			1
4723	Int. on Tax Anticipation Notes	1			1
4790-4799	Other Debt Service				





# ANNUAL TOWN MEETING AUBURN, NEW HAMPSHIRE MARCH 13, 2012

The Annual Meeting for the Town of Auburn, New Hampshire was called to order by the Moderator, James Tillery, at 7:00am on Tuesday, March 13, 2012. Voting continued until 7:00pm. Seven hundred sixty nine (769) ballots were cast, representing a 22% voter turnout.

Results follow (\*denotes elected):

**FIRST:**

Selectman For three years	Russell Sullivan*	674
	Write-ins	13
Moderator for two years	James Tillery*	676
	Write-ins	4
Highway Agent for three years	Francis J McFarland	174
	Michael Dross*	570
	Write-ins	0
Treasurer for three years	Bette Dollard*	694
	Write-ins	1
Supervisor of the Checklist		
Two years	Barbara J Coapland*	682
	Write-ins	1
Six years	Margo Cox*	684
	Write-ins	0
Planning Board for three years (vote for two)	Karen L Woods*	427
	Carol Peterson	362
	Ronald Poltak*	410
	Write-ins	3
Library Trustee for three years	Nancy J Mayland*	663
	Write-ins	12
Cemetery Trustee		
One year	R John Roy*	671
	Write-ins	1
Two years	David S Jenkins	676
	Write-ins	2
Three years	Dick "Vee" Vichione	140
	Michael Dollard*	552
	Write-ins	0
Trustee of Trust Fund for three years	Dorothy J Carpenter*	680
	Write-ins	0
Police Commission for three years	Michael Myers	330
	Dennis G McCarthy*	415



**Second:** To see if the Town will vote to adopt the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following: (The full text of the proposed regulations is posted and available for inspection at the Town Hall).

1. Are you in favor of Deleting Section 3.17, "Forestry": (reserving this section for future use), in order to comply with an amendment to N.H. R.S.A. 674:1, VI, which prohibits Planning Boards from regulating timber harvesting operations that are not part of a subdivision or site plan review application under the jurisdiction of the Planning Board, so that Section 3.17 now appears as follows:

3.17 (Reserved).	YES	513
	NO	205
	PASSED	

2. Are you in favor of amending Section 3.21(1) "Merger of a Nonconforming Lot(s)", to comply with the requirements of N.H. R.S.A. 674:39-aa, so that Section 3.21(1) will now read as follows:

3.21 Merger of a Nonconforming Lot(s)

(1) Lots merged for zoning purposes may not be subdivided without the approval of the Planning Board in accordance with the Subdivision Regulations. This provision applies to all lots which have been voluntarily merged. This provision also applies to all lots deemed merged, on or before September 17, 2010, by the provisions of prior versions of the Auburn Zoning Ordinance, unless the owner of such lots requests that the Town restore such lots to pre-merger status, in accordance with the provisions of N.H. R.S.A. 674:39-aa."

YES	526
NO	187
PASSED	

**Third:** Are you in favor of raising and appropriating the sum of Thirty-three thousand –seven-hundred and forty dollars (\$33,740) to implement a comprehensive mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis. (Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)

YES	438
NO	297
PASSED	

**Fourth:** Are you in favor of the Town raising and appropriating the sum of Fifty-thousand dollars (\$50,000) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2011 with no amount to be raised by taxation. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

YES	552
NO	174
PASSED	

**Fifth:** Are you in favor of raising and appropriating the sum of One hundred-thirty-two thousand two hundred-ninety-six dollars (\$132,296) for road and drainage system improvements near the intersection of Old Candia Road and Tower Hill Road, and on a portion of Raymond Road between Chester Turnpike and Dearborn Road; and to authorize the Board of Selectmen to accept and expend for this purpose grants of federal or state aid, or both, as may be available, including, but not limited to, \$99,222 to be received through Hazard Mitigation Program Grants from the State of New Hampshire and FEMA, with the balance of \$33,074 to come from the unreserved fund balance (surplus) as of December 31, 2011. And further to authorize the Board of Selectmen to do all things necessary to carry out the purposes of this appropriation. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

YES	555
-----	-----

**NO 181  
PASSED**

**Sixth:** Are you in favor of to raising and appropriating the sum of twenty-five thousand dollars (\$25,000) for the scraping and painting of the exterior of the Town Hall building. This sum to come from the unreserved fund balance (surplus) as of December 31, 2011 with no amount to be raised by taxation. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

**YES 554  
NO 186  
PASSED**

**Seventh:** Are you in favor of raising and appropriating an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,786,431.00? Should this article be defeated, the default budget shall be \$4,678,872, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.

**YES 392  
NO 331  
PASSED**

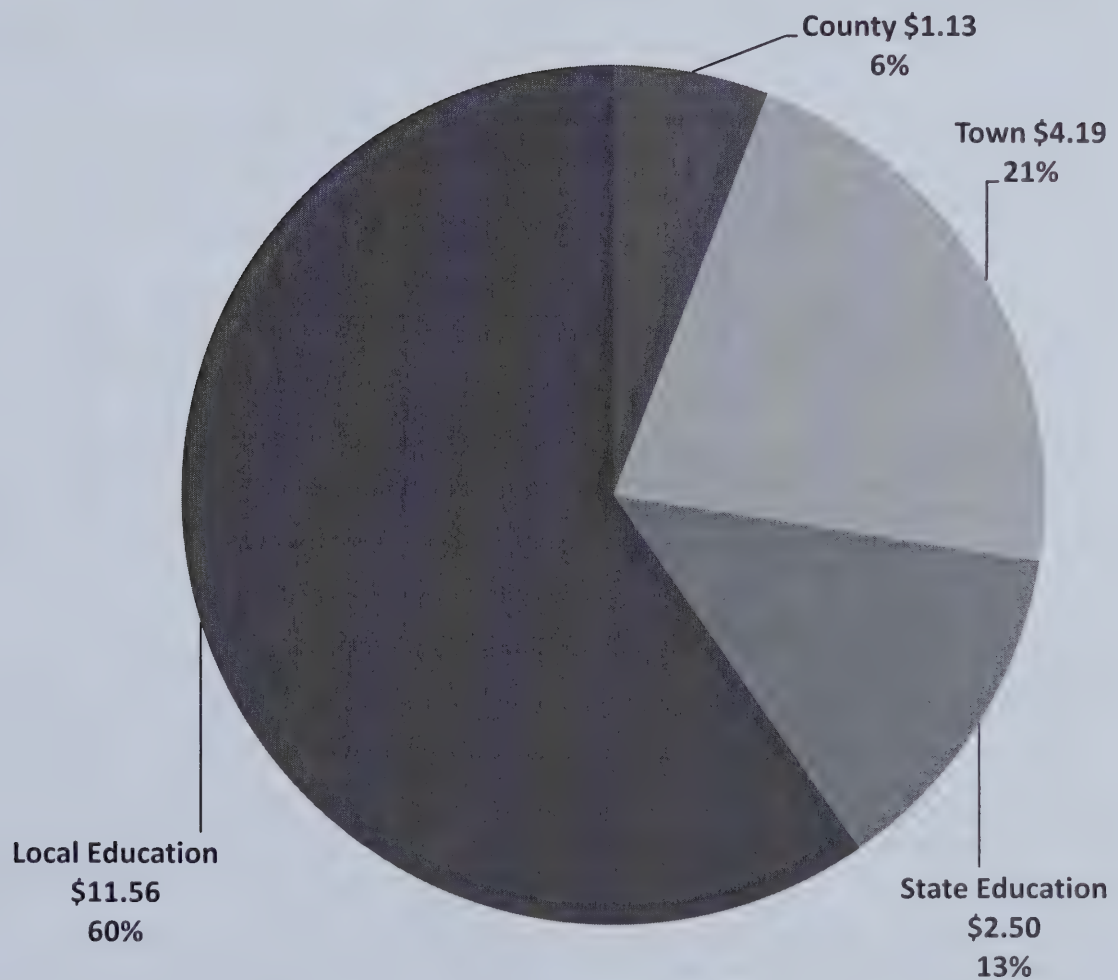
**A true record of the ballot results, attest**

Joanne T Linxweiler

Town Clerk

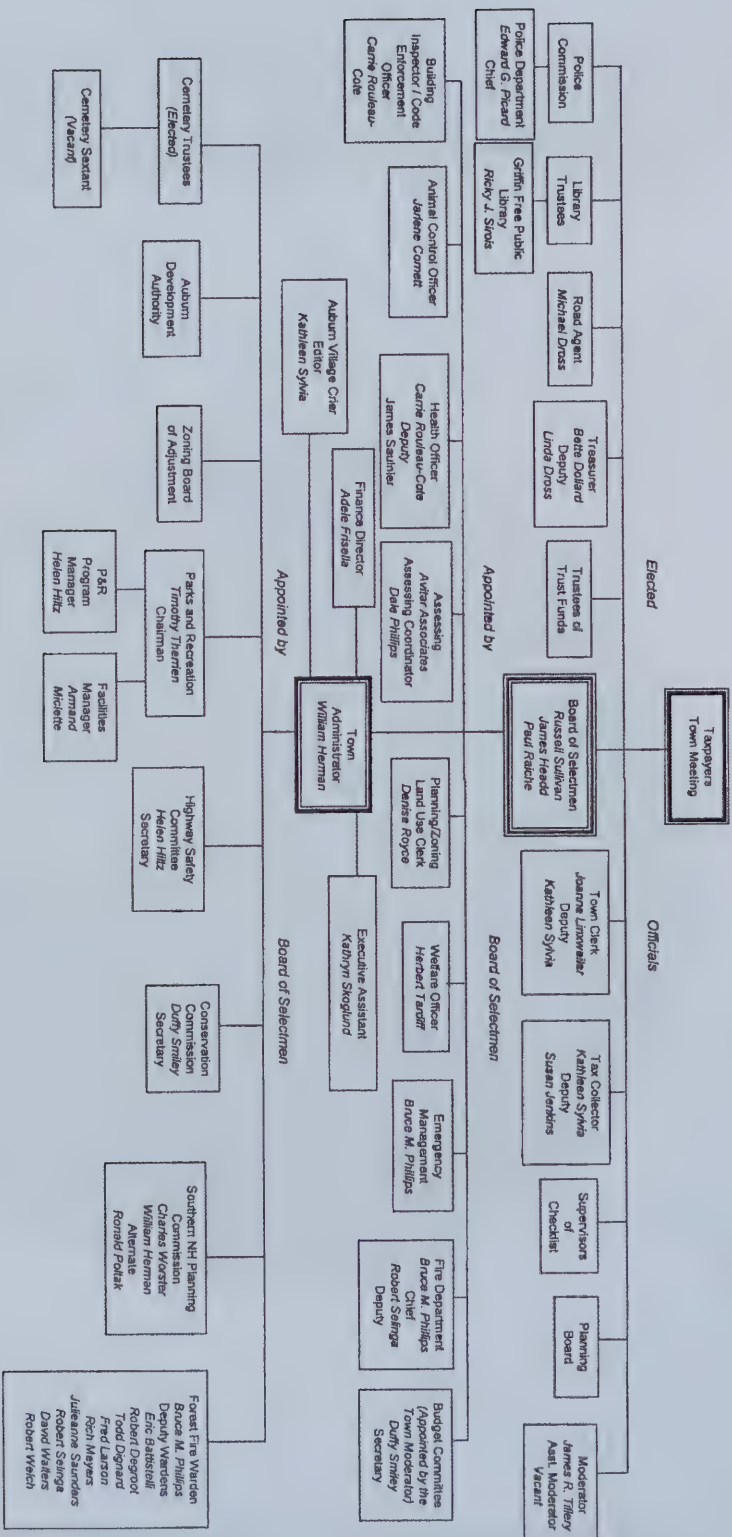


## YOUR 2012 TAX DOLLARS



**TOTAL TAX RATE \$19.38 PER \$1,000**

# TOWN OF AUBURN





## REPORT OF THE BOARD OF SELECTMEN

To the Citizens of Auburn:

We are pleased to submit this annual report to the citizens of Auburn. Through the pages of the 2012 Auburn Annual Report, you will read about the activities and accomplishments of all of our Town departments, boards, commissions and officers during 2012, which have been many and varied.

The past year has been a busy one on a lot of different fronts —from the unionization of the Auburn Police Department to the development of an outdoor recreation facility with ice skating rinks and a basketball court adjacent to the Safety Complex.

As a growing community, the Town of Auburn has experienced a mini building “boom” that other communities in the area have not experienced in the past year or two. In 2012, the Town issued 42 building permits for new homes – something that neighboring towns have not experienced. Even in a slow economy, Auburn is still looked at as a desirable community to live, work and raise a family.

With an eye cast towards the future, the Town has been able to secure a local source of sand and gravel material for use by the Road Agent on town roads at a very favorable price. The site will yield more than 100,000 cubic yards of material, which would provide an approximate 10 year supply of material at a very competitive rate.

An ongoing issue has been the amount of money paid to the Town by the Manchester Water Works (MWW) for their land holdings in the Town. This was again on the front burner this year. While both sides were preparing for an extended legal confrontation in the Superior Court, a settlement was able to be reached between the Town and MWW which will resolve the issue for at least the next five years.

Auburn also is one of approximately 140 communities statewide which has been legally challenged by Fairpoint Communications for its assessment of their property (telephone lines, poles and conduits) within the community. The telephone company property adds approximately \$2.9 million in assessed value to the Town, which generated \$56,261 in property tax revenue in 2012. Utilities have been assessed for property tax purposes for decades in New Hampshire. However, telephone utilities had been provided an exemption to property taxes for a number of years by the Legislature. In 2011, the NH Legislature removed that exemption, and most municipalities began assessing the telephone company property as they have been electric utilities. Fairpoint is legally challenging their need to pay property taxes in the courts.

These are just a sampling of the topics and issues our Board has dealt with in 2012. We have worked hard to always try to communicate with each other and with the public in an effort to address matters in a constructive manner. Even though we may not always agree with each other, we have tried to reach decisions that are good for the community as a whole. It has truly been an honor for us to work on your behalf in managing the affairs of our community.

Russell C. Sullivan

James F. Headd  
AUBURN BOARD OF SELECTMEN

Paul M. Raiche

## REPORT OF THE TOWN ADMINISTRATOR

It is my pleasure to be able to submit my seventh report to the residents of Auburn as your Town Administrator.

While 2012 proved to be interesting and challenging on many fronts with a variety of issues, none may have a more profound impact than the formation of a collective bargaining unit for the Auburn Police Department. Much of the last half of 2012 was devoted to various aspects of the collective bargaining issue to make sure the Town was fully compliant with the law, while striving to ensure the management rights of the Town as an employer were protected. This has been an entirely new experience for many of the individuals involved in the process on both sides of the table – labor and management.

In New Hampshire, the decision as to whether public employees form a collective bargaining unit rests solely with the employees. In June, a majority of the full and part-time officers of the Auburn Police Department chose to form the Auburn Police Union. In doing so, by a formal election overseen by the NH Public Employee Labor Relations Board (PELRB), a near unanimous vote of the 16 officers chose the New England Police Benevolent Association to represent the two full-time sergeants, two full-time officers and 12 part-time officers in this effort.

Before negotiations could get underway, concerns were raised as to what authority and responsibility the Board of Selectmen had in this area versus what authority the Police Commission had. After much debate and discussions between the two boards, it was determined the three Police Commissioners, the Police Chief, the Town Administrator and Town Counsel would represent the Town during the bargaining process, while the Board of Selectmen would have to consider ratifying the finances of the agreement that was reached.

Negotiations commenced with both sides attempting to work towards a three-year agreement. However, by the deadline for inclusion in the Town Meeting warrant, agreement could only be reached on a one-year agreement. The one year agreement was approved by the membership of the Auburn Police Union, unanimously approved by the Police Commission, unanimously approved by the Board of Selectmen and approved by the Budget Committee with one dissenting vote. Ultimately, the voters of Auburn will have the final decision to make on the cost items related to the agreement.

If approved by the voters in March 2013, the agreement will take effect on April 1, 2013 and expire on March 31, 2014. If the voters do not approve, negotiations will begin again and an effort will be made to try and reach a different agreement.

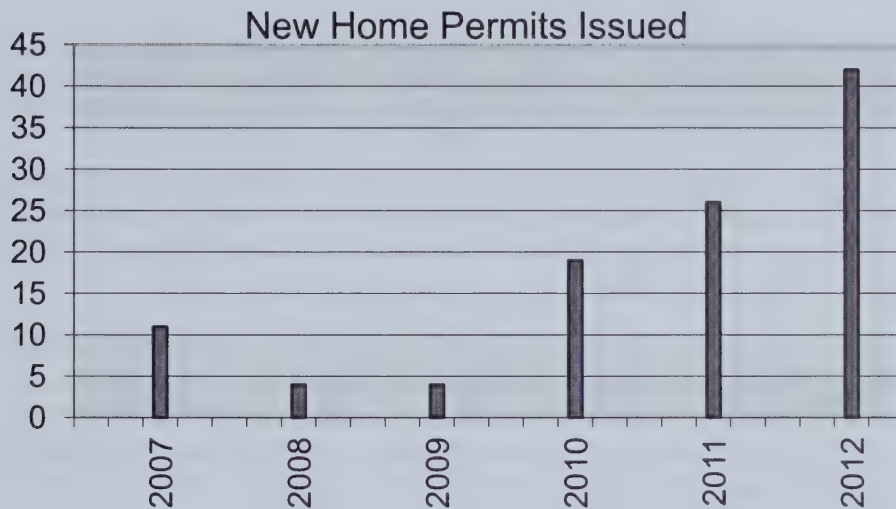
As we look towards 2013, I again “Thank You” for the continued opportunity to be a part of the Town of Auburn.

Respectfully submitted,

William G. Herman, CPM  
Town Administrator



## Building Inspector Report – 2012



The Town of Auburn experienced its third year of increases in the number of new home permits being issued. With 42 new home permits issued in 2012, Auburn seems to be outpacing the surrounding communities for active subdivision development and success in sales of new homes. As several of the subdivisions begin to be “built out”, two new subdivisions, Illsley Hill Subdivision off Dearborn Road and 37 new homes proposed off the upgraded Lovers Lane, promise to be quite busy in 2013. The final cul-de-sac within the Wethersfield Subdivision is also under construction.

Popular improvements to existing homes include inground swimming pools, lots of generators and additions for expanded living spaces. In all 614 permits were issued throughout 2012, generating a revenue in building permit fees of \$58,366.51

Residents are reminded that permits are required before beginning any construction, alteration or repairs other than normal maintenance. Permits are required for new structures including sheds and above ground or on the ground swimming pools. It is suggested that you call or visit the building inspector's office if you have any questions.

Office hours are Monday through Thursday mornings from 8:00 – 12 noon. Inspections are conducted in the afternoons after office hours. Please visit the Town of Auburn web site to view general construction guidelines, download a building permit application or use the link to e-mail my office with your general questions.

Respectfully submitted,

Carrie Rouleau-Cote  
Building Inspector/Code Enforcement Officer  
483-5052 ext. # 3

## REPORT OF THE BOARD OF CEMETERY TRUSTEES

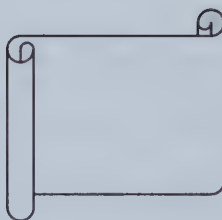
The Town of Auburn has lost a wonderful servant and volunteer with the passing of our Cemetery Trustee Chairman, Michael Dollard. Mike's knowledge, hard work and friendship will be missed by all who knew him. He was a blessing to our community.

Late in 2012, the Selectmen appointed Donald Dollard to fill the vacancy on the Cemetery Trustee's Board. Donald brings his vast experience and familiarity of both the Auburn Village and the Longmeadow Cemeteries to the board. We are honored to have Donald as a valuable member of the Committee.

We look forward to continue to serve the residents of Auburn. This past year was very much a learning process for us all as the town moved from having two separate boards responsible for individual cemeteries to one board that has overall responsibilities for both town cemeteries. The Trustees have not only been learning their roles and responsibilities, but have identified work necessary moving forward. This includes, but is not limited to, ongoing maintenance of the cemeteries, improving and maintaining the required records of the cemeteries; repairing of damaged headstones, and other physical repairs or improvements at both cemeteries.

Respectfully submitted:

David S. Jenkins  
R. John Roy  
Cemetery Trustees





## CEMETERY REPORTS

### AUBURN VILLAGE CEMETERY RECEIPTS & DISBURSEMENTS THROUGH TOWN GENERAL FUND

2012 Appropriation	10,500.00
<hr/>	
<b>Receipts:</b>	
Lots sold	<u>1,250.00</u>
<b>Total Receipts</b>	<u><b>1,250.00</b></u>
<b>Disbursements:</b>	
Scott Norris	4,130.00
Deed & Plot Research	433.70
Supplies	75.42
Transfer to Trust	<u>333.50</u>
<b>Total Disbursements</b>	<u><b>4,972.62</b></u>
<hr/> <hr/>	

### LONGMEADOW CEMETERY RECEIPTS & DISBURSEMENTS THROUGH TOWN GENERAL FUND

2012 Appropriation	5,200.00
<hr/>	
<b>Disbursements:</b>	
Parker Landscaping	1,875.00
Supplies	7.48
Transfer to Trust	<u>500.00</u>
<b>Total Disbursements</b>	<u><b>2,382.48</b></u>
<hr/> <hr/>	

## CONSERVATION COMMISSION

The Auburn Conservation Commission continues to work to maintain the rural character, quality of wetlands, open space, and wildlife. We accomplish this by working to obtain conservation easements through purchases, gifts, and grants. The Conservation Commission is currently in the process a new easement, and we have been successful in obtaining a grant from NHDES.

Also, we would like to welcome our newest member Celia Leonard to the Conservation Commission. The Commission continues to work closely with other Town departments and boards and is available to assist residents as they may need.

### Conservation Commission

Anne Gagnon, Chairperson – 2013  
Charles H. Joy, Vice Chair – 2013  
Jeffrey Porter - 2014  
Alan Villeneuve – 2013  
Edward Fehrenback - 2014  
Stephanie Hanson, Alt – 2014  
Margaret Donovan, Alt – 2013  
Celia Leonard, Alt – 2015

Elizabeth Duffy Smiley - Secretary

### Conservation Commission Fund Cash Balance Report 2012

Balance Forward (1/1/2012)		\$ 82,232.24
Add Income		
Current Use Income	\$ 78,000.00	
Bank Interest Income	<u>124.71</u>	
Total Income		78,124.71
Subtract Expenses		
Heath Appraisal (Mason)	\$ 1,200.00	
Wadleigh, Starr (Mason)	<u>201.25</u>	
Total Expenses		<u>1,401.25</u>
Ending Balance (12/31/2012)		<u>\$ 158,955.70</u>



# EMPLOYEE WAGES BENEFITS

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
<b>TOWN EMPLOYEES</b>						
CARPENTER, BARBARA E	TRUSTEE OF TRUST FUNDS	530.57			530.57	40.58
DOBMEIER, KARL M	MAINTAINANCE RECREATION	2,037.41			2,037.41	155.88
DOLLARD, BETTE J	TREASURER	1,939.04			1,939.04	148.26
DROSS, LINDA L	DEPUTY TREASURER	486.73			486.73	37.23
DROSS, MICHAEL W	ROAD AGENT	1,949.88			1,949.88	149.10
FRISELLA, ADELE A	FINANCE DIRECTOR	52,806.27			52,806.27	28,572.50
HEADD, JAMES F	SELECTMEN	2,932.83			2,932.83	224.37
HEALD, KEVIN A	ROAD MAINTENANCE	17,326.40			17,326.40	1,325.48
HERMAN, WILLIAM G	TOWN ADMINISTRATOR	74,524.51			74,524.51	32,887.32
HILTZ, HELEN A	P & R SECRETARY	9,528.56			9,528.56	728.93
JENKINS, SUSAN N	DEPUTY TAX COLLECTOR	10,753.26			10,753.26	822.61
LINXWEILER, JOANNE T	TOWN CLERK	45,806.03			45,806.03	16,162.78
MICLETTE, ARMAND J	MAINTENANCE	10,607.62			10,607.62	811.46
PHILLIPS, DALE W	ASSESSING COORDINATOR	27,686.72			27,686.72	2,118.03
RAICHE, PAUL M	SELECTMEN	2,678.96			2,678.96	204.95
ROULEAU-COTE, CARRIE A	BUILDING INSPECTOR	50,920.71			50,920.71	9,119.72
ROYCE, DENISE A	P & Z SECRETARY	29,938.05			29,938.05	13,996.51
SKOGLUND, KATHRYN R	ADMINISTRATIVE ASSISTANT	38,610.90	1,103.58		39,714.48	24,594.13
SULLIVAN, RUSSELL C	SELECTMEN, CHAIR	2,678.96			2,678.96	204.95
SYLVIA, KATHLEEN A	TAX COLLECTOR/D.TOWN CLERK	41,516.96			41,516.96	7,475.95
TARDIFF, J. HERBERT	WELFARE OFFICER	1,952.16			1,952.16	149.39
ZAPORA, LINDA M	TREASURER	564.78			564.78	43.23
<b>TOWN EMPLOYEES TOTAL</b>		<b>427,777.31</b>	<b>1,103.58</b>	<b>-</b>	<b>428,880.89</b>	<b>139,973.36</b>
<b>POLICE DEPARTMENT</b>						
AKU, MUZAFAER A	PART TIME OFFICER	9,518.32	187.40	3,706.50	13,412.22	1,026.04
BARRY, WILLIAM M	PART TIME OFFICER	25,080.74		171.00	25,251.74	1,931.73
BARTIS, GARY F	POLICE CAPTAIN	63,557.71	3,738.72	11,685.50	78,981.93	33,346.70
BEAULE, CHRISTOPHER	FULL TIME OFFICER	44,042.51	1,894.45	8,118.00	54,054.96	32,180.43
BIKE, KEITH M	PART TIME OFFICER	13,400.48		2,170.00	15,570.48	1,191.11
CHABOT JR, CHARLES A	POLICE SERGEANT	56,885.52	3,816.97	4,742.50	65,444.99	24,581.13
DEEB, LILLIAN T	OFFICE MANAGER	39,556.88	357.58		39,914.46	27,204.96
DONLEY, PAMELA L	PART TIME OFFICER	3,032.37		472.00	3,504.37	268.15
FLETCHER, DAVID B	PART TIME OFFICER	15,928.39		6,153.00	22,081.39	
FLIGHT, ANNIE R	DISPATCH/SECRETARY	39,615.13	277.18		39,892.31	15,192.10
GAROFANO, DAVID	POLICE SERGEANT	57,362.12	7,369.06	5,913.00	70,644.18	27,269.93
GOONAN, DANIEL A	PART TIME OFFICER	21,697.65	130.50		21,828.15	
HOWE, MICHAEL H	PART TIME OFFICER	559.00		559.00	1,118.00	42.75
KAPOS, CALVIN L	FULL TIME OFFICER	43,633.85	1,563.40	19,475.00	64,672.25	34,764.11
LENNON, PETER J	PART TIME OFFICER	5,359.97	72.59	240.00	5,672.56	433.95
LOMBARDO, ANITA	PART TIME OFFICER	10,768.15	98.70	762.50	11,629.35	889.64
MULLANEY, JEFFREY T	PART TIME OFFICER	6,456.50	78.57	280.00	6,815.07	521.34

# EMPLOYEE WAGES BENEFITS

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
<b>POLICE DEPT (CONT'D)</b>						
PATTEN, DAVID A	PART TIME OFFICER	9,610.63			9,610.63	735.22
PELTON, CHARLES R	POLICE LIEUTENANT	63,462.54	2,542.23	10,924.50	76,929.27	18,714.34
PICARD, EDWARD	POLICE CHIEF	77,251.12	1,815.21	654.00	79,720.33	26,703.21
ROGERS, SCOTT A	PART TIME OFFICER	13,310.79	78.57	23,570.00	36,959.36	2,827.43
SANTUCCIO, GREGORY	PART TIME OFFICER	10,075.46		15,316.50	25,391.96	1,942.58
SCURRY, WILLIE	PART TIME OFFICER	22,669.84	234.14	7,561.50	30,465.48	1,734.32
<b>POLICE DEPARTMENT TOTAL</b>		<b>652,835.67</b>	<b>24,287.27</b>	<b>122,474.50</b>	<b>799,597.44</b>	<b>253,501.17</b>
<b>LIBRARY</b>						
CHAPUT, MARY-JEAN	LIBRARY ASSISTANT	9,687.56			9,687.56	741.11
CUMMINGS, EDITH B	LIBRARIAN	16,318.26			16,318.26	4,017.66
DIMITRIADIS, DEBORAH L	TECHNICAL ASSISTANT	9,844.45			9,844.45	753.21
DIPIETRO, MICHAEL C	LIBRARY ASSISTANT	50.08			50.08	3.84
GARNER, HOPE S	LIBRARY ASSISTANT	1,427.24			1,427.24	109.19
HRUBIEC, MARY E	LIBRARY ASSISTANT	12,188.87			12,188.87	932.44
SIROIS, RICKY J	LIBRARIAN	20,938.05			20,938.05	6,532.19
SMILEY, ELIZABETH	LIBRARY ASSISTANT	13,203.29			13,203.29	1,010.03
<b>LIBRARY TOTAL</b>		<b>83,657.80</b>	<b>-</b>	<b>-</b>	<b>83,657.80</b>	<b>14,099.67</b>
<b>FIRE DEPARTMENT</b>						
AGUILERA, FELIX L	VOLUNTEER	709.17			709.17	54.25
ALIBERTI, ROBERT	VOLUNTEER	505.63			505.63	38.66
ANDERSON, JEFFREY W	VOLUNTEER	97.29			97.29	7.44
AVIZA, JOHN E	VOLUNTEER	1,094.45			1,094.45	83.73
BARIL, BRANDON R	VOLUNTEER	398.16			398.16	30.47
BATTISTELLI, ERIC C	VOLUNTEER	671.95			671.95	51.40
BLAIS JR, L PAUL	VOLUNTEER	303.49			303.49	23.21
BLAIS SR, LEO P	VOLUNTEER	27.71			27.71	2.11
BROWN, DOUGLAS K	VOLUNTEER	2,011.71			2,011.71	153.90
BURKUSH, THOMAS J	VOLUNTEER	163.46			163.46	12.51
BURNETT III, JOHN A	VOLUNTEER	724.48			724.48	55.43
BUTCHER, GORDON L	VOLUNTEER	750.00			750.00	42.38
CARTIER, MARCUS W	VOLUNTEER	178.48			178.48	13.66
CASSELL, JOHN R	VOLUNTEER	646.55			646.55	49.47
CORNETT, JARLENE M	VOLUNTEER	15,644.19			15,644.19	1,196.85
COULTER, JASON W	VOLUNTEER	667.60			667.60	51.06
DEGROOT, ROBERT J	VOLUNTEER	770.63			770.63	58.94
DESROSIERS, RONALD F	VOLUNTEER	394.68			394.68	30.19
DIGNARD, TODD	VOLUNTEER	2,529.16			2,529.16	193.50
DYCHE II, DEAN C	VOLUNTEER	106.72			106.72	8.19
EDSON PALMER, BRADLEY J	VOLUNTEER	533.43			533.43	40.81
GAMACHE, CHAD M	VOLUNTEER	451.68			451.68	34.55



# EMPLOYEE WAGES BENEFITS

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
<b>FIRE DEPT (CONT'D)</b>						
GANNON, EDWARD G	VOLUNTEER	900.15			900.15	68.88
GLENNON, PATRICK J	FULL TIME FIREFIGHTER	39,790.40	506.16		40,296.56	19,208.72
HARRIS, HILARY K	VOLUNTEER	86.67			86.67	6.63
KENYON, JOHN D	VOLUNTEER	1,429.75			1,429.75	109.38
LARSON, FRED L	VOLUNTEER	1,674.72			1,674.72	128.13
LAVOIE, JEREMY G	VOLUNTEER	2,392.07			2,392.07	183.01
LEUCI JR, ROBERT M	VOLUNTEER	144.00			144.00	1,102.00
MACARTHUR, KEVIN M	VOLUNTEER	293.56			293.56	22.46
MARINI, NICOLE J	VOLUNTEER	150.00			150.00	11.48
MARINI, ROBERT J	VOLUNTEER	2,679.73			2,679.73	205.01
MCCARTHY, DENNIS G	VOLUNTEER	13.14			13.14	0.74
MCCLELLAN JR, WAYNE W	VOLUNTEER	623.40			623.40	47.69
MEYER, RICHARD J	VOLUNTEER	1,743.01			1,743.01	133.37
MULLANEY, JEFFREY T (FD)	VOLUNTEER	1,311.73			1,311.73	100.35
PATTEN, DAVID A (FD)	VOLUNTEER	46.43			46.43	3.56
PHILLIPS, ALEX R	VOLUNTEER	842.35			842.35	64.43
PHILLIPS, BRUCE M	FIRE CHIEF	20,158.61			20,158.61	1,542.13
ROSSINO, JOSEPH A	VOLUNTEER	209.06			209.06	15.99
SAULNIER, COLLEEN R	VOLUNTEER	450.00			450.00	34.43
SAULNIER, JAMES R	FULL TIME FIRE CAPTAIN	49,699.34	459.24		50,158.58	34,299.42
SELINGA, ROBERT D	VOLUNTEER	4,490.25			4,490.25	343.51
SULLIVAN, MICHAEL J	VOLUNTEER	409.43			409.43	31.33
SYLVAIN, JAMES M	VOLUNTEER	1,391.57			1,391.57	106.47
SZATYNSKI, CHRISTOPHER	VOLUNTEER	1,931.23			1,931.23	147.75
TERRERO, JIM I	VOLUNTEER	215.88			215.88	16.52
THOMPSON, JAMES D	VOLUNTEER	836.13			836.13	63.95
VANNI, STEVE J	VOLUNTEER	447.69			447.69	34.26
WALTERS, DAVID R	VOLUNTEER	1,610.14			1,610.14	123.19
		<b>165,351.06</b>	<b>998.40</b>	<b>-</b>	<b>166,349.46</b>	<b>60,387.50</b>
<b>GRAND TOTALS</b>		<b>1,329,621.84</b>	<b>26,389.25</b>	<b>122,474.50</b>	<b>1,478,485.59</b>	<b>467,961.70</b>

**ESCROW PERFORMANCE BONDS**  
**12/31/2012**

<b>Acct #</b>	<b>Name</b>	<b>Amount</b>
<b><u>Escrow</u></b>		
05-2027-0-011-0	Bradford Oil	3,095.37
05-2027-0-013-3	Maverick(Bunker Hill)	255.20
05-2027-0-014-0	Ryan V, Phs II	592.11
05-2027-0-014-1	Ryan, Offsite	47.00
05-2027-0-015-0	Wellington, Sinkhole	1,302.46
05-2027-0-015-2	Wellington, Lot 5	157.98
05-2027-0-017-0	Shea's Purchase	136.38
05-2027-0-018-3	Wethersfield, Phase III	5,617.75
05-2027-0-018-4	RWEMCE (Convenient Concrete)	42.47
05-2027-0-020-1	Lapiere, Tilton Park	400.33
05-2027-0-027-0	Stomy Weathers	92.90
05-2027-0-031-0	Gagnon (WW, Lot 1)	198.00
05-2027-0-031-1	Kelly (WW, Lot 4)	97.65
05-2027-0-031-2	Gagnon (WW, Lot 5)	42.72
05-2027-0-031-6	Gagnon (WW, Lot 9)	345.96
05-2027-0-033-0	Verres (Hooks Landing)	4,391.42
05-2027-0-034-0	Herantis (Preston Way)	42.08
05-2027-0-036-0	Pelletier (Peachtree)	14,032.48
05-2027-0-038-0	Renaissance Homes	596.48
05-2027-0-040-0	First Assembly (Site)	407.01
05-2027-0-040-1	First Assembly (Road)	215.93
05-2027-0-041-1	Maine Drilling & Blasting (Fuel D)	1,115.74
05-2027-0-042-0	Sean O'Brien	786.70
05-2027-0-046-0	TN Site Development (Nixon)	30.45
05-2027-0-047-0	McManus (Boxwood Estates)	6,599.70
05-2027-0-048-0	JMJ Properties (Lover's Lane)	16,046.21
05-2027-0-048-1	Jemco Developer (Calef Road)	227.23
05-2027-0-055-0	Kathleen Heiberg	3,614.06
05-2027-0-057-0	Mount Minor (Tenn & Tenn)	2,149.23
05-2027-0-058-0	Wood Family Trust	18.10
05-2027-0-060-0	Leppert Development	(1,965.84)
05-2027-0-064-0	Dartmouth Drive	249.29
05-2027-0-065-0	Brodsky	728.53
05-2027-0-066-0	Kristen Degroot (Top Hat Stables)	112.37
05-2027-0-067-0	Rough Hill	440.08
05-2027-0-068-0	Lantaigne	16.06
05-2027-0-071-0	Chester Hill LLC	3,005.68
05-2027-0-072-0	55 Minor Rd (Notting Hill)	123.87
05-2027-0-073-0	Mountain Road	49.65
05-2027-0-074-0	HQLC (Matthew Scott)	1,379.43
05-2027-0-075-0	King Street	145.05
05-2027-0-076-0	Illsley Hill	13,883.34
05-2027-0-078-0	Dunkin Donuts	7,168.92
05-2027-0-079-0	Donald Drive (Maverick)	1,443.50
	<b>Total Escrow Accounts</b>	<b>89,477.03</b>
<b><u>Performance Bond</u></b>		
05-2027-0-000-0	Performance Bd - Illsley Hill	127,170.40
05-2027-0-000-1	Performance Bd - Nottingham	1,569.54
05-2027-0-000-2	Performance Bd - Griffin Quarry	3,212.79
05-2027-0-000-3	Performance Bd - Heiberg/Scarpetti	24,108.21
05-2027-0-000-4	Performance Bd - Preston Way	9,163.15
05-2027-0-000-5	Performance Bd - Bradford Oil	35,624.00
05-2027-0-000-9	Performance Bd - Wethersfield	7,932.33
05-2027-0-003-0	Performance Bd - Boxwood Estates	60,113.34
05-2027-0-003-1	Performance Bd - Nixon	26,780.90
	<b>Total Performance Bond</b>	<b>295,674.66</b>
<b>Grand Total</b>		<b>385,151.69</b>



# FIRE DEPARTMENT

## 2012 Calls

Building fire	14	Service Call, other	19
Fires in structure other than in a building	1	Lock-out	1
Cooking fire, confined to container	2	Water evacuation	2
Chimney or flue fire, confined to chimney or flue	2	Water or steam leak	1
Fuel burner/boiler malfunction, fire confined	1	Smoke or odor removal	1
Passenger vehicle fire	6	Assist police or other governmental agency	3
Off-road vehicle or heavy equipment fire	2	Police matter	3
Brush or brush-and-grass mixture fire	10	Public service	20
Dumpster or other outside trash receptacle fire	1	Assist invalid	6
Overpressure rupture of air or gas pipe/pipeline	1	Unauthorized burning	11
Excessive heat, scorch burns with no ignition	1	Cover assignment, Mutual Aid	24
Medical assist, assist EMS crew	25	Dispatched & cancelled en route	10
EMS call, excluding vehicle accident with injury	156	Wrong location	1
Motor vehicle accident with injuries	19	No Incident found on arrival at dispatch address	15
Motor Vehicle Accident with no injuries	20	Authorized controlled burning	4
Search for lost person, other	1	Smoke scare, odor of smoke	17
Extrication of victim(s) from vehicle	3	HazMat release investigation w/no HazMat	2
Watercraft rescue	2	Municipal alarm system, malicious false alarm	1
Rescue or EMS standby	1	Sprinkler activation due to malfunction	1
Gasoline or other flammable liquid spill	2	Smoke detector activation due to malfunction	9
Gas leak (natural gas or LPG)	4	Alarm system sounded due to malfunction	13
Oil or other combustible liquid spill	1	CO detector activation due to malfunction	2
Carbon monoxide incident	5	Smoke detector activation, no fire - unintentional	6
Heat from short circuit (wiring), defective/worn	1	Detector activation, no fire - unintentional	1
Power line down	17	Alarm system activation, no fire - unintentional	7
Arcing, shorted electrical equipment	9	Carbon monoxide detector activation, no CO	5
Aircraft standby	2	<b>Total</b>	<b>494</b>

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfi.org](http://www.nhdfi.org).

Due to a record warm winter and little snow, our first fire occurred on February 4<sup>th</sup> with several more early fires to follow. Normally a large percentage of the warm windy days with low humidity occur when the ground is saturated from a long snow covered winter. By the time the surface fuels and ground dry out enough to burn, we only have a few weeks until "green up". This year however we had an extended period of these favorable spring fire conditions. Our largest fire in the state was 86 acres. The average size fire was .6 acres. Extensive summer rains kept total acreage burned to near normal levels

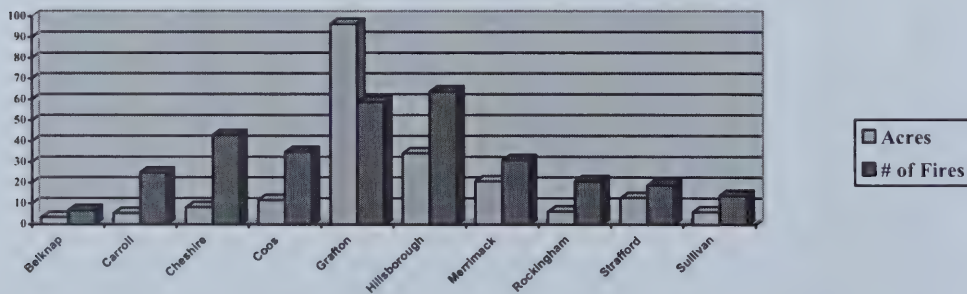
As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Several of the fires during the 2012 season threatened structures, a constant reminder that forest fires burn more than just trees. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### 2012 FIRE STATISTICS

(All fires reported as of October 2012)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	3.6	7
Carroll	5.5	25
Cheshire	8.3	43
Coos	11.8	35
Grafton	96.5	59
Hillsborough	34.2	64
Merrimack	20.8	31
Rockingham	6.4	21
Strafford	12.9	19
Sullivan	6	14



### CAUSES OF FIRES REPORTED

	Total	Fires	Total Acres
Arson 14 Smoking 17	2012	318	206
Debris 105 Railroad 0	2011	125	42
Campfire 14 Equipment 6	2010	360	145
Children 15 Lightning 7	2009	334	173
Misc.* 140 (*Misc.: power lines, fireworks, electric fences, etc.)	2008	455	175



# TOWN OF AUBURN

## 2012 GRANTS, GIFTS AND RESERVE FUND EXPENDITURES

### Grants & Gifts

<u>Source</u>	<u>Amount</u>	<u>Project &amp; Year Expense Incurred</u>
NH Bureau of Emergency Management	\$14,035.00	Emergency Management Performance Grant - 2012
NH Bureau of Emergency Management	\$6,346.65	Rockingham Road Hazard Mitigation Project - 2011
Federal Emergency Management Agency	\$83,323.27	October 2011 Nor'easter Winter Storm - 2011
NH Highway Safety Agency	\$1,595.00	Auburn Radar Units - 2012
NH Highway Safety Agency	\$4,500.00	Safe Commute Patrols - 2012
NH Highway Safety Agency	\$7,500.00	DWI/DUI Patrols - 2012
NH Highway Safety Agency	\$7,500.00	Route 101 East Corridor Enforcement Patrols - 2012
NH Fish & Game Department	\$1,080.00	OHRV Wheeled Vehicle Enforcement Details - 2012
NH Department of Transportation	\$203,238.35	Chester Turnpike Bridge Rehabilitation - 2009

*Total Grants:*      \$329,118.27

### Reserve Funds

<u>Source</u>	<u>Amount</u>	<u>Project &amp; Year Expense Incurred</u>
Town Buildings Rehabilitation Expendable Trust	\$14,035.00	Town Hall Digital Notification Sign - 2012

*Total Reserve Funds:*      \$14,035.00

***TOTAL :*      \$343,153.27**

## GRIFFIN FREE PUBLIC LIBRARY

2012 was a bittersweet year at the Griffin Library with several changes occurring within a few months. After 19 years as Director, Edie Cummings retired. A farewell party was held in her honor in April with many patrons stopping by to reminisce and to wish her well. The staff and Trustees welcomed the new Director Ricky Sirois in July and Hope Garner joined the staff in October.

One of the Director's first priorities was to replace old outdated books and DVD's with newer material. To improve services at the library new software will soon be in place. KOHA will enable the patrons and staff to efficiently access information via computers in the library and from their homes. An open house is planned for March to demonstrate all of the possibilities. To improve communication between the library and patrons the library now has a Facebook page with weekly posts and a website that encourages the opportunity for patrons to interact with the staff. Downloadable books have also become very popular to date 1,140 patrons have taken advantage of this service.

188 new patrons received cards, circulation numbers are 18,398, and Facebook has had 4,274 visitors.

The children's librarian Miss Mary, held several popular activities for children such as Dr Suess Storytimes, movie nights, and an American Girl Tea Party to name a few. The Summer Reading Program entitled, "Dream Big-Read" kicked off with featured entertainer Judy Pancoast a popular children's musician. 100 attendees were at the events and 18 children attended the 6 week reading and crafts program. We'd like to thank, Kent Septic, Shade Tree and Auburn Go-Go Mart for their donations to the program.

The Trustees continue to work on library maintenance and improvements. This year railings were added to the two outside sheds, two sides of the library were painted, new gutters and downspout were installed, the chimney was repaired and the director's office was painted and ceiling lowered.

Adult programs are planned and financed by the Library and The Friends of the Library. Many of these programs are sponsored by the NH Humanities Council. As a rule they are free to the public and can cover diverse subjects such as health and nutrition, college financial information, local authors, history and science. To assist the speakers the Trustees purchased a new LCD projector and screen to help with their presentations.

During the year staff and Trustees are encouraged to attend workshops. This year the NELA Conference and Merri-Hill-Rock meetings were attended by the Director, NHLTA , Regional Trustee Meetings, NH Labor Law Workshop by the Trustees and CHILIS and Primex Workshop by the staff.

The Book Sale was again a success thanks to the help of our wonderful community. It's exciting to have so many people working together for the good of the library. Thank you so much.

We want to thank our volunteer Ann Ackerman for her dependable assistance. And remember Virginia Dobelbower a longtime volunteer who passed away this summer, she will be missed.

Respectfully submitted,

Trustees:

Nancy Mayland  
Jeanni Worster  
Fay Hanscomb

Alternates:

Sharon Bluhm  
Lorraine Senechal



# Griffin Free Public Library

## All Accounts, Overview

2011 Report, All accounts	32,081.04		
2011 cks not cleared	1,692.80		
Corrected balance, 12-2011		<u>33,773.84</u>	
2012			
Balance forward all accts, per bank	33,773.84		
2011 checks cleared in Jan 2012	1,692.80		
Funds available		<u>32,081.04</u>	
<b>Add</b>			
Town Funds received	132,470.14		
Booksale proceeds	3,661.91		
Fines received	903.18		
Gifts received	714.00		
Interest, all accounts	23.68		
Trust Fund Proceeds	21.87		
Incoming funds		<u>137,794.78</u>	
Total Funds			169,875.82
<b>Deduct</b>			
Operating Expenses	38,479.32		
Payroll	89,913.06		
Total Operating Expenses		<u>128,392.38</u>	
<b>Other Expenses</b>			
Computer	709.00		
Summer Reading Program	300.00		
Data migration	4,800.00		
Book Sale Expenses	86.00		
Other Expenses		<u>5,895.00</u>	
Total Expenses			<u>134,287.38</u>
Balance per Bank			<u><u>35,588.44</u></u>

These figures are prior to adjustments for closing.  
Not audited.

### NOTES:

2011 cks not cleared	Bank Statement 12/31/12	
	19,434.47	
1,400.00	250.56	
69.98	6,434.26	
38.91	3,511.77	
4.50	2,525.16	
179.41	3,432.22	
<u>1,692.80</u>	<u>35,588.44</u>	All 2012 checks cleared by 12/31/12

## **AUBURN HIGHWAY SAFETY COMMITTEE**

### **Annual Report**

The Auburn Highway Safety Committee meets on the third Wednesday of most months at the Safety Complex at 7:00 p.m. The Committee consists of members of the community, the Road Agent, representatives from Fire, Police and the Selectmen's Office. The Committee reviews grants, prioritizes highway safety concerns, and makes recommendations to the town departments, boards and the Selectmen's Office.

We are pleased to announce that Lt. Ray Pelton has joined our committee. We are certain that Lt. Pelton's years of experience in the police force and his knowledge of the town of Auburn will be an asset to the committee. The Police Department was successful in securing four grants from the NH Safety Highway Agency in 2012. These grants covered DWI/sobriety check points and highway patrol operations.

The Road Agent reported that work was completed on Dearborn Road, Hook Road, Chester Road, Appletree Road and Depot Road this year. Striping took place throughout town and stop signs and street signs were replaced as needed.

Committee member, Mr. Dan Carpenter, served on the Traffic Ordinance Committee this year.

Our 2013 priorities include continued sign replacement and putting stop lines in where needed. We will also continue our efforts to improve sight distances by cutting and removing trees and shrubs.

The Highway Safety Committee is always looking for feedback on any unsafe road conditions. If you have any concerns, please feel free to come to our meeting, send us a letter in regards to these issues or bring your concerns to any committee member.

Thank-you,

#### **Committee Members**

Mike DiPietro, Fire Department Representative, Chairman

Eva Komaradis

Dan Carpenter

Mike Dross, Road Agent

Lt. Ray Pelton, Police Dept. Representative

Paul Raiche, Selectmen Representative

Helen Hiltz, Secretary



## PARKS & RECREATION COMMISSION Town Report

2012 proved to be another busy and challenging year for the Parks and Recreation Commission! Mr. Tim Therrien assumed the role of Parks and Recreation chairman and Mr. Kim Lufkin joined the commission in the co-chair position. Mrs. Lisa Canavan was elected to a commissioner position and joins Mr. Alex Eisman. Mr. David Nye and Mrs. Margie McEvoy are still lending their expertise and assistance to the commission and have joined Mr. Pat Kelly in the alternate commissioner positions.

Phase three of the Circle of Fun playground project was completed in the spring of the year. The landscaping and paving were completed. The old brick walkway had to be dug up and re-laid and new bricks added. We also paved the walkways. The Circle of Fun playground has been transformed into the flagship play area for the Town of Auburn. A grand re-opening party was held and everyone had a great time. We had hamburgers and hot dogs, music provided by a DJ, face painter, **Tiffany DeGroot**, and lots of games.

The senior program is alive and well! The senior trips and senior dinners were well attended and enjoyed by all. Thank-you Armand Miclette and Margie McEvoy for co-coordinating those efforts.

The Memorial Day Bizarre included fireworks provided by **Hooksett Fireworks**. The children enjoyed the **Travelin' Barnyard** petting zoo, face painters, **Diane Coyle** and **Ashley Tillinghast**, **Reptiles on the Move**, **Fun Bounce Houses** and the **Shiners clowns**. There was plenty of food provided by the "**Food Guy**" and music supplied by **Tom Ballerini's "Good Ol' Blues Brothers Boys Band"**. We would like to thank the **Extreme Cheer Team** that provided a stunning demonstration at the event this year. Thank-you to all of the vendors who made the event such a success. Thank-you, also, to the Auburn Police and Fire Departments who provided excellent coverage for the days' events.

The Parks and Recreation Committee also worked with several Auburn residents to put flags on the veteran graves on Memorial Day. All of the town fields were fertilized and an ant treatment was put down this year. Work was done on the sprinkler system at Wayne Eddows Memorial field.

Towards the end of this year we worked closely with the Selectmen and our road agent, Mike Dross, to close down the old skating rink/basketball court that was located on Route 121. Two new rinks, a hockey rink and a smaller family skating rink, and a separate basketball court were erected adjacent to the Safety Complex. Work on this sports complex will continue into 2013. A big "thank-you" is extended to all who have worked on this project and donated time and materials.

In summary, the Committee continues to work diligently to provide safe, fun and beautiful park areas throughout the town and to provide fun filled events. We also work closely with the Soccer sub-committee, the Little League and the YMCA to provide athletic opportunities for our children. The Auburn Moms club has been instrumental in helping us achieve our goals and supporting all of our events. We would also like to thank the residents of Auburn, the Auburn Fire and Police Department, the Board of Selectmen and all of the volunteers. Thank-you to all!

### Parks and Recreation Commission Members

Tim Therrien, *Chairman*

Kim Lufkin, *Vice Chairman*

Lisa Canavan, *Commissioner*

Alex Eisman, *Commissioner*

Patrick Kelley, *Alternate Commissioner*

Dave Nye, *Alternate Commissioner*

Margie McEvoy, *Alternate Commissioner*

Jim Headd, *Selectmen Representative*

Helen Hiltz, *Secretary/Program Manager*

Armand Miclette, *Facilities Supervisor*

### Soccer Subcommittee Members

James Demers

Chris Webster

Contact Helen Hiltz @ (603) 682-9181 or [auburnnhrecdept@aol.com](mailto:auburnnhrecdept@aol.com)

## NET VALUATION 2003 - 2012

<u>YEAR</u>	<u>VALUATION</u>
2003	\$497,960,114
2004	\$505,641,047
2005	\$524,517,207
2006	\$669,128,033
2007	\$679,196,163
2008	\$685,674,771
2009	\$692,774,959
2010	\$593,378,088
2011	\$604,154,891
2012	\$611,875,635

## TEN-YEAR TAX RATE COMPARISON 2003 - 2012





## AUBURN PLANNING BOARD

In 2012, the all-volunteer Board approved the following:

Minor Site Plans	5	Minor/Major Subdivisions	4
Major Site Plans	2	Amended Approved Site Plan	1
Bond Releases/Reductions	7	Lot Line Adjustments/Mergers	0
Septic setback waivers	3	Informal Discussions	40
Presentations	3	Forestry Harvest	0
Request more Bldg. Permits	3	Conditional Use Permits	1
Extensions of Approval	1	Excavation permits	3 renewals

In 2012 the Planning Board approved the Town of Auburn Subdivision and Site Plan Regulations, to improve the language and to clarify the requirements necessary to assist builders and developers to better understand the requirements needed within the Town of Auburn. The Town of Auburn Subdivision and Site Plan Regulations can be found under the Town of Auburn's website or a hard copy can be viewed at the Town Hall. The Planning Board also made a few revisions to the Town of Auburn Zoning Ordinances which were placed on the Town Warrant and voted on in March 2012. The Planning Board held two Public Hearings in January 2012 regarding amendments to the Zoning Ordinances and approved the amendments at the January 17, 2012 Public Hearing.

At the March election, Ronald Poltak was elected as a member of the board and Karen Woods was also elected as a member of the board. Patrick Glennon was appointed by the Board of Selectmen as a member of the board for a one year term. On April 18, 2012, the Board elected Ronald Poltak as Vice-Chairman and Charles "Stoney" Worster was re-elected as Chairman of the Planning Board.

All meetings are open to the public, and the Planning Board welcomes public involvement in the planning process. Public meetings are generally held the first and third Wednesday evening of each month at 7:00 p.m., with Public Hearings held on the third Wednesday of the month, beginning at 7:00 p.m. All meetings are held at the Town Hall, 47 Chester Road. The Planning Board has established a submission schedule for public hearings, which can be found under the Forms and Regulations section of the Town website. The Planning Board agendas and minutes are also available on line at the Town website along with the Town of Auburn's Master Plan and Capital Improvements Plan. A hard copy is also available for viewing at the Planning Office.

In 2009, the Town voted to adopt the procedure set forth in NH RSA 73:2, II, (b)(2) to have the planning board members elected as opposed to appointed as each appointed members term expires. The members of the Planning Board work hard for the citizens and appreciate the continued support of the citizens of Auburn. Thank you. The Board encourages every resident to participate in its efforts. The Board encourages the citizens of Auburn willing to join us to submit a volunteer application form to the Select Board to become an alternate member of the Planning Board. The Planning Board may have up to four (4) alternates appointed to the Planning Board.

I also wish to thank the members of the Planning Board. Each member commits many hours to meet the challenges of managing the growth and development of the Town.

Respectfully submitted,

Charles "Stoney" Worster  
Chairman

*Russell Sullivan, Selectmen's Rep.*  
*Selectmen's Representative*  
*Denise Royce, Administrator*

### **Board members:**

<i>Charles "Stoney" Worster, Chairman</i>	<i>2013</i>
<i>Ronald F. Poltak, Vice Chairman</i>	<i>2015</i>
<i>Alan Côté</i>	<i>2013</i>
<i>Paula Marzloff</i>	<i>2014</i>
<i>Patrick Glennon</i>	<i>2013</i>
<i>Karen Woods</i>	<i>2015</i>
<i>Steven Blaha, Alternate</i>	<i>2013</i>
<i>Keith Babb, Alternate</i>	<i>2012</i>
<i>Bill Robertson, Alternate</i>	<i>2012</i>

## **AUBURN POLICE TOWN REPORT**

During 2012 the total incidents for the Town of Auburn reached 5965, which is almost identical to the numbers of 2011. This number illustrates consistency in how the Auburn Police Department is operating. The only dramatic increase was in the number of thefts. There were 127 thefts during the year, and most of them were from motor vehicles. Some of the incidents were thefts scrap metal from businesses. Both types of thefts are a direct relationship to the economy. As people struggle financially; the ones who are bordering on criminal cross the line for survival. Why this didn't cross over to an increase in burglaries is solely due to the vigilance of the Neighborhood Watch Organization in Auburn. In 2011 there were 46 burglaries, and in 2012 there were 30 burglaries. The Auburn Police extend a congratulations and a thank you to the Neighborhood Watch Groups.

During the year we had a few personnel changes. First, Officer Kapos completed the full time academy at the beginning of the year. He was the oldest Officer in the class, but shined above the much younger Officers who competed with him in the physical agility aspect of the fourteen weeks. Some had the audacity to call him "gramps" until he passed them in the run. Officer Aku left the Auburn Police to accept a full time position with the Hooksett Police Department. He is doing very well there, and returns on occasion to say hi. Officer Patten left the Department after seventeen years as a part time Officer. He said it was time to concentrate on his full time job as a Captain with the Manchester Fire department. He also wanted to start enjoying his spare time. We hired one part time Officer, Peter Lennon, whose full time job is an arson investigator for the Manchester Fire Department. He has been a great addition since he was already certified, and had some law enforcement experience with the Hillsborough County Sheriff's Department.

The biggest achievement of the year was the solving of the ten year cold case; George Jodoin's homicide. Officer Barry was always known for his persistent investigative skills. He used those skills to work with the Attorney General's cold case squad, and develop a suspect, get a confession, and finally make the arrest. When I gave him the authority to pursue this, I knew there would be a successful conclusion. It felt good to be right.

Thanks to the support of the Police Commission, technology has become a vital part of the Auburn Police Department. The web site is up and running with links that gives important information to the residents, like "Raids-on-line", which identifies where the crime is in town. Also, NIXLE has been valuable to inform the residents in town in real time of any critical events. The most impressive piece of technology is the lap top computers in each cruiser. This has been a tool the Officer uses to immediately get information on vehicles and people while patrolling. The result has been a number of arrests for various motor vehicle issues, as well as warrants from other jurisdictions, and the recovery of some stolen vehicles.

As 2013 begins, we will continue to work hand in hand with many Law Enforcement Agencies like the FBI, DEA, ATF, Secret Service, The New Hampshire State Police, and other New Hampshire agencies. Our rapport with all these agencies has been a great asset, including a sizable drug arrest recently by the Rockingham County Drug Task Force. Our professionalism will maintain those relationships, which helps us serve the citizens of Auburn.

As Chief of Police of your Police Department, I want to thank every citizen of Auburn for their continued support of the members of this agency, and to pledge to you our continued service to each and every one of you.

Edward G. Picard  
Chief of Police



## **CALLS FOR SERVICE**

**5965**

ACCIDENT INVESTIGATION = 95

AID TO OTHER AGENCIES = 1347

TOTAL ARREST = 74

Motor Vehicle = 31

Criminal = 43

CHECKS (Suspicious People, Vehicles, etc.) = 736

CRIMINAL ACTIVITY = 390

NON-CRIMINAL ACTIVITY = 1067

JUVENILE CASES = 27

MOTOR VEHICLE WARNINGS = 2043

MOTOR VEHICLE SUMMONS = 186

ANIMAL CONTROL CASES = 500

## **ROSTER**

### **Full Time:**

Chief Edward G. Picard  
Captain Gary F. Bartis  
Lieutenant Ray Pelton  
Patrol Sergeant David Garofano  
Detective Sergeant Chip Chabot  
Officer Christopher Beaule  
Officer Calvin Kapos

### **Office Staff:**

Officer Manager Lillian Deeb  
Administrative Assistant Annie Flight

### **Part Time:**

Sergeant Daniel Goonan  
Master Patrolman David Fletcher  
Officer Willie Scurry  
Officer Anita Lombardo  
Officer Keith Bike  
Officer Jeff Mullaney  
Officer Greg Santuccio  
Officer Bill Barry  
Officer Scotty Rogers  
Officer Pam Donley  
Officer Peter Lennon

### **Animal Control Officer:**

Jarlene Cornett

## REPORT OF THE ROAD AGENT

The past year has been an interesting and busy one with a relatively mild winter, but some severe weather conditions during the course of the year including Hurricane Sandy passing through in October.

This was the first year since I first became Road Agent in 2006 that we have not had a major storm or weather event that lead to significant damage to the Town's roadways or damage to trees resulting in debris throughout the Town with downed power lines, broken tree limbs and branches, and other obstacles to be dealt with. The passage of Hurricane Sandy did result in a federal Disaster Declaration being issued which brought FEMA back to Auburn. But this time it was just to cover emergency costs associated with the immediate impact of the severe storm.

When the spring weather arrived, our road work efforts turned towards the reconstruction of approximately 2,100-feet of Appletree Road, 900-feet of Chester Turnpike and 2,500-feet of Dearborn Road. In addition, we also completed a Hazard Mitigation project on Hook Road, replacing and enlarging the culvert capacity in that area.

An important part of the effort to maintain the Town's roadways is replacing drainage culverts as needed throughout Town. This is an important maintenance activity intended to keep water flowing away from the travel surface of the roads. Many of the older aluminum culverts are beginning to show their age and are deteriorating. With hundreds of culverts located throughout the Town's approximate 59-miles of roads, we anticipate this will continue for a number of years.

During 2012, shim and overlay paving was completed on Bunker Hill Road, Buttonwood Drive, McEvoy Drive, and Rattlesnake Hill Road; in addition to cleaning out dozens of catch basins in the Town's road network. In 2013, we are looking at potential road improvement projects on an additional portion of Dearborn Road, and potentially another portion of Hills Road, Chester Turnpike and Sun Valley Road. Also, we will work to do Shim and Overlay portions of Bunker Hill Road, Hickorytree Road, Morgen Drive, Oaktree Road, Pingree Hill Road and Spruce Lane .

To the residents of Auburn, I sincerely appreciate the many positive comments we hear about the conditions of our town roads throughout the year. It is sincerely appreciated as we continue to maintain and improve Auburn's roadways.

I want to thank the many local sub-contractors who have assisted us during the past year for their dedicated services to the Town of Auburn. They work many long hours at times and often in the worst of conditions in order to make sure our roadways are as safe as they can be. I would also like to thank the Department heads, Town Hall staff, Board of Selectmen and Budget Committee for continuing to support our efforts.

Respectfully submitted,

Michael Dross  
Road Agent



## **Report of the Southern New Hampshire Planning Commission**

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission staff designs and carries out programs of area-wide significance mandated under New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers training workshops for Planning Board and Zoning Board members on an annual basis.

### **Services performed for the Town of Auburn during the past year are as follows:**

- 1) Conducted population, dwelling unit and employment projections from 2010 through 2050 at a five-year increment based on 2010 Census data;
- 2) Coordinated Robert Frost/Stage Coach Scenic Byway meetings: Assisted with mapping, writing of Byway Nomination & Corridor Management Plan, outreach to towns;
- 3) Provided support to the Regional Trails Coordinating Council: Provided meeting notes, wrote/edited the Strategic Plan, coordinated logo development with the NH Institute of Art, explored the possibility of trail expansion into Auburn;
- 4) Food Shed mapping for all towns in the Region;
- 5) Updated the Base map for Auburn;
- 6) Produced a Traffic Control Map;
- 7) Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project;
- 8) Conducted traffic counts at fourteen (14) locations and forwarded the data to the Town administrator;
- 9) Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region and prepared a summary Land Use Report;
- 10) Organized and facilitated several Municipal Planners' Roundtable and Natural Resource Advisory Committee meetings for Planning Department staff and planning board members on a variety of planning topics both local and regional. These meetings were held on March 21, June 20, September 26 and December 20, 2012;
- 11) Provided monthly information to the Auburn Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins;
- 12) Organized and offered both Zoning Board of Adjustment and Planning Board training to town officials and board members held on November 5 and 12, 2012;
- 13) Provided information, data and organized project meetings involving Auburn residents, planning board members, and town officials to participate in the Granite State Future Statewide and Moving Southern New Hampshire Forward regional planning project. This three-year project seeks public input in developing and presenting a vision for the future for the region and state;
- 14) Involved town residents, planning board and other committee representatives and town officials in the statewide and regional Broadband Infrastructure mapping and planning project. This project helped to implemented many local broadband surveys, conduct broadband stakeholder and sector meetings, and identify underserved areas within the community;

- 15) Developed a new program initiative referred to as the **ReadySetGo!** Southern New Hampshire Certified Site Program for all municipalities located in the region. Program details and participation requirements will be presented to all municipalities in the region in 2013;
- 16) Completed and closed out the region's FY 2010-2013 EPA funded Brownfields Community-Wide Assessment Grant for assessment of brownfields sites located within all the region's municipalities. Participation in the program was offered to Town of Auburn and town officials participated on Advisory Committee;
- 17) Facilitated the Southern New Hampshire Region Community Preparedness Program and provided plan updates and public service announcements for member communities;
- 18) Continued to update the Livable Walkable Communities Toolkit to incorporate livable, walkable community principles into local, state and regional planning programs, policies and statutes;
- 19) Drafted Developments of Regional Impact Review Guidelines for use by all communities in the region;
- 20) Facilitated energy planning among town officials and an energy audit of both municipal and school buildings in Auburn through the Energy Technical Assistance Program (ETAP);
- 21) Worked with Planning Board to prepare an Energy Chapter to Town's Master Plan;
- 22) Updated the Town of Auburn's Hazard Mitigation Plan;
- 23) Hosted a Legislative Open House in Manchester for Auburn legislators and other legislators from the region on December 4, 2012;
- 24) Facilitated a Source Water Protection Workshop for all municipal officials and planning board members in Auburn and all the region's municipalities which was held in the SNHPC conference room;
- 25) Participated at the NH DOT/DES Salt Reduction Work Group meetings with I-93 corridor towns to develop chloride reduction implementation plan among the participating towns;
- 26) Assisted the Society for the Protection of NH Forests' Greater Manchester Greenways and Merrimack Valley Greenways Trails Mapping Project with the Town of Auburn and other participating towns;
- 27) Continued to assist the US COE and NH DES in the development of the Upper Merrimack and Pemigewasset River Study which will impact all the municipalities in the region that share water and wastewater with the City of Manchester. The study area involves the main stem of the river between Lincoln, NH and the MA/NH state line;
- 28) Advised Town and school officials of NH DOT's safe routes to school program;
- 29) Worked with Town staff on economic development facts and figures, including updating Auburn's Economic Assets Profile.

Auburn's Representatives to the Commission

Charles M. Worster  
William G. Herman  
Ronald F. Poltak, Alt.

**Executive Committee Member:** William G. Herman





NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

## TAX COLLECTOR'S REPORT

For the Municipality of       AUBURN       Year Ending   2012  

### DEBITS

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
			2011	2010	
Property Taxes	#3110		\$647,031.51	\$6,299.00	
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185		\$786.46		
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189				
Property Tax Credit Balance**		< >			
Other Tax or Charges Credit Balance**		< >			
<b>TAXES COMMITTED THIS YEAR</b>			<b>For DRA Use Only</b>		
Property Taxes	#3110	\$11,721,660.00			
Resident Taxes	#3180				
Land Use Change	#3120	\$248,700.00			
Yield Taxes	#3185	\$4,447.11			
Excavation Tax @ \$.02/yd	#3187	\$9.50			
Utility Charges	#3189				
<b>OVERPAYMENT REFUNDS</b>					
Property Taxes	#3110	\$17,699.30	\$17,775.14	\$1,235.00	
Resident Taxes	#3180				
Land Use Change	#3120	\$27,682.55			
Yield Taxes	#3185	\$104.00			
Excavation Tax @ \$.02/yd	#3187				
Interest - Late Tax	#3190	\$5,804.48	\$39,138.71		
Resident Tax Penalty	#3190				
<b>TOTAL DEBITS</b>		<b>\$12,026,106.94</b>	<b>\$720,147.46</b>	<b>\$7,534.00</b>	<b>\$</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant & therefore in line #3110 as postive amount for this year's levy.



**TAX COLLECTOR'S REPORT**For the Municipality of     Auburn     Year Ending   2012  **CREDITS**

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2011	2010	
Property Taxes	\$11,100,689.65	\$420,133.21		
Resident Taxes				
Land Use Change	\$91,200.00	\$12,500.00		
Yield Taxes	\$4,551.11	\$3,002.10		
Interest (include lien conversion)	\$5,804.48	\$39,138.71		
Penalties				
Excavation Tax @ \$.02/yd	\$9.50	\$700.00		
Utility Charges				
Conversion to Lien (principal only)		\$235,251.71		
<b>DISCOUNTS ALLOWED</b>				
<b>ABATEMENTS MADE</b>				
Property Taxes	\$4,634.31	\$8,666.00	\$1,471.00	
Resident Taxes				
Land Use Change	\$27,682.55			
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
<b>CURRENT LEVY DEEDED</b>				
<b>UNCOLLECTED TAXES - END OF YEAR #1080</b>				
Property Taxes	\$634,591.25	\$285.50	\$6,063.00	
Resident Taxes				
Land Use Change	\$157,500.00			
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
Property Tax Credit Balance**	\$555.91	\$470.23		
Other Tax or Charges Credit Balance**				
<b>TOTAL CREDITS</b>	<b>\$12,026,106.94</b>	<b>\$720,147.46</b>	<b>\$7,534.00</b>	<b>\$</b>

\*\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a  
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).

**TAX COLLECTOR'S REPORT**For the Municipality of Auburn Year Ending 2012**DEBITS**

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2011	2010	2009	2008/Prior
Unredeemed Liens Balance - Beg. Of Year		\$182,302.19	\$93,519.75	\$37,053.39
Liens Executed During Fiscal Year	\$253,939.79			
Interest & Costs Collected (After Lien Execution)	\$3,526.67	\$19,706.47	\$24,311.37	
<b>TOTAL DEBITS</b>	\$257,466.46	\$202,008.66	\$117,831.12	\$37,053.39

**CREDITS**

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2011	2010	2009	2008/Prior
Redemptions		\$89,913.45	\$95,287.63	\$71,568.46	
Interest & Costs Collected (After Lien Execution)	#3190	\$3,526.67	\$19,706.47	\$24,311.37	
Abatements of Unredeemed Liens		\$20,412.85			
Liens Deeded to Municipality					
Unredeemed Liens Balance - End of Year	#1110	\$143,613.49	\$87,014.56	\$21,951.29	\$37,053.39
<b>TOTAL CREDITS</b>		\$257,466.46	\$202,008.66	\$117,831.12	\$37,053.39

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? \_\_\_\_\_

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Kathleen A. Sylvia DATE \_\_\_\_\_

## TAX RATE CALCULATION - 2012

### TOWN PORTION

Gross Appropriations	\$ 5,027,467
Less: Revenue	(2,703,912)
Less: Shared Revenue	-
Add: Overlay	72,190
Add: War Service Credits	<u>169,000</u>
Net Town Appropriation	

Approved Town Tax Effort	\$ 2,564,745	
	\$	<b>4.19 Town Rate</b>

### SCHOOL PORTION

New Local School Budget	\$ 11,410,271
Less: Revenue	(958,657)
Less: Adequate Education Grant	(1,866,979)
Less: State Education Taxes	<u>(1,509,655)</u>

Approved School Tax Effort	\$ 7,074,980	
	\$	<b>11.56 Local School Rate</b>

### STATE EDUCATION TAXES

Equalized Valuation (no utilities) x	\$ 2.390	
729,230,786		\$ 1,509,655
Divide by Local Assessed Valuation (no utilities)		
686,805,759		\$ <b>2.50 State School Rate</b>

### COUNTY PORTION

Due to County	\$ 689,992
Less Shared Revenue	-
Approved County Tax Effort	\$ 689,992
	<u>\$ <b>1.13 County Rate</b></u>

Total Property Taxes Assessed	\$ 11,839,372	<u>\$ <b>19.38 TOTAL RATE</b></u>
Less: War Service Credits	<u>(169,000)</u>	
Total Property Tax Commitment	\$ 11,670,372	

### PROOF OF RATE

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$ 604,364,935	\$ 2.50	\$ 1,509,655
All Other Taxes	\$ 611,875,635	\$ 16.88	<u>10,329,717</u>
			\$ 11,839,372



## SCHEDULE OF TOWN PROPERTY

<u>Map</u>	<u>Lot</u>	<u>Location</u>	<u>Acres</u>	<u>Value</u>
1	36-28	Wayne R. Eddows Memorial Field, Priscilla Lane	17.7830	\$ 389,900
5	12-6	Pingree Hill Fire Station & Land - 6 Pingree Hill Road	2.0000	339,800
10	3-2	Public Safety Complex & Land - 55 Eaton Hill Road	9.6970	690,500
11	19-1	Highway Garage & Land - 273 Chester Turnpike	27.0200	385,100
18	48	Sun Valley Park	1.3480	131,700
26	9	Griffin Memorial Library & Land - 22 Hooksett Road	0.5000	350,000
26	13	Former Police & Fire Station - 50 Raymond Road	0.7920	359,800
26	27	Town Hall & Land - 47 Chester Road	0.8240	517,400
		Auburn Village Cemetery		
		Longmeadow Cemetery		
1	7	Land, Rattlesnake Hill Road	42.0000	240,000
1	36	Land, Cameo Court	27.0000	191,600
1	36-1	Land, Ridge Court (Cameo Court)	24.0000	205,600
2	3-4	Land, Steam Mill Road	10.1000	82,900
2	6	Land, Wilson's Crossing Road	56.6130	177,600
2	7-3	Land, Steam Mill Road (Nut Road)	6.0000	143,000
2	10	Land, Steam Mill Road	1.2500	63,000
2	40	Land, Pingree Hill Road (backland)	34.0000	28,900
2	48	Land, Pingree Hill Road	1.0000	1,000
2	50	Land, off Pingree Hill Road	7.5000	7,500
4	5-3	Land, Audubon Conservation Easement	82.0000	43,000
4	24-11	Land, Rockwood Terrace	0.5000	124,700
5	9	Land, Rattlesnake Hill Road	3.2870	144,400
5	10-10	Land, off Pingree Hill Road	2.0000	2,000
5	14	Land, Pingree Hill Road/Wilson's Crossing Road	0.1030	11,400
5	45	Land, Calef Road	2.0000	128,300
5	69-8	Land, Hawthorne Drive	4.1900	170,400
5	69-28	Land, Hawthorne Drive	4.2600	170,500
8	8	Land, Bunker Hill Road	5.2860	126,500
9	16-19	Land, Star Circle	3.3040	137,200
9	28-1-24	Land, Harvard Avenue	0.9220	16,800
9	39	Land, Hooksett Road	0.4000	12,100
12	16-1	Land, Hooksett & Hills Road	2.0000	135,000
12	16-2	Land, Hills Road	2.0200	141,800
12	16-12	Land, Meadow Lane	5.3400	148,500
13	2	Land, Old Candia Road	0.2500	20,000
13	23	Land, Joan Drive	3.0000	136,600
13	24	Land, Old Candia & Depot Road	0.7500	76,500
17	6	Land, Appletree Road	3.0560	137,100
17	18	Land, Appletree Road	1.0330	130,200
23	10-A	Land, Chester Road (Gazebo)	0.0000	6,300
23	12	Land, Bunker Hill Road	0.1100	176,700

**Total Value of Inventory of Town Property**

**\$ 6,501,300**

**REPORT OF TOWN CLERK**

**2012**

	DEPOSITS	EXPENDITURES	REVENUE
<b>MOTOR VEHICLE PERMITS</b>	<b>\$1,459,605.18</b>		
NSF CHECK – DEC 2011	(136.10)		
TITAL APPLICATIONS	2,312.00		
MUNICIPAL AGENT FEES	16,225.00		
LESS REMITTED TO STATE		\$378,774.99	
<b>TOTAL MOTOR VEHICLE</b>			<b>\$1,099,231.09</b>
<b>DOG LICENSES</b>	<b>8,007.50</b>		
LESS REMITTED TO STATE		2,784.00	
DOG FINES	375.00		
DOG CIVIL FORFEITURES	1,920.00		
<b>TOTAL DOG REVENUE</b>			<b>7,518.50</b>
<b>OTHER REVENUE</b>			
POLE LICENSES	120.00		
RETURN CHECK FEES	300.00		
UCC FILINGS	1,965.00		
CHECKLIST COPIES	674.00		3059.00
<b>VITALS</b>			
MARRIAGE LICENSES	900.00		
LESS REMITTED TO STATE		760.00	
VITAL RECORD SEARCHES	1,790.00		
LESS REMITTED TO STATE		1,300.00	
<b>TOTAL VITALS REVENUE</b>			<b>630.00</b>
<b>TOTAL REVENUE</b>	<b>\$1,494,057.58</b>	<b>\$383,618.99</b>	<b>\$1,110,438.59</b>

Total Vehicles Registered                      8,397

Total Dogs Licensed                              1,180

# TREASURER'S REPORT 2012

**Cash January 1, 2012** **4,220,282.41**

Receipts	
Tax Collector	11,984,758.11
Town Clerk	1,494,057.58
Selectmen's Office	2,019,004.14
Interest Earned	2,548.53
Bank Charges	(16.33)
Transfer from Trusts	519.98
Transfer from Citizens	226,486.95
Less	
Transfer to Trusts	(54,897.11)
State MV Registry ACH	(378,774.99)
Payroll Transfers	(1,422,051.00)
Selectmen's A/P Paid	<u>(13,132,588.63)</u>

**Cash December 31, 2012** **4,959,329.64**

**Received From Tax Collector**

2012 Property Taxes	11,093,409.91
2012 Interest	5,783.01
2011 Property Taxes	440,373.13
2011 Interest	20,450.63
2012 Yield Tax	4,560.61
2012 Yield Tax Interest	26.20
2011 Yield Tax	3,002.10
2012 Current Use Tax	91,200.00
2012 Current Use Tax Interest	38.47
2011 Current Use Tax	12,500.00
Excavation Tax	700.00
Tax Liens Redeemed:	
2011 Tax Levy	89,913.45
Interest	3,526.67
2010 Tax Levy	101,770.02
Interest	21,624.08
2009 Tax Levy	71,568.46
Interest	<u>24,311.37</u>
<b>Totals</b>	<b><u>11,984,758.11</u></b>

**Received From Town Clerk**

MV Registrations	1,478,006.08
Dog Licenses	9,927.50
Marriage License Fees	900.00
Dog Fines	375.00
Vital Statistics	1,790.00
Returned Check Fees	300.00
UCC	1,965.00
Other	<u>794.00</u>
<b>Total</b>	<b><u>1,494,057.58</u></b>

**Received BOS**

BOS Photocopies	459.20
Bridge Reconstruction	243,868.66
Building Permits	60,759.32
Cemetery Plot Purchase (Longmeadow)	1,250.00
Communication Betterment	3,000.00
Community Room Rental	50.00
Disability Insurance	3,909.01
Donation	200.00
Election Reimbursement	1,204.90
Escrow	72,123.33
Excavating Permit	150.00
FEMA & Bridge Aid	122,608.27
Fire Misc	100.00
Fire Training Reimbursement	7,358.59
Franchise Fees	50,273.04
Health/Dental	13,190.52
Highway Block Grant	132,991.85
Ins Credit/Claim	20,655.49
Misc Grants (Town Hall Sign)	13,097.00
MWW	675,119.04
Newsletter	11,850.00
Performance Bonds	127,039.00
Playground Equipment Reimburse	5,003.47
P/Z Fees	14,405.11
P/Z NSF Fee	25.00
Pole Tax (PSNH)	10.00
PD Bench Warrant	80.56
PD Copies	1,081.98
PD Fines	520.00
PD Miscellaneous	45.00
PD Outside Detail	173,797.00
PD Patrol Reimburse	11,191.15
PD Pistol Permits	1,418.90
PD Road Toll Refund	1,747.80
PD Reimbursement (Grant)	1,595.00
PD DWI	6,098.60
PD Witness Fees	372.41
Electric Reimbursement	13.53
Rec. Field Rental	1,280.00
Reimbursement OP	390.73
Reimbursement Purchases	1,568.91
Resident Power Commission	1,691.44
Room & Meal Tax	221,888.89
Senior Trips	1,450.00
Tax Collector NSF Fee	75.00
Timber Cut	5,755.75
Welfare Lien	<u>6,240.69</u>
<b>Total</b>	<b><u>2,019,004.14</u></b>



**Report of The Trust Funds of the City or Town of Auburn, NH 03032 on December 31, 2012**

			PRINCIPAL		
Record Number	Name of Trust Fund:	How Invested	Balance Beginning Year	New Funds Created	Cash Gains or (Losses)
Cemetery Funds					
1	Auburn Village Cemetery	Citizens Bank	\$ 50,730.00	\$ 333.50	
2	Longmeadow - 2 Trusts	Citizens Bank CD	\$ 40,258.87		
3	Longmeadow - 18 Trusts	Bank of America CD	\$ 3,400.00		
4	Longmeadow Assoc	Sovereign Bank		\$ 7,843.90	
Total A/C Cemetery Funds			\$ 94,388.87	\$ 8,177.40	
Library Funds					
5	Griffin Library - 5 Trusts	Bank of America CD	\$ 3,650.00		
Other Funds					
6	Rentention Insurance Trust	Citizens Bank Savings	\$ 4,479.69		
	Retention Insurance Trust	Sovereign Bank		\$ 4,480.36	
7	Revaluation Fund	Citizens Bank Savings	\$ 24,442.13		
	Revaluation Fund	Sovereign Bank	\$ -	\$ 24,445.77	
8	School Construction	St. Mary's Bank	\$ 100,159.77	\$ 32,000.00	
9	Special Ed Fund	St. Mary's Bank	\$ 126,789.76		
10	Social Health	Citizens Bank Savings	\$ 15,220.86		
	Social Health	Sovereign Bank	\$ -	\$ 15,222.00	
11	Building Fund	St. Mary's Bank	\$ 3,599.50	\$ 50,000.00	
12	High School Transition	St. Mary's Bank	\$ 82,590.21	\$ 68,000.00	

**Report of The Trust Funds of the City or Town of Auburn, NH 03032 on December, 31,2012**

With- drawals	Balance End Year	Balance Beginning Year	Income During Year Amount	INCOME Expended During Year	Balance End Year	Grand Total of Principal & Income at End of Year
	\$ 51,063.50	\$ (1,392.92)	\$ 74.07		\$ (1,318.85)	\$ 49,744.65
	\$ 40,258.87	\$ 36,940.72	\$ 45.18		\$ 36,985.90	\$ 77,244.77
	\$ 3,400.00	\$ 14,145.60	\$ 56.85		\$ 14,202.45	\$ 17,602.45
	\$ 7,843.90	\$ -	\$ 10.27	\$ (10.00)	\$ 0.27	\$ 7,844.17
	\$ 102,566.27	\$ 49,693.40	\$ 186.37	\$ (10.00)	\$ 49,869.77	\$ 152,436.04
	\$ 3,650.00		\$ 10.66	\$ (10.66)	\$ -	\$ 3,650.00
\$ (4,479.69)	\$ -		\$ 0.67	\$ (0.67)	\$ -	\$ -
	\$ 4,480.36		\$ 2.94		\$ 2.94	\$ 4,483.30
\$ (24,442.13)	\$ -		\$ 3.64	\$ (3.64)	\$ -	\$ -
	\$ 24,445.77		\$ 48.10	\$ (10.00)	\$ 38.10	\$ 24,483.87
	\$ 132,159.77		\$ 347.16	\$ -	\$ 347.16	\$ 132,506.93
	\$ 126,789.76		\$ 427.05		\$ 427.05	\$ 127,216.81
\$ (15,220.86)	\$ -		\$ 1.14	\$ (1.14)	\$ -	\$ -
	\$ 15,222.00		\$ 29.96	\$ (10.00)	\$ 19.96	\$ 15,241.96
	\$ 53,599.50		\$ 120.82		\$ 120.82	\$ 53,720.32
	\$ 150,590.21		\$ 341.41		\$ 341.41	\$ 150,931.62

# VENDOR PAYMENTS 2012

ID	Name	Paid Amt	ID	Name	Paid Amt
3650	2-WAY COMMUNICATIONS SERV	6,351.52	2612	BUTCHER, GORDON	737.93
3346	A.H. HARRIS	177.16	2862	BUTLER, GEORGE	246.69
3053	A.N.S. NETWORKING INC	14,013.25	194	C & B ELECTRONICS	532.83
3449	AAA POLICE SUPPLY	1,554.00	2613	CABELA'S INCORPORATED	278.93
3698	ABSOLUTE TITLE, LLC	1,002.63	944	CANDIA LUMBER, HARDWARE & BLDG	2,422.79
5463	ABSOLUTELY SPOTLESS	8,620.00	5497	CANDRAY PET CARE CENTER	161.00
2576	ACS FIREHOUSE SOFTWARE	2,350.00	5434	CARPENTER, DOROTHY (ELECTION)	225.00
2298	ADAMSON INDUSTRIES CORP.	89.95	2798	CARROT-TOP INDUSTRIES, INC.	314.24
3012	ADDR.COM BILLING	96.71	3802	CARTIER, MARCUS	25.65
3757	ADMIRAL FIRE & SAFETY, INC	644.48	1002	CEN-COM	879.00
2691	ADVANCED EXCAVATING	367,766.67	3789	CENTER FOR EDUCATION & EMPLOY	254.95
3301	AFFILIATED COMPUTER SERVICES	845.00	2855	CENTRAL NEW HAMPSHIRE BLASTING	8,700.00
3302	AFLAC	2,500.42	3023	CENTRAL PAPER PRODUCTS CO.	493.61
2238	AFX /AMERICAN IMAGING TECH	132.11	2367	CHABOT, JR., CHARLES	111.00
3439	AIR CLEANING SPECIALISTS	1,197.00	3128	CHILD ADVOCACY CENTER OF	1,200.00
3734	AKU, MUZAFAER	53.00	3747	CHRISTINA REALTY, LLC	0.00
3179	ALDEN SHOE COMPANY	250.00	3733	COAPLAND, BARBARA	1,537.50
2867	ALIBERTI, ROBERT	36.90	2387	COAPLAND, GARY & BARBARA	1,952.00
434	ALLARD, PATRICIA	155.00	3658	COCHECO COMMUNICATIONS	14,944.02
3783	ALLARD, PATRICIA (ELECTION)	150.00	3512	COLL, TERRY (ELECTION)	300.00
2733	ALLIANCE BUSINESS TECH	8,018.00	3663	COLLINS TREE SERVICE, INC	4,400.00
2357	ALLSAFE & LOCK, INC.	188.00	3724	COLONIAL CHEVROLET	1,588.19
3393	AMERICAN RED CROSS	500.00	3774	COLUMBIA MARRIOTT	262.65
3545	AMERICAN SECURITY EDUCATORS,	647.68	5706	COMCAST	10,207.79
3801	ANDERSON, JEFFREY W.	57.61	3736	COMMANDNET TRAINING ASSOC	225.00
5565	ANDREW BALCH, INC.	775.00	3780	COMMONWEALTH OF MASS	8.79
799	ANIMAL CARE EQUIPMENT &	198.75	2898	CONTINENTAL PAVING, INC	31,875.00
2788	AS-U-WISH CLEANING SERVICE	6,554.50	3670	CORELOGIC REAL ESTATE TAX	6,150.00
2475	ATS EQUIPMENT, INC.	1,120.65	613	CORNETT, JARLENE	1,723.73
3266	AUBURN ELECTRIC	8,063.32	2909	CORRIVEAU-ROUTHIER, INC	161.64
2259	AUBURN HISTORICAL ASSOCIATION	5,030.00	435	COX, MARGO	1,518.70
3646	AUBURN MOM'S CLUB	950.00	3331	COYLE, DIANE	450.00
336	AUBURN SCHOOL DISTRICT	8,501,970.00	3758	CREATIVE PRODUCT SOURCING INC	633.15
1049	AUBURN TIRE & TOYS, LLC	3,036.00	5411	CROWN TROPHY	317.96
1058	AUBURN VILLAGE CEMETERY	333.50	3148	CUMMINGS, EDITH	225.82
3138	AUBURN VOLUNTEER FIREMAN'S	784.00	3398	CWS FENCE & GUARDRAIL	12,000.00
2486	AUBURN, TOWN OF	276,486.95	2878	D.L.B. PAVING, INC	6,000.00
1139	AVITAR ASSOCIATES OF NE	37,142.00	3794	DAMIAN J. PRODUCTS, LLC	1,204.50
3708	B & H PHOTO	119.95	3456	DAN CARPENTER, INC	150.00
3760	BABB, KEITH	731.07	2574	DANIELS EQUIPMENT COMPANY, INC.	194.76
3330	BALLERINI, THOMAS F.	450.00	2614	DAVE'S SEPTIC SERVICE, INC.	6,097.61
3746	BARBEAU, JONATHAN	350.00	3154	DAVID NYE	34,561.43
5653	BARBUTO, PETER (ELECTION)	1,200.00	2277	DEAD RIVER COMPANY	252.60
5612	BARLO SIGNS	24,310.00	3771	DEEB, LILLIAN	151.65
2690	BATTERIES PLUS # 401	256.74	2392	DEMERS, DENNIS A.	104.00
3779	BCR REALTY, LLC	759.50	2381	DEPARTMENT OF AGRICULTURE	2,784.00
3046	BEAULE, CHRISTOPHER	51.00	2243	DERRY, TOWN OF	82,927.88
2886	BEKTASH SHRINE CLOWNS	800.00	3803	DESROSIERS, RON	70.00
3098	BELLEMORE CATCH BASIN	3,840.00	3233	DESROSIERS, RONALD & DEBRA	45.01
2719	BERGERON PROTECTIVE CLOTHING	13,719.74	151	DEVINE, MILLIMET & BRANCH	33,014.79
2623	BERUBE'S TRUCK ACCESSORIES	935.00	3790	DINNSEN, DOUGLAS K. & JAMIE J.	2,474.42
3057	BIKE, KEITH	53.10	3684	DION, DAVID	118.00
3211	BILLTRUST	2,808.99	3796	DION, JASON	250.00
3075	BLAIS, PAUL	149.39	3490	DIPIETRO, MICHAEL C.	226.78
2876	BLAZING SADDLES MOWING SERV	12,500.00	3749	DOBMEIER, KARL M	82.09
417	BORDER AREA MUTUAL AID ASSOC	25.00	3775	DOLLARD, BETTE (ELECTION)	102.94
39	BOUND TREE MEDICAL, LLC	808.43	3603	DOLLARD, DONALD W.	40.00
5486	BRAND COMPANY, INC.	1,292.75	3748	DOLLARD, MICHAEL	14.96
3731	BROADHURST, BRYCE	250.00	3317	DONLEY, PAMELA	93.99
2625	BROOK HOLLOW SAND & GRAVEL	25,007.73	3286	DROSS, MICHAEL	165,240.54
3729	BROWN, JOAN N.	121.00	3791	DUDEK, JOSEPH A. & JODI A.	784.25



# VENDOR PAYMENTS 2012

ID	Name	Paid Amt	ID	Name	Paid Amt
3759	DYCHE, DEAN	711.60	5007	ICSC	1,220.97
3259	EAST COAST ELECTRONICS	3,900.00	2501	IDS	328.56
3727	EAST COAST EMERGENCY OUTFITTERS	2,816.02	5657	IN THE LINE OF DUTY, INC.	995.00
3277	EASTERN PROPANE	316.97	3651	INDEPENDENT FIRE APPARATUS TEST	675.00
2820	ECONO SIGNS	4,360.14	3764	INDEPENDENT PIPE AND SUPPLY	451.08
2633	ELLIOT HOSPITAL LABORATORY	150.00	5024	INFORMATION MANAGEMENT CORP	7,175.00
2842	ELLIOTT HOSPITAL LABORATORY	845.00	3740	INNOVATIVE FIRE TRAINING	195.00
3635	EMERGENCY SERVICES MARKETING	841.19	3152	INSIDE OUT LANDSCAPING	35,965.00
2964	ENERGYNORTH PROPANE	6,344.02	3146	INTERNAL REVENUE SERVICES	143.59
3444	EPIC SPORTS, INC	314.78	409	INTERNATIONAL ASSOCIATION FOR	70.00
5223	ESPANA BUILDING & DEVELOPMENT, INC.	11,760.00	397	INTERNATIONAL ASSOCIATION OF	120.00
3271	F & T PRODUCTS	115.00	3428	INTERNATIONAL ASSOCIATION OF LAW	55.00
5124	FAIRPOINT COMMUNICATIONS, INC.	1,547.32	2972	INTERNATIONAL CODE COUNCIL, INC	246.50
3737	FASTENAL COMPANY	50.86	5680	INTERNATIONAL SALT CO, LLC	150,877.73
3621	FENCE'S UNLIMITED, INC	7,224.00	2422	INTERSTATE EMERGENCY UNIT	150.00
2644	FERGUSON ENTERPRISES, INC. #590	18,627.86	5548	INTERWARE DEVELOPMENT CO., INC.	11,936.10
5010	FERGUSON'S MAINTENANCE, LLC	2,954.46	3290	J. A. BOURQUE & SONS, INC	23,462.83
3808	FIRE DEPARTMENT SAFETY	495.00	656	J. H. ROLFE CONSTRUCTION, CO.	496,357.50
3628	FIRE RESCUE INTERNATIONAL	595.00	3151	JAMES A. BROOKS	1,860.00
1261	FIRE TECH & SAFETY OF NE	4,447.31	2254	JAMES A. BROOKS	31,845.00
5586	FIREMATIC SUPPLY CO, INC.	13,052.47	3092	JAMES R. ROSENCRANTZ & SONS, INC	42.83
2940	FISHER AUTO PARTS	1,827.25	3756	JAYMIL ERGO & OFFICE SOLUTIONS	300.00
3619	FLEETMASTERS, INC	757.49	3306	JENKINS, SUSAN	1,547.50
2545	FLETCHER, DAVID	298.62	9	JOE STACY GENERAL CONSTRUCTION	11,985.00
5328	FORD CREDIT DEPT 67-434	12,235.03	1282	JOHN STACY	300.00
5469	FORD MOTOR CREDIT COMPANY	22,684.58	3686	JON'S SHAFTS AND STUFF, LLC	198.95
3728	FORD OF LONDONDERRY	5,000.00	1089	KENT CLEAN SEPTIC, LLC.	610.00
5537	FRED FULLER OIL CO., INC.	3,345.78	3792	KERRIGAN LAW, P.L.L.C	1,100.00
3058	FRISELLA-BROWN, ADELE	313.39	3721	KOFILE PRESERVATION INC	500.00
3752	FUN BOUNCE, INC.	775.00	3464	KONICA MINOLTA BUSINESS SOLUTIONS	308.44
3710	G4 COMMUNICATIONS CORP	776.32	3224	L & D SAFETY MARKING CORP	3,427.32
3726	GABLE, RICHARD A.	2,453.82	3786	LABRIE, JEAN C.	99.00
3797	GAGNE, BRENT W. & MELISSA J.	2,133.00	2630	LAFOND, KATHRYN R	8.99
562	GALLS, AN ARAMARK CO., LLC	2,217.72	3225	LAMPREY HEALTH CARE, INC	500.00
3511	GARON, KAREN (ELECTION)	300.00	3776	LARSON, FRED	253.95
3753	GKS SERVICE COMPANY, INC	207.00	3496	LAVOIE, JEREMY	477.15
3295	GLENNON, PATRICK	60.48	2697	LBA INC	218.54
3772	GLIDDEN TRAINING & CONSULTING	250.00	3767	LERETA. LLC	2,465.00
2303	GOOD MORNING SALES, INC.	1,279.25	4999	LEXIS NEXIS	429.01
2355	GRAINGER	2,129.72	5176	LHS ASSOCIATES, INC.	4,966.30
3768	GRANGE REALTY TRUST	1,300.00	2383	LINXWEILER, JOANNE	1,382.70
3754	GREEN ACRES IRRIGATION	2,920.00	5675	LINXWEILER, JOANNE (ELECTION)	825.00
450	GRIFFIN FREE PUBLIC LIBRARY	39,679.90	313	LOCAL GOVERNMENT CENTER	34,900.43
1180	HAGA, INC DBA	97.51	3793	LONGMEADOW CEMETERY TRUST	500.00
3482	HALIFAX-AMERICAN ENERGY, CO.	5,071.26	3447	LOWE'S BUSINESS ACCT/GEMB	120.43
5640	HARRIS COMPUTER SYSTEMS	19,820.10	3795	LYNN CARD COMPANY	88.95
2789	HARRIS TROPHY	93.00	3805	MADISON TITLE AGENCY, LLC	13,079.07
3017	HEADD, JAMES F	1,500.00	2237	MAINE DRILLING & BLASTING, INC	644.00
3018	HEADD, JAMES F. (ELECTION)	450.00	2506	MAINE OXY/SPEC AIR SPECIALTY	369.66
3730	HEATH APPRAISAL SERVICES	1,200.00	2989	MANCHESTER AUTO GLASS CO, INC	32.00
3041	HERBERT J. TARDIFF	3,820.00	3130	MANCHESTER HARLEY-DAVIDSON	3,543.14
2736	HERMAN, WILLIAM G.	1,834.89	48	MANCHESTER WATER WORKS	164,589.39
3171	HIGHER EDUCATION STUDENT	109.11	3278	MARINI, ROBERT	185.10
2808	HILLYARD - MANCHESTER	261.00	1416	MASSABESIC QUICK LUBE	7,369.34
3446	HILTZ, HELEN A.	654.97	2854	MCEVOY, MARGIE	1,047.74
2288	HOME DEPOT CREDIT SERVICES	1,605.51	2812	MCGRATH, WILLIAM J.	60.00
2684	HOOKSETT AGWAY	2,061.03	3781	METRO SPORTS	1,640.00
5274	HOWARD P. FAIRFIELD, LLC	903.62	3513	MHQ MUNICIPAL VEHICLES	51.38
2968	HUNTRESS UNIFORMS	444.75	2800	MICHAEL DROSS	1,146.72
3141	IAFC	380.00	2629	MICLETTE, ARMAND	6,537.21
3059	IAFC MEMBERSHIP	259.00	2885	MINAKIN, JUDITH (ELECTION)	300.00

# VENDOR PAYMENTS

2012

ID	Name	Paid Amt	ID	Name	Paid Amt
3782	MITCHELL MUNICIPAL GROUP, P.A.	322.94	207	OSSIPEE MOUNTAIN ELECTRONICS	830.12
3806	MONARCH TITLE SERVICES	12,919.21	3263	PAGE STREET STORAGE LEASING LLC	1,680.00
5682	MONGEAU, EVE (ELECTION)	300.00	3682	PARADIGM PLUMBING & HEATING	238.50
2764	MONGEAU, THEODORE M.	2,425.00	2832	PARKER LANDSCAPES LLC.	31,700.00
2857	MOORE MEDICAL, LLC	250.95	3538	PEABODY, H. BERKLEY, TRUSTEE	1,864.00
3755	MOSHER, K. SCOTT	463.75	3639	PEACHTREE BUSINESS PRODUCTS	20.00
3798	MOTORCYCLES OF MANCHESTER	203.99	2780	PELMAC INDUSTRIES, INC.	3,353.10
78	MOTOROLA, INC.	156.00	2543	PETER M. BARBUTO	300.00
2296	MULLANEY, JEFFREY	250.00	3735	PHILLIPS, ALEX	41.98
3469	MUNICIPAL PEST MANAGEMENT	6,740.00	2242	PHILLIPS, BRUCE	14,201.62
3454	MUNICIPAL RESOURCES	3,453.06	834	PHILLIPS, DALE	19.43
2278	MYLES TRAVEL PLAZA	524.00	5443	PHILLIPS, DALE (ELECTION)	300.00
3112	NATIONAL BUSINESS FURNITURE	969.90	3799	PHILLIPS, HELEN	226.40
2311	NATIONAL PEN COMPANY	492.92	2471	PHOENIX PRECAST PRODUCTS	21,727.00
1179	NE LIFT, CO.	300.00	3299	PHYSIO-CONTROL, INC	133.00
199	NEPTUNE UNIFORM & EQUIPMENT, INC.	1,572.50	2546	PICARD, EDWARD	214.53
2804	NEW ENGLAND ARSON SEMINAR	720.00	5033	PIKE INDUSTRIES, INC.	12,009.75
3055	NEW ENGLAND ASSOCIATION OF	25.00	5703	PITNEY BOWES	1,230.00
79	NEW ENGLAND ASSOCIATION OF	130.00	201	PITNEY BOWES - PURCHASE POWER	6,045.68
1415	NEW ENGLAND ASSOC OF CHEIFS	60.00	2550	PITNEY BOWES - SUPPLIES	68.41
3231	NEW ENGLAND STATE POLICE	50.00	269	PLODZIK & SANDERSON	10,500.00
3787	NEW ENGLAND TRAFFIC CONTROL	896.50	2568	PLOURDE SAND & GRAVEL CO., INC	39,864.52
165	NEW HAMPSHIRE ASSOCIATION OF	265.00	3390	PNC EQUIPMENT FINANCE	75,517.41
456	NEW HAMPSHIRE ASSOCIATION OF	20.00	3719	POIRTAS, RONALD	167.64
165	NEW HAMPSHIRE ASSOCIATION OF	315.00	5286	POLAND SPRING	1,631.59
3262	NEW HAMPSHIRE BAR ASSOCIATION	60.00	3445	POWER UP GENERATOR SERVICE CO.	2,060.58
3147	NEW HAMPSHIRE BLUE BOOK	41.95	2915	PRICE DIGESTS	93.00
2408	NEW HAMPSHIRE BLUE BOOK	71.95	148	PRIMEX	57,669.00
3184	NEW HAMPSHIRE DEPART OF SAFETY	32.00	3809	PROGRESSIVE BUSINESS	299.00
722	NEW HAMPSHIRE ELECTRIC CO-OP	1,538.48	3741	PROTECH FITNESS LLC	140.17
2292	NEW HAMPSHIRE RETIREMENT SYSTEM	255,176.65	55	PSNH	38,066.80
2351	NEW HAMPSHIRE TAX COLLECTORS	140.00	3665	R.B. LEWIS, LLC	1,971.00
3807	NEWDORF, IRIS E.	494.00	3738	R.C. BRAYSHAW & COMPANY, INC	2,374.27
3788	NEWMAN TRAFFIC SIGNS	141.59	2967	R.G. TOMBS DOOR CO., INC.	165.00
5500	NFPA	1,116.58	3131	R.L. LOCKSMITH	25.00
803	NFPA - NATIONAL FIRE CODES	855.00	3166	RAICHE, PAUL	1,500.00
2336	NH ASSOC OF CHIEFS OF POLICE, INC	100.00	3232	RAICHE, PAUL (ELECTION)	625.00
2371	NH ASSOCIATION OF FIRE CHIEFS	75.00	4961	RAY'S EXCAVATION	40,023.91
5414	NH BUILDING OFFICIALS ASSOC	295.00	3281	RAYMOND, TOWN OF	1,139.75
5208	NH CITY AND TOWN CLERKS ASSOC	150.00	3099	RED JACKET MOUNTAIN VIEW	386.00
5319	NH DEPARTMENT OF ENVIRONMENTAL	2,250.00	3374	REDIMIX COMPANIES, INC	724.00
3722	NH DEPARTMENT OF SAFETY	52.00	3643	RELIABLE EQUIPMENT, LLC	900.00
5283	NH GOVERNMENT FINANCE OFFICERS	80.00	2316	RELYCO	150.09
251	NH HEALTH OFFICERS ASSOCIATION	120.00	3645	REPTILES ON THE MOVE	425.00
149	NH MUNICIPAL ASSOCIATION, LLC	3,960.48	3778	RI TOWN AND CITY CLERKS	200.00
2779	NH MUNICIPAL MANAGEMENT ASSOC	395.00	2285	RILEY'S SPORT SHOP, INC.	1,885.97
2281	NH POLICE ASSOCIATION	380.00	3245	RMS EXCAVATING	85,485.00
2971	NH PUBLIC WORKS MUTUAL AID	25.00	5016	ROCKINGHAM COMMUNITY ACTION	4,471.00
3662	NH SCHOOL HEALTH CARE COALITION	282,047.50	2505	ROCKINGHAM COUNTY	689,992.00
2965	NHANRS	30.00	3030	ROCKINGHAM COUNTY CHIEFS	20.00
3196	NHTCA	295.00	3329	ROCKINGHAM COUNTY LAW	90.00
3784	NIXON, JAY	11,166.81	5474	ROCKINGHAM COUNTY REGISTRY	374.70
2678	NORRIS, SCOTT R	4,130.00	1110	ROCKINGHAM NUTRITION &	1,093.00
2695	NORTH AMERICAN EQUIPMENT	4,576.39	3750	ROERS, KEVIN	87.50
3763	NORTH CONWAY GRAND HOTEL	375.00	3673	ROGERS, SCOTT	314.98
5714	NORTHERN BUSINESS MACHINES	1,855.00	307	ROLFE, MARY ANNE (ELECTION)	300.00
3284	NRZ PRINTING	15,271.00	1391	ROULEAU-COTE, CARRIE A.	2,929.46
3258	NVB PLAYGROUNDS, INC.	399.00	2982	ROULEAU-COTE, CARRIE A. (ELECTION)	300.00
3743	OLDCASTLE ARCHITECTURAL	3,260.00	2826	ROUTE 66 PRINT SALES	690.40
1420	ON-GRADE CONSTRUCTION, INC.	19,600.00	3761	ROY S. MCCANDLESS, ESQ., PLLC	15,796.25
3820	OS-NETWORKS, INC	158.85	2604	ROYCE, DENISE A	899.19



# VENDOR PAYMENTS 2012

ID	Name	Paid Amt	ID	Name	Paid Amt
2509	ROYCE, DENISE A. (ELECTION)	482.10	2611	STATE OF NEW HAMPSHIRE	159.00
3773	RUSO, JOHN	111.00	541	STATE OF NEW HAMPSHIRE	4,806.21
2589	SAM'S CLUB/GEMB	284.90	2284	STATE OF NH - DEPT OF STATE	1,885.00
57	SANEL AUTO PARTS CO.	1,344.76	3742	STEEL STANDING, LLC	925.59
3717	SANTUCCIO, GREGORY	260.90	3599	STEVE WILTON AUTO SERVICE, INC.	1,497.50
2299	SCHWAAB, INC	100.47	2841	SULLIVAN, RUSSELL	1,500.00
3153	SCOTT ROLFE	125,635.01	2872	SULLIVAN, RUSSELL (ELECTION)	625.00
3762	SEAVEY, RALPH M	264.00	5620	SUNOCO SUNTRAK	4,432.69
2495	SECRETARY OF STATE	290.00	3751	SUPER VACUUM MANUFACTURING	945.53
2617	SETCOM CORPORATION	286.71	2944	SUPERIOR POWER EQUIPMENT	489.95
3400	SHELTERS OF AMERICA, LLC	2,426.00	3471	SWAMP, INC	27,000.00
1342	SIGNATURE DIGITAL IMAGING	68.00	5461	SYLVIA, KATHLEEN A	2,099.09
5238	SIMPLEXGRINNELL	126.00	2264	SYLVIA, KATHLEEN A. (ELECTION)	625.00
3723	SKEFFINGTON, THOMAS	455.00	3226	TASER INTERNATIONAL	1,226.65
3695	SMALLMAN, BRIAN	2,590.00	3785	THE BIRD HOUSE CAFE	168.50
3769	SMARTSIGN	272.00	3381	THE COACH COMPANY	3,124.00
2699	SMILEY VETERINARY CLINIC	65.00	5392	THE GRANITE GROUP	231.50
3810	SODERBERG, KRIS	718.00	3739	THE KNOX COMPANY	1,546.00
5550	SOURCE 4	73.13	3623	THERRIEN SECURE SOLUTIONS	1,067.00
3765	SOUTH CAROLINA SOCIETY	250.00	3472	THERRIEN, TIM	1,281.97
2426	SOUTHEASTERN NH HAZARDOUS	5,794.45	2245	THOMPSON, JAMES D.	55.00
161	SOUTHERN NEW HAMPSHIRE	3,513.65	3716	TILLERY, JAMES R. (ELECTION)	825.00
3744	SOVEREIGN BANK	10,546.14	3484	TILLINGHAST, ASHLEY A.	0.00
3485	ST. MARY'S TITLE SERVICES	2,003.41	3707	TIMOTHY MORIN	140.00
5691	STA	2,334.07	3720	TITLE SOURCE, INC	3,041.50
368	STANTEC CONSULTING SERVICES	112,841.04	3254	TJM PROMOTIONS, INC.	1,248.00
3363	STAPLES BUSINESS ADVANTAGE	518.78	2391	TMDE CALIBRATION LAB, INC.	4,245.00
829	STAPLES CREDIT PLAN	2,078.49	3644	TRAVELING BARNYARD	0.00
99	STATE OF NEW HAMPSHIRE	300.00	3220	TREASURER, STATE OF NH	75.00
2337	STATE OF NEW HAMPSHIRE	180.00	2374	TRF ENTERPRISES, INC DBA	989.69
541	STATE OF NEW HAMPSHIRE	3,207.97	2709	TSOURVAKAS, VISSARION	1,313.57
2337	STATE OF NEW HAMPSHIRE	427.77	5318	UNION LEADER CORPORATION	3,622.30
2611	STATE OF NEW HAMPSHIRE	190.00	2266	UNITED STATES POST OFFICE	5,305.05
541	STATE OF NEW HAMPSHIRE	3,396.36	3732	UNIVERSAL ELECTRIC	90.00
2337	STATE OF NEW HAMPSHIRE	28.45	3777	UPTON & HATFIELD, LLP	2,312.00
541	STATE OF NEW HAMPSHIRE	7,063.33	2722	VALIC	19,815.00
99	STATE OF NEW HAMPSHIRE	50.00	4957	VERIZON WIRELESS	9,373.04
2337	STATE OF NEW HAMPSHIRE	658.18	2503	VISITING NURSE ASSOCIATION	2,500.00
541	STATE OF NEW HAMPSHIRE	622.24	3459	VOSS SIGNS, LLC	197.50
2337	STATE OF NEW HAMPSHIRE	413.28	5070	W. B. MASON COMPANY, INC.	5,807.61
2611	STATE OF NEW HAMPSHIRE	40.00	2810	W.L. BRADY CORPORATION	481.00
541	STATE OF NEW HAMPSHIRE	3,839.27	152	WADLEIGH, STARR & PETERS	69,869.30
2337	STATE OF NEW HAMPSHIRE	49.81	3228	WALNUT PRINTING SPECIALTIES	304.00
541	STATE OF NEW HAMPSHIRE	4,122.26	3377	WALTHAM SERVICES INC	115.00
2337	STATE OF NEW HAMPSHIRE	75.83	3800	WELCH II, ROBERT W	6.33
2611	STATE OF NEW HAMPSHIRE	60.00	3480	WELLINGTON FIVE, LLC	5,635.51
541	STATE OF NEW HAMPSHIRE	8,337.83	3252	WENDELL, RICHARD	1,500.00
2611	STATE OF NEW HAMPSHIRE	300.00	3766	WHITCOMB, ROBERT	165.00
541	STATE OF NEW HAMPSHIRE	3,472.12	3770	WICKED WEAPONRY, LLC	241.97
2337	STATE OF NEW HAMPSHIRE	35.80	3104	WILLIAM GILE	1,095.00
2611	STATE OF NEW HAMPSHIRE	960.00	3725	WILLIS, JOSEPH F	250.00
541	STATE OF NEW HAMPSHIRE	3,278.61	3745	WITMER PUBLIC SAFETY GROUP	2,182.69
2611	STATE OF NEW HAMPSHIRE	120.00	3420	YANKEE TRUCKS LLC	17.99
541	STATE OF NEW HAMPSHIRE	3,846.92		<b>Total</b>	<b>\$13,393,171.70</b>
2337	STATE OF NEW HAMPSHIRE	122.67			



## **AUBURN ZONING BOARD OF ADJUSTMENT**

### **Annual Report**

The Zoning Board of Adjustment (ZBA) is the town board which is responsible for applying and interpreting the Zoning Ordinance. The Zoning Ordinance divides the town into "Zoning Districts" each with its own regulations. Specific property uses are permitted in each Zoning District, subject to particular restrictions. For example, you can have a house in the Residential District, or a store in the Commercial District. As long as the use or proposed use of your property is permitted under the Zoning Ordinance, you do not need to come before the ZBA. The ZBA does not have jurisdiction under certain other matters such as a building permit from the Building Inspector, site plan approval from the Planning Board, or a license from a state agency.

The Auburn ZBA considers applications for Special Exceptions, Variances, and Equitable Waivers. The ZBA also interprets the provisions of the Zoning Ordinance. In addition, when another town official or board makes a decision based on an interpretation of the Zoning Ordinance, that interpretation may be appealed to the ZBA.

Whether an applicant seeks a Special Exception, Variance, or Equitable Waiver, it is imperative that he/she understands the ZBA has very little, if any, subjective powers. The applicant must satisfy all of the requirements on which relief he/she seeks. These requirements are mandated by the State of New Hampshire, and are listed on the application, which the applicant must complete and provide to the ZBA several weeks before the hearing. Once accepted, a public hearing is scheduled and abutters are notified by certified mail. During the hearing, the ZBA decides whether the applicant has met all the legal requirements for the relief requested.

Certain uses are permitted by "Special Exception." If a person needs a Special Exception, application must be made to the ZBA. The ZBA then determines whether the use meets specific requirements. For example, home businesses are permitted only by Special Exception in the Residential One District.

Other uses are forbidden, either because they are not listed in the Zoning Ordinance as permitted uses (for example, having an automobile repair station in the Residential District), or because they violate some explicit restriction in the Zoning Ordinance (for example, building a structure too close to wetlands or setbacks). When the Zoning Ordinance deprives an owner of any reasonable use of his or her property, without a compelling benefit to the Town, the ZBA may grant a "Variance," which sets aside specific requirements of the Zoning Ordinance provided the property owner meets very specific requirements.

If prior construction or a subdivision violates the ordinance as the result of a good-faith error (*not* from ignorance of the Zoning Ordinance or failure to check relevant restrictions), the ZBA can grant an "Equitable Waiver;" provided certain conditions are met.

A use which is no longer permitted, but which has been in existence since before the Zoning Ordinance forbade it, is called a "nonconforming" or "grandfathered" use. Most nonconforming uses may continue unchanged, but an increase or change in a nonconforming use may forfeit the grandfathered status and require the owner of the property to apply to the ZBA for relief.

The Zoning Board consists of nine members. Five are appointed as full voting Members and three are appointed as Alternate Members, with one alternate position available. All Board members are appointed by the Board of Selectmen to a three-year term. In 2012, the Board welcomed Robert Beaurivage as a newly appointed Alternate Member by the Board of Selectmen, and said goodbye and thank you to Alternate Thomas Bassett who had served on the Board since 2009. The Board of Selectmen also reappointed James Lagana as Vice-Chairman to another three-year term.

The Zoning Ordinance undergoes a yearly review by the Planning Board resulting in amendments presented in Warrant Article(s) for Town Meeting and Voted on during the March ballot voting.

The Auburn ZBA meets on demand at 7:00 p.m. on the fourth Tuesday of each month. The meetings are held at the Auburn Town Hall and are open to the public. The public is always welcome to attend ZBA meetings and, interested parties will be given the opportunity to address the Board as Cases are heard. The public hearings are announced under Legal Notices in *The Union Leader*. During 2012 the ZBA reviewed 26 applications in a 12-month period. Many of the applications were for multiple requests for relief. Of the 5 special exception requests, 0 were withdrawn, 0 were denied and 5 were granted. Of the 24 variance requests, 17 were granted, 4 were denied, 2 were tabled and 1 was withdrawn. There was 1 request for extension of a variance which was granted. In addition, the ZBA made decisions with regard to 3 requests for Rehearing; 1 was granted and 2 were denied. The ZBA also voted to approve new ZBA Rules of Procedures. ZBA Agendas, Minutes, Rules of Procedure, Zoning Ordinance and Application Forms can be reviewed on the Town of Auburn's web site at <http://www.auburnnh.us>. The Zoning Board would like to thank the Town Officials, citizens and businesses for their support, with special thanks to Carrie Rouleau-Cote, Building Inspector/Code Enforcement Officer for her input and support throughout the year.

On behalf of the Town, the Chairman extends appreciation to each and every Board member for their commitment of time, energy and ideas. I would also like to encourage other town residents to consider volunteering and joining the ZBA. If anyone has an interest in joining the ZBA, please contact the Selectmen or stop by the Town Hall.

Respectfully submitted,

Mark A. Wright  
Chairman

**Members and Alternates of the Zoning Board of Adjustment are as follows:**

**Members:** Mark A. Wright, Chairman  
James Lagana, Vice Chairman  
Peggy Neveu  
Michael DiPietro  
Elizabeth Robidoux

**Alternates:** Jeffrey Benson  
Robert Beaurivage  
Kevin Stuart

**Administrator:** Denise Royce

## GENERAL FUND BALANCE SHEET

As of December 31, 2012

	Beginning of year	End of year
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and Equivalents	\$4,459,510	\$5,011,401
Taxes Receivable (net)	685,153	654,117
Tax Liens Receivable	255,925	312,875
Accounts Receivable	20,346	5,155
Intergovernmental Receivable	288,867	248,374
Prepaid Expenses	16,924	27,681
Due from Other Funds	141,124	24,239
<b>TOTAL ASSETS</b>	<u>\$5,867,849</u>	<u>\$6,283,842</u>
<b>LIABILITIES AND FUND EQUITY</b>		
<b>Current Liabilities</b>		
Accounts Payable	\$ 28,091	\$ 108,256
Accrued Payables	78,783	70,960
Due to School Districts	3,726,970	3,726,970
Due to Other Funds	88,575	102,291
Reserve for Auburn Dev. Authority	21,004	21,004
Escrow and Performance Deposits	44,480	97,606
Deferred Revenue	4,826	470
<b>TOTAL LIABILITIES</b>	<u>\$3,993,729</u>	<u>\$ 4,127,557</u>
<b>FUND EQUITY</b>		
Assigned Fund Balance	\$ 263,202	\$ 209,743
Non Spendable Fund Balance		16,924
Unreserved Fund Balance	<u>1,778,865</u>	<u>1,929,618</u>
<b>TOTAL FUND EQUITY</b>	<u>\$1,874,120</u>	<u>\$2,156,285</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<u>\$5,867,849</u>	<u>\$6,385,376</u>

Note: Balance Sheet represents figures prior to adjustments made for closings and are not audited figures.



**COMPARATIVE STATEMENT OF  
ESTIMATED ACTUAL REVENUES  
2012**

	<b>Final Revised Est. Revenue</b>	<b>Actual Revenue</b>	<b>Excess (Deficiency)</b>	<b>Estimated Rev. 2013</b>
Yield/Excavation Taxes	\$ 10,000	\$ 8,439	\$ (1,561)	\$ 8,000
Payment in Lieu of Taxes	773,200	522,000	(251,200)	675,120
Property Tax Interest	75,000	75,734	734	75,000
Business License & Permit Fees	47,000	50,273	3,273	50,000
Registry of Motor Vehicles	1,020,000	1,096,042	76,042	1,130,000
Building Permit Fees	50,000	60,759	10,759	60,000
Other Licenses, Permit Fees	15,000	16,052	1,052	12,000
Rooms & Meals	221,924	221,889	(35)	221,000
Highway Block Grant	132,992	132,992	-	130,000
From Departments	47,000	71,447	24,447	55,000
Sale of Town Owned Property	8,000	7,008	(992)	8,000
Interest Income	1,500	2,554	1,054	2,000
Miscellaneous	<u>5,000</u>	<u>5,006</u>	<u>6</u>	<u>5,000</u>
	<u>\$ 2,406,616</u>	<u>\$ 2,270,195</u>	<u>\$ (136,421)</u>	<u>\$ 2,431,120</u>

Note: Figures are not audited.

**COMPARATIVE STATEMENT OF APPROPRIATIONS****Year 2012**

<b>Purpose of Appropriations</b>	<b>Appropriations 2012</b>	<b>Expended YTD 2012***</b>	<b>(Over)/Under Appropriations</b>	<b>Appropriations 2011</b>	<b>Expended 2011</b>	<b>(Over)Under Appropriations</b>
<b>General Government</b>						
Executive Department Total	217,303	212,590	4,713	210,957	209,493	1,464
Election, Regis & Vital Stats Total	85,329	71,873	13,456	69,986	69,159	827
Financial Administration Total	95,083	96,139	(1,056)	93,840	93,565	275
Legal Expenditures Total	55,000	81,705	(26,705)	45,000	56,010	(11,010)
Personnel Administration Total	340,952	355,097	(14,145)	299,592	301,280	(1,688)
Planning & Zoning Total	97,781	57,586	40,195	94,791	58,714	36,077
Government Buildings & Mainten Total	72,575	68,296	4,279	63,900	69,494	(5,594)
Cemetery	15,700	7,355	8,345	15,200	13,143	2,057
Insurance Total	69,105	44,905	24,200	66,421	66,867	(446)
Advertising & Regional Assoc Total	7,369	7,180	189	7,403	7,122	281
Other Government Total	107,779	116,150	(8,371)	106,942	100,288	6,654
<b>Total General Government</b>	<b>1,163,976</b>	<b>1,118,876</b>	<b>45,100</b>	<b>1,074,032</b>	<b>1,045,135</b>	<b>28,897</b>
<b>Public Safety</b>						
Police Department Total	987,425	945,734	41,691	946,550	914,698	31,852
Ambulance Total	52,094	50,853	1,241	49,612	48,431	1,181
Fire Department Total	372,483	365,518	6,965	351,535	348,210	3,325
Building Inspection Total	57,056	52,850	4,206	54,497	55,208	(711)
Emergency Management Total	2,501	5,663	(3,162)	2,200	31,133	(28,933)
<b>Total Public Safety</b>	<b>1,471,559</b>	<b>1,420,618</b>	<b>50,941</b>	<b>1,404,394</b>	<b>1,397,680</b>	<b>6,714</b>
<b>Highway &amp; Streets</b>						
Highways & Streets Total	942,874	895,058	47,816	900,346	895,037	5,309
Street Lighting Total	12,000	12,650	(650)	10,450	12,648	(2,198)
<b>Total Highway &amp; Streets</b>	<b>954,874</b>	<b>907,708</b>	<b>47,166</b>	<b>910,796</b>	<b>907,685</b>	<b>3,111</b>
<b>Sanitation</b>						
Solid Waste Hazardous	6,000	3,900	2,100	5,000	4,928	72
Landfill Monitoring	7,700	8,500	(800)	6,500	7,700	(1,200)
<b>Total Sanitation</b>	<b>13,700</b>	<b>12,400</b>	<b>1,300</b>	<b>11,500</b>	<b>12,628</b>	<b>(1,128)</b>
<b>Health</b>						
Health Administration Total	2,262	2,131	131	2,283	2,123	160
Animal & Pest Control Total	18,454	17,707	747	18,004	17,093	911
Health Agencies & Hospitals Total	4,000	3,500	500	5,093	5,093	-
<b>Total Health</b>	<b>24,716</b>	<b>23,338</b>	<b>1,378</b>	<b>25,380</b>	<b>24,309</b>	<b>1,071</b>
<b>Welfare</b>						
General Welfare Assistance	41,802	24,419	17,383	41,776	40,379	1,397
Intergovernmental Welfare Pmts Total	4,471	4,471	-	4,471	4,471	-
<b>Total Welfare</b>	<b>46,273</b>	<b>28,890</b>	<b>17,383</b>	<b>46,247</b>	<b>44,850</b>	<b>1,397</b>
<b>Cultural &amp; Recreation</b>						
Parks & Recreation Total	90,772	84,336	6,436	110,051	109,293	758
Library	135,326	132,470	2,856	120,958	118,388	2,570
Patriotic Purposes Total	6,000	5,000	1,000	1,000	1,438	(438)
<b>Total Cultural &amp; Recreation</b>	<b>232,098</b>	<b>221,806</b>	<b>10,292</b>	<b>232,009</b>	<b>229,119</b>	<b>2,890</b>
<b>Conservation Administration</b>						
Conservation Administration Total	2,621	1,215	1,406	2,901	1,407	1,494
<b>Total Conservation Admin</b>	<b>2,621</b>	<b>1,215</b>	<b>1,406</b>	<b>2,901</b>	<b>1,407</b>	<b>1,494</b>
<b>Debt Service</b>						
Long Term Bond Principle	1	-	1	1	-	1
Long Term Bond Interest	1	-	1	1	-	1
<b>Total Debt Service</b>	<b>2</b>	<b>-</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>2</b>

COMPARATIVE STATEMENT OF APPROPRIATIONS  
Year 2012

Purpose of Appropriations	Appropriations 2012	Expended YTD 2012***	(Over)/Under Appropriations	Appropriations 2011	Expended 2011	(Over)Under Appropriations
<b>Capital Outlays (Completed)</b>						
Capital Reserve Transfer	50,000	50,000	-	50,000	50,000	-
Fire Apparatus Lease	75,518	75,517	1	75,517	75,517	-
Fire Truck (Grant)	-	-	-	-	-	-
Voting Machine (WA)	-	-	-	-	-	-
Town Hall Energy Improvement	-	-	-	-	24,074	(24,074)
Road Recon Total	800,000	780,582	19,418	800,000	859,556	(59,556)
Police Cruiser Laptops (WA)	-	-	-	-	-	-
Mosquito Control (WA)	33,740	33,740	-	33,740	33,740	-
Chester Tpk Br (WA)	-	-	-	-	1,567	(1,567)
Old Candia Rd Br (WA) \$308,950	-	-	-	88,000	61,789	26,211
Safety Complex Field	-	-	-	10,500	4,925	5,575
Safety Complex Telephone System	-	-	-	8,000	7,915	85
<b>Total Capitol Outlays</b>	<b>959,258</b>	<b>939,839</b>	<b>19,419</b>	<b>1,065,757</b>	<b>1,119,083</b>	<b>(53,326)</b>
 <b>Grand Totals</b>	 <b><u>4,869,077</u></b>	 <b><u>4,674,690</u></b>	 <b><u>194,387</u></b>	 <b><u>4,773,018</u></b>	 <b><u>4,781,896</u></b>	 <b><u>(8,878)</u></b>
 <b>Capital Outlays (Encumbered)</b>						
Wastewater (WA)	94,756	-	94,756	94,756	-	-
Town Hall Painting (WA)	25,000	-	25,000			
Wilson,Hunting, Rockingham Road Hazar	75,223	74,724	499	75,223	74,724	499
Old Candia & Raymond Haz Mit	132,296	-	132,296	-	1,505	-

\*\*\*Note: Any variances between appropriation reported on this statement and appropriations reported on MS-7 forms are due to accounting adjustments or expenditures postings post budget finalization date. The 2010 figures are unaudited.



1/7/2013

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

RESIDENT BIRTH REPORT

01/01/2012-12/31/2012

--AUBURN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GARLOCK, AUBREY MAE	02/06/2012	LEBANON,NH	GARLOCK, DYLAN	IGO, KRYSTAL
GARLOCK, BAILEY ANNE	02/08/2012	LEBANON,NH	GARLOCK, DYLAN	IGO, KRYSTAL
DUMONT, AUSTIN LEE	04/06/2012	MANCHESTER,NH	DUMONT, ANDREW	FERLAND, ASHLEY
CONNOLLY-DEVARNEY, CAEDEN JOSEPH	05/06/2012	MANCHESTER,NH	DEVARNEY, MATTHEW	CONNOLLY, ARYKA
SHANK, GRAYSON JAMES	06/07/2012	NASHUA,NH	SHANK, CHRISTOPHER	SHANK, MARY
SOCHA, EVAN MICHAEL	06/13/2012	MANCHESTER,NH	SOCHA, WILLIAM	SOCHA, EMILY
DELAHANTY, BRAYDEN MICHAEL	07/01/2012	MANCHESTER,NH		DELAHANTY, LAUREN
DELISLE, JULIANNA MARIE	07/05/2012	MANCHESTER,NH	DELISLE, JOSHUA	DELISLE, JENNIFER
WHELAN, PRIYA SOPHIA	07/15/2012	MANCHESTER,NH	WHELAN II, JOSEPH	WHELAN, ELAINE
PIMENTEL, GIANNA NICOLE DAIGLE	07/28/2012	MANCHESTER,NH		DAIGLE, ASHLEY
D'AMELIO, PAXTON ROSE	08/31/2012	MANCHESTER,NH	D'AMELIO, BRIAN	D'AMELIO, AMI
RAY, KARLEE HELENA	09/09/2012	MANCHESTER,NH	RAY, RYAN	RAY, JOELLE
KOUTSAVLIS, GABRIELLE ALICE	11/03/2012	MANCHESTER,NH	KOUTSAVLIS, LEONIDES	KOUTSAVLIS, KAREN
SEAMAN, WESLEY LUXE	12/22/2012	MANCHESTER,NH	SEAMAN, AARON	SEAMAN, JESSICAH

Total number of records 14

01/07/2013



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

## RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--AUBURN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
OWEN, HELEN	01/14/2012	JAFFREY	RUTHERFORD, JOHN	MERRILL, FLOSSIE	N
WILSON SR, DONALD	02/03/2012	MANCHESTER	WILSON, HENRY	WELLS, GRACE	Y
CHAMPAGNE, PHILIP	02/07/2012	MANCHESTER	CHAMPAGNE, CAMILLE	GREAVES, LAURETTE	N
KELLETT, CHARLES	04/24/2012	AUBURN	KELLETT, CHARLES	MCFADDEN, VIVIAN	Y
ELLISON, MILDRED	05/18/2012	MANCHESTER	WARREN, ARTHUR	PARENT, MARY	N
KYZER JR, LARRY	06/08/2012	MANCHESTER	KYZER SR, LARRY	BAUGHN, JUDITH	N
MCDONALD, JAMES	09/10/2012	AUBURN	MCDONALD, RICHARD	EDWARDS, ELAINE	N
WISNIEWSKI JR, JOSEPH	09/13/2012	AUBURN	WISNIEWSKI SR, JOSEPH	PEEDEN, MARY	N
CERKAN ISAACSON, JOSHUA	10/06/2012	AUBURN	STEARNS, KEENAN	GARBER, SANDRA	N
KORAVOS, JENNIE	10/07/2012	MANCHESTER	CABAN, JOHN	KAY, MARY	N
MCKENZIE, JOHN	10/19/2012	AUBURN	MCKENZIE, BILLY	MILLER, PATRICIA	N
DOLLARD, MICHAEL	11/06/2012	CANDIA	DOLLARD, FRANCIS	GOVE, ELEANOR	N
SMELTZER, JAMES	11/10/2012	CONCORD	SMELTZER, WILLIAM	CURTIS, GLADYS	Y
HOLM, RICHARD	11/18/2012	AUBURN	HOLM, RUSSELL	WIGGINS, BERTHA	N
GUIMOND, JOSEPH	11/24/2012	AUBURN	GUIMOND, MAURICE	DESROCHER, ROSE	Y
MCFARLAND JR, LINUS	12/18/2012	MANCHESTER	MCFARLAND SR, LINUS	UNKNOWN, CECELIA	Y
DAVIS, ANITA	12/24/2012	EXETER	GORDON, ANDREW	MALLOON, RUTH	N

Total number of records 17

1/7/2013

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 2

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- AUBURN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
GARLOCK, DYLAN A GOFFSTOWN, NH	IGO, KRYSTAL A AUBURN, NH	GOFFSTOWN	BEDFORD	02/18/2012
SKEFFINGTON, MATTHEW T AUBURN, NH	MACKIN, LAURA L AUBURN, NH	AUBURN	ATKINSON	03/10/2012
POTHIER, JOHN E AUBURN, NH	FORCIONE, DARIA M AUBURN, NH	AUBURN	AUBURN	03/25/2012
SCHMIDTCHEN, BRETT G AUBURN, NH	DECOSTA, RENEE A AUBURN, NH	AUBURN	CANDIA	06/23/2012
JANGRO, JOHN V AUBURN, NH	MCGRADY, PAMELA A AUBURN, NH	AUBURN	CHESTERFIELD	07/07/2012
RUSO, JENNA M AUBURN, NH	ASHBY, JASON D AUBURN, NH	AUBURN	WINDHAM	07/27/2012
BROWN, KEVIN T AUBURN, NH	KUNZ, MEGHANN L AUBURN, NH	AUBURN	AUBURN	08/18/2012
MONTPLAISIR, JASON R MANCHESTER, NH	CARRIER, MICHAEL T AUBURN, NH	AUBURN	AUBURN	09/15/2012
NEWELL, JEFFREY D AUBURN, NH	TALTY, SUSAN B AUBURN, NH	LONDONDERRY	LONDONDERRY	09/29/2012
DUMONT, ANDREW L AUBURN, NH	FERLAND, ASHLEY A AUBURN, NH	AUBURN	AUBURN	10/06/2012
MICHAUD, BRANDON N AUBURN, NH	MILES, CAITLIN M AUBURN, NH	AUBURN	MANCHESTER	10/07/2012



1/7/2013

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 2 of 2

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- AUBURN --

Person A's Name and Residence

JACKSON, NICHOLAS E  
LITCHFIELD, NH

RICHER, DALE A  
AUBURN, NH

Person B's Name and Residence

BOWEN, LAURA A  
AUBURN, NH

HEBERT, KAREN H  
AUBURN, NH

Town of Issuance

AUBURN

AUBURN

Place of Marriage

LINCOLN

BRADFORD

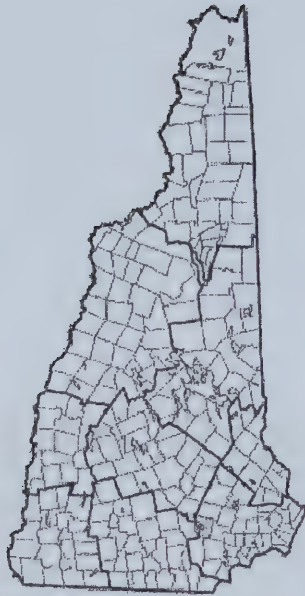
Date of Marriage

10/13/2012

12/31/2012

Total number of records 13

# Auburn, NH



## Community Contact

Town of Auburn  
William Herman, CPM, Town Administrator  
PO Box 309  
Auburn, NH 03032-0309

Telephone  
Fax  
E-mail  
Web Site

(603) 483-5052  
(603) 483-0518  
adminass1st@townofauburnnh.com  
www.auburnnh.us

## Municipal Office Hours

Selectmen: Monday through Friday, 8 am - 4:30 pm; Town Clerk, Tax Collector: Monday, 10 am - 7 pm, Wednesday, Thursday, 8 am - 2 pm, Friday, 8 am - 12 noon

County  
Labor Market Area  
Tourism Region  
Planning Commission  
Regional Development

Rockingham  
Manchester NH Metro-NECTA  
Merrimack Valley  
Southern NH  
Regional Economic Development Corp.

Election Districts  
US Congress  
Executive Council  
State Senate  
State Representative

District 1  
District 4  
District 14  
Rockingham County District 3

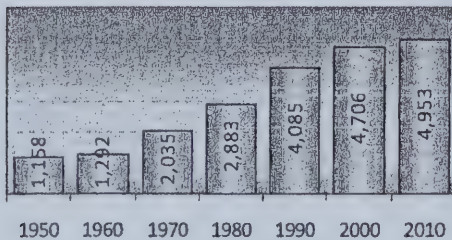
**Incorporated:** 1845

**Origin:** This area was first settled in 1720 as part of Chester known as Chester Woods, Chester West Parish, or Long Meadow. It was not incorporated as Auburn until 1845. The name comes from "The Deserted Village" by English poet Oliver Goldsmith, as did Auburns in New York, Massachusetts, and Maine. Auburn includes a large portion of Lake Massabesic, water supply for the city of Manchester and surrounding communities, once a popular resort area.

**Villages and Place Names:** Hooks Crossing, Severance

**Population, Year of the First Census Taken:** 810 residents in 1850

**Population Trends:** Population change for Auburn totaled 3,661 over 50 years, from 1,292 in 1960 to 4,953 in 2010. The largest decennial



percent change was a 58 percent increase occurring between 1960 and 1970, followed by a 42 percent increase over each of the next two decades. The 2010 Census estimate for Auburn was 4,953 residents, which ranked 69th among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2010 (US Census Bureau):** 196.5 persons per square mile of land area. Auburn contains 25.2 square miles of land area and 3.5 square miles of inland water area.



Economic & Labor Market Information Bureau, NH Employment Security, 2012. Community Response Received 7/30/2012

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

<b>MUNICIPAL SERVICES</b>		
Type of Government	Selectmen	
Budget: Municipal Appropriations, 2012	\$4,993,726	
Budget: School Appropriations, 2012	\$11,410,271	
Zoning Ordinance	1967/10	
Master Plan	2007	
Capital Improvement Plan	Yes	
Industrial Plans Reviewed By	Planning Board	

#### Boards and Commissions

Elected:	Selectmen; Library; Cemetery; Police; Trust Funds; Planning
Appointed:	Zoning; Conservation; Budget; Recreation

Public Library      Griffin Free Public

<b>EMERGENCY SERVICES</b>		
Police Department	Full-time	
Fire Department	Full-time & volunteer	
Emergency Medical Service	Full-time & volunteer	

Nearest Hospital(s)	Distance	Staffed Beds
Elliot Hospital, Manchester	6 miles	279
Catholic Medical Center, Manchester	9 miles	233

<b>UTILITIES</b>		
Electric Supplier	PSHN; NH Electric Coop	
Natural Gas Supplier	Energy North; Eastern; Viking	
Water Supplier	Manchester Water Works; private wells	

Sanitation	Private septic	
Municipal Wastewater Treatment Plant	No	
Solid Waste Disposal		
Curbside Trash Pickup	Private	
Pay-As-You-Throw Program	No	
Recycling Program	Mandatory	

Telephone Company	Fairpoint; Granite State	
Cellular Telephone Access	Yes	
Cable Television Access	Yes	
Public Access Television Station	No	
High Speed Internet Service:	Business	Yes
	Residential	Yes

<b>PROPERTY TAXES</b> (NH Dept. of Revenue Administration)		
2011 Total Tax Rate (per \$1000 of value)	\$18.94	
2011 Equalization Ratio	100.0	
2011 Full Value Tax Rate (per \$1000 of value)	\$17.56	

2011 Percent of Local Assessed Valuation by Property Type		
Residential Land and Buildings	90.6%	
Commercial Land and Buildings	8.1%	
Public Utilities, Current Use, and Other	1.3%	

<b>HOUSING</b> (ACS 2006-2010)		
Total Housing Units	1,841	
Single-Family Units, Detached or Attached	1,748	
Units in Multiple-Family Structures:		
Two to Four Units in Structure	21	
Five or More Units in Structure	12	
Mobile Homes and Other Housing Units	60	

<b>DEMOGRAPHICS</b> (US Census Bureau)		
Total Population	Community	County
2010	4,953	295,223
2000	4,706	278,748
1990	4,085	246,744
1980	2,883	190,345
1970	2,035	138,951

#### Demographics, American Community Survey (ACS) 2006-2010

Population by Gender		
Male	2,428	Female 2,525

Population by Age Group		
Under age 5	373	
Age 5 to 19	1,066	
Age 20 to 34	533	
Age 35 to 54	1,845	
Age 55 to 64	766	
Age 65 and over	370	
Median Age	41.3 years	

Educational Attainment, population 25 years and over		
High school graduate or higher	92.7%	
Bachelor's degree or higher	32.9%	

<b>INCOME, 2010 INFLATION ADJUSTED \$</b> (ACS 2006-2010)		
Per capita income	\$33,982	
Median 4-person family income	\$94,000	
Median household income	\$90,082	

Median Earnings, full-time, year-round workers		
Male	\$63,261	
Female	\$40,909	

Families below the poverty level	1.9%	
----------------------------------	------	--

<b>LABOR FORCE</b> (NHES - ELMI)		
Annual Average	2001	2011
Civilian labor force	2,880	3,036
Employed	2,798	2,896
Unemployed	82	140
Unemployment rate	2.8%	4.6%

<b>EMPLOYMENT &amp; WAGES</b> (NHES - ELMI)		
Annual Average Covered Employment	2001	2011
Goods Producing Industries		
Average Employment	376	534
Average Weekly Wage	\$ 926	\$1,006
Service Providing Industries		
Average Employment	498	896
Average Weekly Wage	\$ 632	\$ 642
Total Private Industry		
Average Employment	874	1,430
Average Weekly Wage	\$ 758	\$ 778

Government (Federal, State, and Local)		
Average Employment	129	154
Average Weekly Wage	\$ 488	\$ 686

Total, Private Industry plus Government		
Average Employment	1,003	1,583
Average Weekly Wage	\$ 723	\$ 769

n = Indicates that data does not meet disclosure standards



**EDUCATION AND CHILD CARE** (NH Dept. of Education)  
 Schools students attend: Auburn operates grades K-8; grades 9-12 are tuitioned to Manchester or Pinkerton Academy (Derry) District: SAU 15

Career Technology Center(s): Manchester School of Technology Region: 15

Educational Facilities	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	K 1-8			
Total Enrollment	611			

2012 NH Licensed Child Care Facilities (DHHS – Bureau of Child Care Licensing): Total Facilities: 6 Total Capacity: 200

Nearest Community/Technical College: Manchester

Nearest Colleges or Universities: Chester College of New England; Hesser; UNH-Manchester

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Auburn Village School	Education	93	
Maine Drilling & Blasting	Blasting, drilling contractor	82	
Builders Insulation Company	Insulation installation	45	1981
Town of Auburn	Municipal services	45	
Heritage Plumbing & Heating	Plumbing & heating repair	29	
Daniels Equipment	Commercial laundry equipment	27	1987
Green Mountain Explosives	Explosives	25	
ARC Inc.	Painting	25	1950
NH Blacktop Sealers	Construction	20	1992
Pelmac	Security alarm	18	1987

**TRANSPORTATION (distances estimated from city/town hall)**

Road Access US Routes  
 State Routes 101, 121, 28 Bypass  
 Nearest Interstate, Exit I-93, Exit 7  
 Distance 5 miles

Railroad No  
 Public Transportation No

Nearest Public Use Airport, General Aviation  
 Manchester-Boston Regional Runway 9,250 ft. asphalt  
 Lighted? Yes Navigation Aids? Yes

Nearest Airport with Scheduled Service  
 Manchester-Boston Regional Distance 11 miles  
 Number of Passenger Airlines Serving Airport 6

Driving distance to select cities:  
 Manchester, NH 8 miles  
 Portland, Maine 91 miles  
 Boston, Mass. 56 miles  
 New York City, NY 261 miles  
 Montreal, Quebec 264 miles

**COMMUTING TO WORK (ACS 2006-2010)**

Workers 16 years and over  
 Drove alone, car/truck/van 86.0%  
 Carpooled, car/truck/van 6.7%  
 Public transportation 0.0%  
 Walked 1.5%  
 Other means 1.2%  
 Worked at home 4.6%  
 Mean Travel Time to Work 26.4 minutes

**Percent of Working Residents: ACS 2006-2010**

Working in community of residence 14.4%  
 Commuting to another NH community 75.2%  
 Commuting out-of-state 10.4%

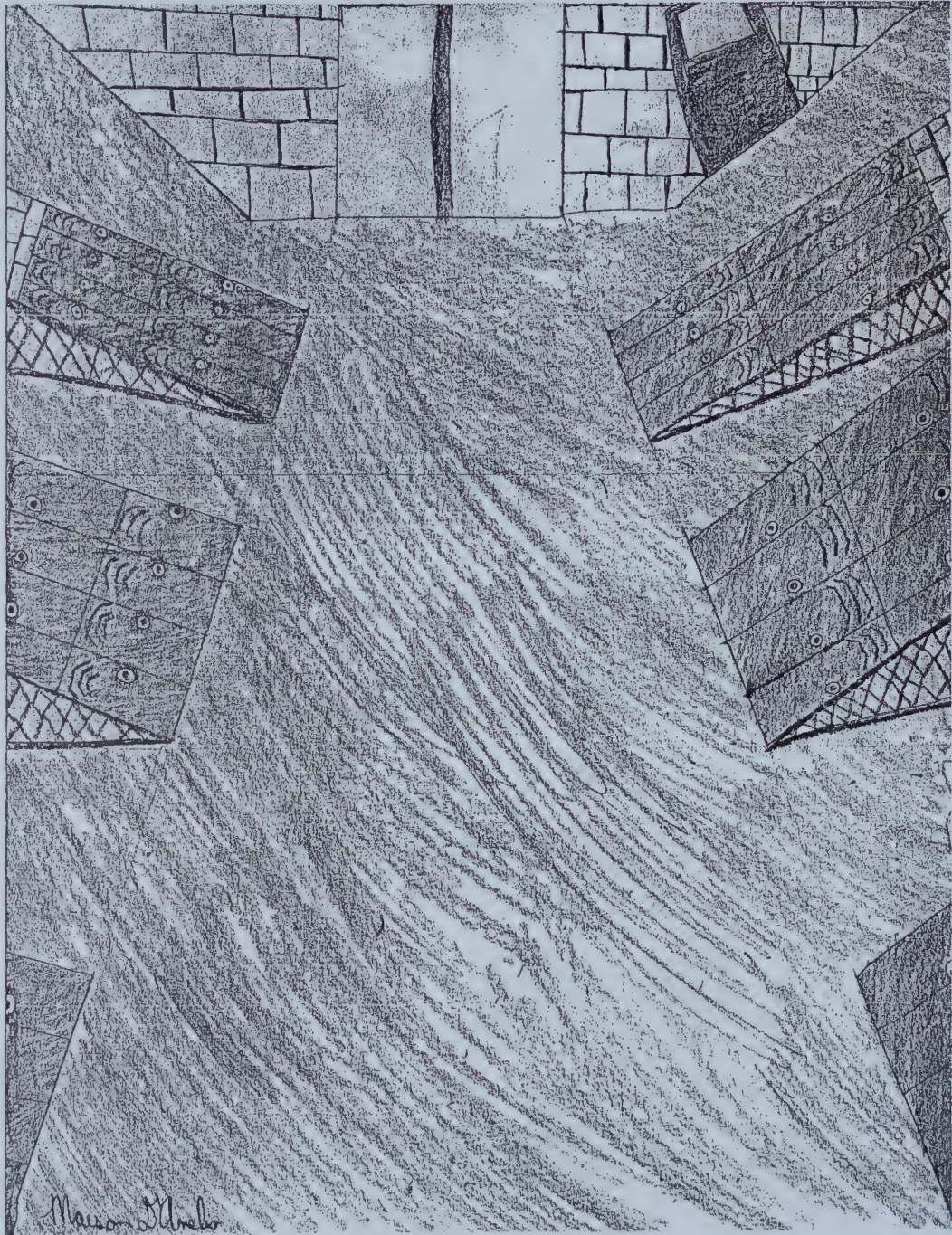
**RECREATION, ATTRACTIONS, AND EVENTS**

X Municipal Parks  
 YMCA/YWCA  
 Boys Club/Girls Club  
 Golf Courses  
 Swimming: Indoor Facility  
 Swimming: Outdoor Facility  
 Tennis Courts: Indoor Facility  
 Tennis Courts: Outdoor Facility  
 X Ice Skating Rink: Indoor Facility  
 Bowling Facilities  
 Museums  
 Cinemas  
 Performing Arts Facilities  
 Tourist Attractions  
 X Youth Organizations (i.e., Scouts, 4-H)  
 X Youth Sports: Baseball  
 X Youth Sports: Soccer  
 Youth Sports: Football  
 Youth Sports: Basketball  
 Youth Sports: Hockey  
 X Campgrounds  
 X Fishing/Hunting  
 X Boating/Marinas  
 X Snowmobile Trails  
 X Bicycle Trails  
 X Cross Country Skiing  
 Beach or Waterfront Recreation Area  
 Overnight or Day Camps  
 Nearest Ski Area(s): McIntyre  
 Other: Massabesic Audubon Center; Annual Duck Race;  
 Town Fair; Auburn Historical Assn.



Contest Entry





Contest Entry



# **Auburn Village School**

2013-2014 School Warrants & Budget

2011-2012 Annual School Reports

**Officers of the Auburn School District  
2012-2013**

**MODERATOR**

James Andrus  
*Term Expires 2013*

**CLERK**

Rebecca SJ McCarthy  
*Term Expires 2013*

**TREASURER**

Linda M. Zapor  
*Term Expires 2013*

**SCHOOL BOARD**

Kathleen A. Porter, Chair .....Term Expires 2015  
Nancy Pelton, Vice Chair .....Term Expires 2013  
Chris Trickett, Clerk.....Term Expires 2014  
Alan Villeneuve .....Term Expires 2013  
Brian D'Amelio .....Term Expires 2015

**SUPERINTENDENT OF SCHOOLS**

Dr. Charles P. Littlefield

**ASSISTANT SUPERINTENDENT OF SCHOOLS**

Margaret W. Polak

**BUSINESS ADMINISTRATOR**

Karen F. Lessard

**ADMINISTRATIVE OFFICE**

School Administrative Unit #15  
90 Farmer Road  
Hooksett, New Hampshire 03106  
(603) 622-3731

# AUBURN SCHOOL DISTRICT WARRANT

## STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF AUBURN, NEW HAMPSHIRE,  
QUALIFIED TO VOTE IN THE DISTRICT AFFAIRS:

### First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the Auburn Village School, 11 Eaton Road, in said District, on the 4<sup>th</sup> day of February 2013, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 4. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

### Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 4 shall be conducted by official ballot to be held in conjunction with Town voting on the 12<sup>th</sup> day of March 2013. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.

- (1) To choose the following school district officers:

a)	Two School Board Members	3-year term
b)	School District Moderator	3-year term
c)	School District Clerk	3-year term
d)	School District Treasurer	3-year term
- (2) Shall the District vote to approve the costs items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2013-2014	\$ 82,270
2014-2015	\$111,433
2015-2016	\$ 85,245

and further to raise and appropriate the sum of eighty-two thousand two hundred seventy dollars (\$82,270) for the 2013-2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

- (3) Shall the District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling eleven million, six hundred nine thousand, one hundred ninety-two dollars (\$11,609,192)? Should this article be defeated, the default budget shall be eleven million, four hundred thirty-seven thousand, six hundred ten dollars (\$11,437,610), which is the same as last year, with certain adjustments required by previous action of the Auburn School District, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This article does not include appropriations in any other warrant articles.) (Recommended by the School Board) (Recommended by the Budget Committee)



- (4) Shall the District vote to raise and appropriate up to the sum of twenty-five thousand dollars (\$25,000) to be placed in the School Construction Expendable Trust Fund established in March 2002 for the construction, renovation, and expansion of school buildings and grounds? This sum to be funded from the June 30, 2013, undesignated fund balance (surplus) therefore no amount to be raised by taxation. (Recommended by the School Board) (Recommended by the Budget Committee)

*Given under our hands and seal at said Auburn, New Hampshire, this \_\_\_\_ day of January, 2013.*

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE

\_\_\_\_\_  
Kathleen A. Porter, Chair

\_\_\_\_\_  
Nancy Pelton, Vice Chair

\_\_\_\_\_  
Chris Trickett, Clerk

\_\_\_\_\_  
Alan Villeneuve

\_\_\_\_\_  
Brian D'Amelio

**AUBURN SCHOOL DISTRICT MEETING MINUTES  
AUBURN, NH  
FEBRUARY 4, 2013**

Moderator, James Andrus, called the meeting of the Auburn School District to order at 7:00 p.m. on Monday, February 4, 2013. He then led the attendees in the Pledge of Allegiance.

Mr. Andrus reviewed the rules of the meeting and introduced Auburn School Board Members, Mrs. Kathleen Porter, Mrs. Nancy Pelton, Mr. Chris Trickett, and Mr. Alan Villeneuve; Superintendent, Dr. Charles P. Littlefield; Assistant Superintendent, Mrs. Margaret Polak; Business Administrator, Mrs. Karen Lessard; Principal, Mr. Sean Pine; Assistant Principal, Ms. Michel O'Rourke; Director of Student Services, Mrs. Anne McSweeney; and School District Clerk, Mrs. Rebecca McCarthy. Also in attendance was Gordon Graham, Esq.

Mr. Andrus read each article and opened the floor for discussion.

- (2) Shall the District vote to approve the costs items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2013-2014	\$ 82,270
2014-2015	\$111,433
2015-2016	\$ 85,245

and further to raise and appropriate the sum of eighty-two thousand two hundred seventy dollars (\$82,270) for the 2013-2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

Alan Villeneuve spoke to Article 2. Nancy Pelton seconded.

Some discussion ensued after which time the Moderator declared that Article 2 will appear on the ballot as written.

- (3) Shall the District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling eleven million, six hundred nine thousand, one hundred ninety-two dollars (\$11,609,192)? Should this article be defeated, the default budget shall be eleven million, four hundred thirty-seven thousand, six hundred ten dollars (\$11,437,610), which is the same as last year, with certain adjustments required by previous action of the Auburn School District, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This article does not include appropriations in any other warrant articles.) (Recommended by the School Board) (Recommended by the Budget Committee)

Kathleen Porter spoke to Article 3. Nancy Pelton seconded.

Some discussion ensued after which time the Moderator declared that Article 3 will appear on the ballot as written.

*The word 'purpose' in line 4 of Article 3 should read 'purposes'. This will be corrected before the election.*

- (4) Shall the District vote to raise and appropriate up to the sum of twenty-five thousand dollars (\$25,000) to be placed in the School Construction Expendable Trust Fund established in March 2002 for the construction, renovation, and expansion of school buildings and grounds? This sum to be funded from the June 30, 2013, undesignated fund balance (surplus) therefore no amount to be raised by taxation. (Recommended by the School Board) (Recommended by the Budget Committee)

Chris Trickett spoke to Article 4. Alan Villeneuve seconded.

There was no discussion and the Moderator declared that Article 4 will appear on the ballot as written.

School Board Chair, Kathleen Porter presented plaques to outgoing School District Clerk, Rebecca McCarthy, Moderator, James Andrus, and Board Member, Nancy Pelton, for their 6, 7 and 8 years of service, respectively.

Motion to adjourn was made by Stoney Worcester seconded by Jim Tillery, and the meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Rebecca SJ McCarthy  
School District Clerk



# SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: Auburn, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	(Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	(Not Recommended)
<b>INSTRUCTION</b>								
1100-1199	Regular Programs		5,796,938.96	5,957,504.00	6,178,916.55		6,178,916.55	
1200-1299	Special Programs		1,881,773.40	2,247,781.00	2,169,246.37		2,169,246.37	
1300-1399	Vocational Programs							
1400-1499	Other Programs		50,163.52	47,006.00	51,932.16		51,932.16	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
<b>SUPPORT SERVICES</b>								
2000-2199	Student Support Services		584,432.23	609,004.00	636,994.17		636,994.17	
2200-2299	Instructional Staff Services		76,480.38	94,659.00	94,211.08		94,211.08	
<b>GENERAL ADMINISTRATION</b>								
2310-840	School Board Contingency							
2310-2319	Other School Board		49,363.60	46,430.00	44,464.96		44,464.96	
<b>EXECUTIVE ADMINISTRATION</b>								
2320-310	SAU Management Services							
2320-2399	All Other Administration		230,801.00	223,114.00	220,341.00		220,341.00	
2400-2499	School Administration Service		355,883.42	387,782.00	389,523.53		389,523.53	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		617,930.77	533,420.00	556,933.01		556,933.01	
2700-2799	Student Transportation		564,252.74	568,730.00	683,405.00		683,405.00	
2800-2999	Support Service Central & Other		157,375.80	151,096.00	151,207.61		151,207.61	
<b>NON-INSTRUCTIONAL SERVICES</b>								
3100	Food Service Operations		220,334.29	205,741.00	207,010.63		207,010.63	
3200	Enterprise Operations							

## BUDGET SCHOOL DISTRICT OF AUBURN, NH FY 2013-2014

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud WARR. ART. #	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	(Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	(Not Recommended)
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>								
4100	Site Acquisition							
4200	Site Improvement		167,171.80					
4300	Architectural/Engineering			48,000.00	1.00		1.00	
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction				1.00		1.00	
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
<b>OTHER OUTLAYS</b>								
5110	Debt Service - Principal							
5120	Debt Service - Interest			1.00	1.00		1.00	
<b>FUND TRANSFERS</b>								
5220-5221	To Food Service			1.00	1.00		1.00	
5222-5229	To Other Special Revenue		422,677.48	200,000.00	225,000.00		225,000.00	
5230-5239	To Capital Projects			1.00	1.00		1.00	
5254	To Agency Funds		100,000.00	100,001.00	1.00		1.00	
5300-5399	Intergovernmental Agency Alloc.							
	<b>SUPPLEMENTAL</b>							
	<b>DEFICIT</b>							
	Operating Budget Total		11,275,579.39	11,410,271.00	11,609,192.07	0.00	11,609,192.07	0.00



## BUDGET SCHOOL DISTRICT OF AUBURN, NH FY 2013-2014

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3.VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	3 Expenditures for Year 7/1/11 to 6/30/12	4 Appropriations Current Year As Approved by DRA	5 WARR. ART.#	6 School Board's Appropriations Ensuing Fiscal Year (Recommended)	7 (Not Recommended)	8 Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	9 (Not Recommended)
5251	To Capital Reserves							
5252	To Expendable Trust			4	25,000.00		25,000.00	
5253	To Non-Expendable Trusts							
	SPECIAL ARTICLES RECOMMENDED				25,000.00		25,000.00	

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:  
1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1 Acct.#	2 PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	3 Expenditures for Year 7/1/11 to 6/30/12	4 Appropriations Prior Year As Approved by DRA	5 WARR. ART.#	6 School Board's Appropriations Ensuing Fiscal Year (Recommended)	7 (Not Recommended)	8 Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	9 (Not Recommended)
	AEA CBA			2	82,270.00		82,270.00	
	INDIVIDUAL ARTICLES RECOMMENDED				82,270.00		82,270.00	

## BUDGET SCHOOL DISTRICT OF AUBURN, NH FY 2013-2014

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>REVENUE FROM LOCAL SOURCES</b>					
1300-1349	Tuition				
1400-1449	Transportation Fees		10,000		
1500-1599	Earnings on Investments		750	750	750
1600-1699	Food Service Sales		146,241	147,510	147,510
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		44,000	44,000	44,000
<b>REVENUE FROM STATE SOURCES</b>					
3210	School Building Aid				
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		35,000	45,000	45,000
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition		2,500	2,500	2,500
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>					
4100-4539	Federal Program Grants		53,000	55,000	55,000
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		57,000	57,000	57,000
4570	Disabilities Programs		147,000	170,000	170,000
4580	Medicaid Distribution		75,000	75,000	75,000
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

## BUDGET SCHOOL DISTRICT OF AUBURN, NH FY 2013-2014

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>OTHER FINANCING SOURCES (Cont.)</b>					
5252	Transfer from Expendable Trust Funds			50,000	50,000
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	<b>Supplemental Appropriation (Contra)</b>				
	<b>Voted From Fund Balance</b>		100,000	25,000	25,000
	<b>Fund Balance to Reduce Taxes</b>		288,165	200,000	200,000
	<b>Total Estimated Revenue &amp; Credits</b>		958,656	871,760	871,760

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	11,410,270	11,609,192	11,609,192
Special Warrant Articles Recommended (from page 4)	0	25,000	25,000
Individual Warrant Articles Recommended (from page 4)	0	82,270	82,270
<b>TOTAL Appropriations Recommended</b>	11,410,270	11,716,462	11,716,462
Less: Amount of Estimated Revenues & Credits (from above)	958,656	871,760	871,760
Less: Amount of State Education Tax/Grant	1,866,979	1,899,843	1,899,843
Estimated Amount of Local Taxes to be Raised For Education	8,584,635	8,944,859	8,944,859

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:1B: \$ 1,169,146  
(See Supplemental Schedule With 10% Calculation)



**AUBURN SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF AUBURN, NEW HAMPSHIRE, QUALIFIED TO VOTE IN THE DISTRICT AFFAIRS:**

**First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the Auburn Village School, 11 Eaton Road, in said District, on the 6<sup>th</sup> day of February 2012, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 6. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.*

**Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 6 shall be conducted by official ballot to be held in conjunction with Town voting on the 13<sup>th</sup> day of March 2012. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.*

- (1) To choose the following school district officer:

a) Two School Board Members

3-year term

**281 Kathleen Porter**

**248 Brian D'Amelio**

- (2) Shall the District vote to approve the cost items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels:

Year 2012 – 2013

Estimated Salary Increases	\$ 48,534
Estimated FICA & Retirement Increase	\$ 9,197

and further to raise and appropriate the sum of fifty-seven thousand, seven hundred thirty-one dollars (\$57,731) for the 2012-2013 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in the prior fiscal year? (Recommended by the School Board) (Recommended by the Budget Committee)

**273 Yes**

**89 No**

- (3) Shall the District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling eleven million, two hundred four thousand, five hundred forty dollars (\$11,204,540)? Should this article be defeated, the default budget shall be eleven million, two hundred sixty-three thousand, five hundred twenty-seven dollars (\$11,263,527), which is the same as last year, with certain adjustments required by previous action of the Auburn School District, or by law; or the

governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (This article does not include appropriations in any other warrant articles.) (Recommended by the School Board) (Recommended by the Budget Committee)

**218 Yes**

151 No

- (4) Shall the District vote to raise and appropriate the sum of forty eight thousand dollars (\$48,000) for the purpose of funding Architectural and Engineering fees associated with building an addition to the Auburn Village School. This article is in response to the life expectancy of the portable classrooms and modular classrooms. (Recommended by the School Board) (Recommended by the Budget Committee)

**278 Yes**

87 No

- (5) Shall the District vote to raise and appropriate up to the sum of sixty-eight thousand dollars (\$68,000) to be placed in the High School Transition Expendable Trust Fund established in March 2011 for the purpose of paying the costs associated with transitioning Auburn High School Students from Manchester High Schools to Pinkerton Academy? This sum to be funded from the June 30, 2012 undesignated fund balance (surplus) therefore no amount to be raised by taxation. (Recommended by the School Board) (Recommended by the Budget Committee)

**274 Yes**

97 No

- (6) Shall the District vote to raise and appropriate up to the sum of thirty-two thousand dollars (\$32,000) to be placed in the School Construction Expendable Trust Fund established in March 2002 for the construction, renovation, and expansion of school buildings and grounds? This sum to be funded from the June 30, 2012, undesignated fund balance (surplus) therefore no amount to be raised by taxation. (Recommended by the School Board) (Recommended by the Budget Committee)

**272 Yes**

99 No

*Given under our hands and seal at said Auburn, New Hampshire, this \_\_\_\_ day of January, 2012.*

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE

Kathleen A. Porter, Chair

Nancy Pelton, Vice Chair

Chris Trickett, Clerk

Alan Villeneuve

Brian D'Amelio



## AUBURN SCHOOL DISTRICT REPORT OF THE SUPERINTENDENT OF SCHOOLS

I am pleased to make my seventh annual report to the Auburn School District. Having completed my seventh year as your Superintendent of Schools, I continue to be impressed with the commitment to excellence that is practiced daily by teachers, parents, support staff, the school administration and, most importantly, our children. In turn, I thank the Auburn community for its support of public schooling and for the high expectations that are held for the school district.

This past year, there was a change in leadership at the Auburn Village School. Principal Ron Pedro was presented with the opportunity to move into higher education and to influence the training and development of tomorrow's teachers. We wish Ron well and know he will excel in his new role. Assistant Principal Sean Pine has assumed the role of Interim Principal, while Michel O'Rourke, veteran sixth grade math teacher, has assumed the role of Interim Assistant Principal. Sean and Michel will make an outstanding team and have been well received by the staff, parents, and students.

During the 2011-2012 school year our curriculum focus continued in the area of Language Arts. Grades K-2 completed the third year of implementation of the new core reading series, *Imagine It!*, while grades 3-5 used the program for the second year. Students have responded well to the systematic and explicit instruction provided through this series.

Phase III of our Language Arts review took place in grades 6-8. As part of the process, teachers conducted an in-depth review of the new Common Core State Standards. These standards are research and evidenced based, aligned with college and work expectations, rigorous, and internationally benchmarked. A review group of teachers and administrators selected Holt McDougal *Literature, Common Core Edition* for implementation beginning in the 2012-2013 school year. Mathematics will be the next area of curriculum review.

Students in grades 3-8 continue to participate in NECAP (New England Common Assessment Program) assessments in mathematics, reading, writing and science. Students in all categories and subcategories must score proficient at a targeted percentage for a district to make Adequate Yearly Progress. Although the Auburn School District met the whole school target for performance in 2011, one subgroup missed the target in mathematics and reading. The administration and faculty have developed a plan to address student performance in this area.

The Auburn School District also uses NWEA, DIBELS, and other formative assessments to give a more complete picture of student progress. Upon completion of each benchmark, teachers meet in grade level teams to analyze results, determine best instructional practices, and provide re-teaching or enrichment experiences.

The Auburn School District believes that 21<sup>st</sup> Century learning enables our students to be academically competitive in the global community. Education must challenge students with rigorous, personalized academic experiences, foster innovation and creativity, and embrace emerging technologies. To support our school community in achieving these goals, the SAU #15 school districts of Auburn, Candia, and Hooksett are in their third year of an improvement process known as *Good To Great: Living The Vision*. Workgroups have been created for each of these areas to review current research, articulate 21<sup>st</sup> Century expectations, and create an action plan to achieve desired results.

As we look toward the future, our efforts and commitment will be focused on implementing the Common Core State Standards. These standards, adopted by the NH State Board of Education in July 2010, were developed under the sponsorship of the National Governors Association and the Council of Chief State School Officers. The standards define the knowledge and skills students should have within their K-12 English Language Arts and Mathematics education so that they will graduate from high school able to succeed in college and careers and to be internationally competitive.



The Common Core State Standards are not intended to be new names for old ways of doing business. They are a call to take the next step. They include more rigorous content and application of knowledge through problem solving and critical thinking skills. In addition, New Hampshire along with 24 other states has selected the Smarter Balanced Assessment to replace the NECAP beginning Spring 2015. This computer adaptive assessment including performance tasks will demonstrate student progress toward these standards.

The implementation of the Common Core State Standards will result in a significant shift in how we educate our students in the Auburn School District. Over the past few years we have begun to lay the foundation for full implementation of the standards beginning in the 2013-2014 school year. A comprehensive math curriculum review and textbook adoption will take place during the 2012-2013 school year. It is also expected that our faculty and administrators will require significant and ongoing professional development over the next few years as we change our practices to meet the new rigorous demands of the standards.

This is an exciting time in education and we look forward to working with our students and their families to ensure their current and future success.

At the beginning of the 2011-2012 school year there was a concern raised about the quality of the air in the portable that was installed at the school site in 1996. Scott Lawson Group was contacted to perform several tests regarding these concerns. As a result of these tests it was decided to move the students out of the two portable classrooms and house them in the school by relocating other programs. After lengthy deliberation about repairing the old portable it was determined that the best course of action was to replace it with a new unit. During the February vacation the old portable was removed and disposed of and a new portable was installed. The students were able to move back into the classrooms after vacation. There were other areas of the school that were also tested and as a result of those tests the air handlers (which in the past were not always on during the school day for various reasons) have been running as designed and this has helped with air quality concerns. EES HVAC Test & Balance Services performed a mechanical ventilation system survey. Most of the items addressed in the study have been corrected or are in the budget to be corrected in the 2013-2014 school year. All items that needed immediate attention have been addressed. In March of 2012 the voters approved a warrant article to fund Architectural and Engineering fees associated with building an addition to the Auburn Village School. This work will occur during the 2012-2013 school year.

In closing, I have nothing but positive feelings about the Auburn School District and our future. Thank you for allowing me to be your Superintendent. I am so proud of our teachers, our administrators, and most importantly our youngsters. A special thanks to Assistant Superintendent, Marge Polak and Business Administrator, Karen Lessard for bringing their unique talents to the District.

Respectfully submitted,

Charles P. Littlefield, Ed.D.  
Superintendent of Schools

**AUBURN VILLAGE SCHOOL  
PRINCIPAL'S REPORT  
2011-2012**

Our school year began on September 1, with an enrollment of 595 students in thirty classrooms from grades K-8. We welcomed 3 new professional staff members to the Auburn learning community included:

- Melissa Prunier-Kindergarten
- Alyssa Thayer - Athletic Director
- Jackie Leather - Reading Specialist.

This year we started an advisory program for students in the 7<sup>th</sup> and 8<sup>th</sup> grades. The program was developed by members of our staff and provides the opportunity for students to have a staff member they can meet with to discuss any issues that maybe impacting their academic progress. This program also allows teacher advisors to work with small groups of students on such topics as bullying, peer pressure and other social issues.

Reading support was offered to students in all grade levels. Mrs. Jackie Leathers, the Elementary Reading Specialist, supervised and provided support for students in grades K-4. Mrs. Shelley Widdison provided reading support for students in grades 5 and 6 and a reading class to students in grades 7 and 8. The two reading specialists also chaired the Student Assist Teams and served on the Language Arts Curriculum Committees at their respective levels.

Once again, we continued to focus on reading with the *Imagine It!* Reading Program as one of our tools. *Imagine It!* is a wonderful tool for our primary teachers and provides our students a solid foundation in literacy. Checker Hansen assisted as our reading coach, working closely with teachers to deliver quality instruction to our K-5 population.

Auburn Village School qualified for limited Title I funding for the 2011-2012 school year. These funds were used to partially fund the salary of the remedial math teacher. Math support is provided to selected students in grades 2-6. Qualification standards for services are determined by Title I grant requirements.

The Maintenance Department, under the direction of Peter Barbuto, worked diligently to provide a safe and clean learning environment for our students. Several classroom HVAC units were replaced to improve air quality. Over February break, we replaced the one of our portables that houses two of our third grade classrooms.

Auburn School District used two assessment programs to monitor students' progress and plan accordingly. The primary students in grades K-2 were assessed in early reading skills a minimum of three times per year using Dynamic Indicators of Basic Early Literacy Skills (DIBELS). Students in grades 3-8 were assessed in the fall and spring using Measures of Academic Progress (MAP) testing from Northwest Evaluation Association (NWEA). The students were tested individually through the use of computers in the areas of reading and math. We also had our 2nd grade take the math NWEA assessment in the spring. The New England Common Assessment was given to all students in grades 3-8 as required by the state in October.

The unified arts staff and other staff members worked with our 7<sup>th</sup> & 8<sup>th</sup> grade students in presenting the musical *Suessical* to their peers, parents, and members of the greater Auburn community. Some students readied props, lights, and sound, while others sang, acted, and danced on stage. No matter what their role in this production, each student helped to make this a successful event.

In October, both the 5<sup>th</sup> & 6<sup>th</sup> grade students participated in Fire Fighters' Challenge. We work closely with the Auburn Fire Department to coordinate this annual event. Students in 5<sup>th</sup> & 6<sup>th</sup> grade homerooms were given a theme and color. Based on these two items, the homerooms



need to create a banner, door decoration, song, and mascot based on their topic of fire prevention. Students paraded onto the field and cheered on a boy and girl representative from each homeroom as they ran the Firefighter Challenge, which is a modified fire fighter obstacle course. Thank you to parents, the Fire Department, the Police Department and school staff assisted with the program.

Our 7<sup>th</sup> grade students attended Camp MiTeNa for three days as a year ending culminating activity. Camp MiTeNa is a YMCA camp located in Alton, New Hampshire on Half Moon Lake. It provides students with activities including swimming, canoeing, kayaking, fishing, hiking, rope courses, zip lining, wall climbing, inline skating, archery, riflery, and much more. Students fund raising helped to bring the overall price down for each student. In addition, full scholarships were available to students through the donations of staff, parents, PTA, Geskus Photography, and Goffstown Trucking.

Students in the 8<sup>th</sup> grade went on a class trip to New York City. While in New York, the students attended a Broadway show, went up the Empire State Building, visited museums and took in the sights and sounds of the city that never sleeps.

Our Homework club continues to provide homework assistance after school three days a week. Two staff members provide academic support and organizational assistance to participating students. Yearly surveys of students, parents, and staff members continue to indicate strong support and appreciations for the program.

Our partnership with Southern New Hampshire University is firmly in place and has brought both the university and our school many advantages. We welcomed many student teachers to our building throughout the school year. Additionally, SNHU courses were taught in our building. The college students in these classes assisted teachers and teams in our elementary and middle school. As part of their course work SNHU students were organized to work in the discipline of mathematics with our students. They also had the opportunity to observe and participate in classes within our building in order to apply their teaching and instructional methods.

One teacher and administrator who participated in the SNHU Partnership were invited to attend the 2012 Professional Development Schools' National Conference a four-day conference in New Orleans in March. This conference supported the work being done with our partnership and served as a planning period for the year ahead.

Our PTA continued to serve our school community in multiple ways. A fundraiser and membership drive was held in the fall. The Monster Mash was held in late October and was attended by many of our elementary families. The Holiday Gift Shop occurred in December and the Reflections program, a celebration of student art based on yearly themes, took place in January. The PTA hosted two Book Fairs in December and May. They also hosted other events included an Ice Cream Social during our September Open House, and an incredibly well attended Bingo night in March. The PTA helped our student body tremendously by making a large donation to our 7<sup>th</sup> grade Camp MiTeNa activity. The PTA again sponsored Children's Stage Adventures in the fall for our elementary students who had a very successful production of *A Midsummer's Night's Dream*..

The PTA School Volunteer Program received the distinction of being selected for the Blue Ribbon of Excellence Award from the NH Partnership in Education for the 2011-2012 year. This was the fourteenth year our volunteer group has been recognized for the excellence of its program. We appreciate all our volunteers who help with school projects, classroom activities, field trips and PTA business and events. Their gifts of time and effort, is greatly appreciated.

The Middle School Awards Assembly in June is to recognize positive accomplishments of our middle school students in academics and beyond. The entire middle school gathered to



acknowledge and celebrate each other's achievements during the year. Awards were presented for academic excellence in all content areas and participation in co-curricular activities.

Graduation for the 77 eighth grade students was held on Friday, June 15th, 2012. As always, graduation was a time of celebration and reflection.

Dollars for Scholars has been awarding scholarships to Auburn youth for twenty-five years. This year's scholarships were awarded at a simple ceremony in June. Congratulations to our scholars!

The 2011/2012 school year closed on June 20<sup>th</sup>, but the educational process has no end. It is a collaborative effort between the school, home and the community at large. We appreciate all the support we receive from all members of the Auburn community.

Respectfully Submitted,  
Sean Pine  
Principal

#### **Core Value # 1**

Schools are for students. All interactions with them must nurture their social, emotional, and academic growth. It is our responsibility to accept all students and treat them with kindness and respect; we are tolerant and non-judgmental. Our decisions are based on what is best for them. We take responsibility for ensuring the success of our students despite the challenges they may face.

It is our responsibility to foster an environment of respect through interactions with each other, parents, and our educational community. Parents are partners in the educational development of their children and are deserving of our acceptance and support. Additionally, all members of our staff are committed to working professionally with each other.

#### **Core Value # 2**

We are a school community with a focus on learning where each student is challenged to meet and exceed high academic standards. Our high expectations demand varied and rigorous learning experiences, which enable students to think critically, work collaboratively, communicate effectively, and act with integrity. Every student is unique and has different abilities, needs, and learning styles that require varying instructional techniques and strategies. Student success is ensured through the use of purposeful, research based, data informed instruction. We continuously build and maintain the knowledge base and collaborative culture required for high levels of performance for all members of the learning community.

#### **Core Value # 3**

It is the responsibility of all members of our educational community to ensure the success of each student through advocacy, engagement and collaboration. The needs of all learners are met when outcome based learning occurs and when students, teachers, and policy makers are empowered by data. All students learn when their passions and talents are coupled with high expectations and academic rigor in a safe and caring environment.

#### **Core Value # 4**

Twenty-first century instruction is necessary for twenty-first century learning. All members of our learning community hold the responsibility to value technology and achieve technological proficiency to prepare our students for future jobs, which currently may not exist. Customizable learning tools are used to access information and leverage each individual's learning style. With these technological skills, our students will be prepared to participate in the global community and compete in the global marketplace.

#### **Core Value #5**

We believe that it does, in fact, "*take a village to raise a child*". We have a unique opportunity and an obligation in our homes, our community, our businesses and our schools to influence the learning outcomes of our children. These collaborative partnerships within the community foster thoughtful and relevant learning, promoting the growth of each child.

## **SCHOOL BOARD CHAIR'S REPORT 2012**

On behalf of the Auburn School Board, it is my pleasure to issue this Annual School District Report. The Auburn Village School is more than the town's school for educating our 5 – 14-year-olds; it is a community center, a place for recreation and gathering.

The Board and I give thanks to the community for supporting us in providing exemplary educational services to our students. In particular, we want to thank our dedicated teachers and staff, who continue to provide a high quality education for the children of AVS. We truly appreciate all that they do to make student learning their highest priority.

In June, we said goodbye to four of our most dedicated and accomplished teachers, Mrs. Maggie Bittner, Mrs. Coleen Chenoweth, Mrs. Jean Chouinard, and Mrs. Louise Latvis. They were all longtime teachers at the Auburn Village School who had a true gift for reaching students. We wish them all the very best in their retirement. Also in June we wished a fond farewell to our principal Ron Pedro as he embarked on a career in higher education. With Ron's departure we were fortunate to have our longtime assistant principal, Sean Pine, in place to provide a capable transition. Sean is joined by middle school math teacher, Michele O'Rourke, who has taken on the responsibilities of the assistant principal.

Beginning in August, Auburn high school students began the transition to Pinkerton Academy in Derry as our official high school. Auburn community members, Kimberly Smith and Mark Wright represent our town on the Pinkerton Board of Trustees.

The Board continues to work with all administrators to adjust to the programming and space needs of AVS. In the spring of 2013 we'll begin the process of developing a capital improvements plan in order to categorize future needs and prioritize projects. The Board's Master Planning Committee continues to explore options and potential solutions for the space and programming needs of AVS.

Once again, we congratulate the PTA for all the hard work they do for our school. The volunteers are to be commended for the amazing number of hours they dedicate. In 2012, the PTA sponsored AVS's eleventh engagement of the Children's Stage Adventures as well as holding many other functions within the school, all to benefit the students of AVS.

SAU 15 is comprised of the Districts of Auburn, Hooksett and Candia. As School Board members for Auburn, it is part of our responsibility to be part of the SAU 15 Board. We currently meet 4 times per year and share the responsibility of guiding the Superintendent's office. This year the SAU 15 Board is focused on creating a cohesive and productive administrative climate. The SAU 15 website can further explain the roles and responsibilities, please visit, [www.sau15.net](http://www.sau15.net) for more information.

On behalf of each member of the School Board, I offer our appreciation for the active support of all those involved with the Auburn School District. We wouldn't be as successful without you!

Respectfully submitted,

Kathleen A. Porter  
Chair, Auburn School Board

**SCHOOL ADMINISTRATIVE UNIT #15 SALARIES  
FISCAL YEAR 2011-2012**

Superintendent of School's Salary Breakdown by  
District share for the 2011-2012 fiscal year:

District	Percentage	Amount
Auburn	24.43	\$29,071.70
Candia	16.37	19,480.30
Hooksett	59.20	<u>70,448.00</u>
		\$119,000.00

Assistant Superintendent of School's Salary  
Breakdown by District share for the 2011-2012  
fiscal year:

District	Percentage	Amount
Auburn	24.43	\$23,672.67
Candia	16.37	15,862.53
Hooksett	59.20	<u>57,364.80</u>
		\$96,900.00

**AUBURN VILLAGE SCHOOL  
ENROLLMENT REPORT**

**2011-2012**

*(as of October 1, 2011)*

GRADE	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>TOTAL</u>
	55	59	69	70	68	64	71	75	80	611

**HIGH SCHOOL**

GRADE	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>TOTAL</u>	Reg. Tuition/Pupil	SPED Tuition/Pupil
Manchester	26	45	55	41	167	**\$8,300.00	\$18,940.00
Pinkerton Academy	46	24	34	8	112	\$9,712.38	\$16,093.46

\*\*This amount does not include capital costs.





## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Auburn School District  
Auburn, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Auburn School District as of and for the year ended June 30, 2011, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Auburn School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 12 to the financial statements, management has not recorded the long-term costs of retirement health care and obligations for other postemployment benefits in governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities and expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the government-wide financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Auburn School District as of June 30, 2011, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Auburn School District as of June 30, 2011, and the respective changes in financial position thereof for the year then ended and the respective budgetary comparison for the general fund and the grants fund in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 9) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Auburn School District's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the

*Auburn School District  
Independent Auditor's Report*

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audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

January 9, 2012

*Plodzik & Sanderson  
Professional Association*

**AUBURN VILLAGE SCHOOL STAFF  
2011 - 2012**

Ron Pedro, Principal  
Sean Pine, Assistant Principal  
Anne McSweeney, Director of Student Services

Cheryl	Kaake	Kindergarten	Aimee	Johnson	Occupational Therapist
Melissa	Prunier	Kindergarten	Joan	Kurr	Occupational Therapist
Jean	Chouinard	Grade 1	Wendy	Hankin	Speech & Language Pathologist
Lucille	Geddes	Grade 1	Theresa	Everett	Speech & Language Specialist
Eileen	McDonald	Grade 1			
Katelyn	Chace	Grade 2	Carole	Whittemore	Nutrition Services Director
Jennifer	O'Toole	Grade 2	Carol	Gagnon	Nutrition Services Assistant
Sherri	Smith	Grade 2	Annette	Lamy	Nutrition Services Assistant
Gail	Boucher	Grade 3	Jennifer	McCusker	Nutrition Services Assistant
Jessica	Duffy	Grade 3	Deborah	Vail	Nutrition Services Assistant
Melanie	Pampel	Grade 3			
Christina	Spain	Grade 3	Elaine	Burnap	Kindergarten Assistant
Bonnie	Boucher	Grade 4	Kim	Lanigan-Smith	Kindergarten Assistant
Kristen	Cloutier	Grade 4	Laura	Magargee	Reading Support Aide
Karen	Fortier	Grade 4	Kimberly	Black	Special Education Aide
Colleen	Chenoweth	Grade 5	Letitia	Clater	Special Education Aide
Katherine	Doar	Grade 5	Kristen	Demaio	Special Education Aide
Nell	Keif	Grade 5	Stacey	Dube	Special Education Aide
Christine	Caza	Grade 6	Jennifer	Hodgdon	Special Education Aide
Judith	Miller-Nesbitt	Grade 6	George	Kalipolites	Special Education Aide
Kathleen	Roggenbuck	Grade 6	Amanda	Klemm	Special Education Aide
Joan	Marcotte	Grades 7 & 8	Melissa	Kolenski	Special Education Aide
Angela	Cote	Grades 7 & 8	Tracey	McDonough	Special Education Aide
Angela	Cucinelli-Moser	Grades 7 & 8	Carol	Miller	Special Education Aide
Lorna	Gelinas	Grades 7 & 8	Karen	Mulkern	Special Education Aide
Michel	O'Rourke	Grades 7 & 8	Billie	Mullen	Special Education Aide
Wendy	Smith	Grades 7 & 8	Shannon	Murray	Special Education Aide
Jonathan	Wheeler	Grades 7 & 8	Kim	Prokopik	Special Education Aide
Greg	Whitmore	Grades 7 & 8	Melissa	Prunier	Special Education Aide
Linda	Barton	Special Education	Maria	Rooney	Special Education Aide
Rhonda	Campbell	Special Education	Mariel	Schier	Special Education Aide
Patricia	Clark	Special Education	Pamela	Skinner	Special Education Aide
Amanda	Joaquin-Allan	Special Education	Peter	Sperling	Special Education Aide
Barbara	Keating	Special Education	Robin	Sullivan	Special Education Aide
Christina	Ouellette	Music Education	Carol	Theos	Special Education Aide
Brian	Goss	Technology Education	Barbara	Willenbucher	Special Education Aide
Marguerite	Bittner	Family & Consumer Science	Lana	Denaro	Special Education Aide (LNA)
Lisa	Pope	Foreign Language Teacher			
Jill	Kyzer	Gifted and Talented Education	Michael	Lessard	Technology Director
Stephen	Tewksbury	Physical Education	Craig	Kellett	Technology Support Assistant
Jacqueline	Leathers	Reading Specialist			
Michelle	Widdison	Reading Specialist	Allison	DiPietro	Media Supervisor
Matthew	Acker	Art Education	Ulrika	Hedkvist	Library Clerical Assistant
Andrea	O'Neil	Computer Education			
			Peter	Barbuto	Maintenance Director
Diane	Martineau	Elementary Education Tutor	Matthew	Davidson	Lead Custodian
Cecilia	Creamer	ELL Tutor	MaryAnn	Dostie	Custodian
Glenys	Crane-Emerson	ASL Tutor	Robert	Gilbert	Custodian
Peter	Dizoglio	Guidance Counselor	Edward	Keane	Custodian
Susan	Gannon	Guidance Counselor			
Lisa	Horne	School Psychologist	Lena	Thayer	Secretary to the Principal
			Donna	Aubin	School Secretary
Ellen	Warecki	School Nurse (RN, ARNP)	Denise	Charbonneau	Special Education Secretary
Carol	McDougall	Nursing Clerical Assistant			
Jodie	Milewsky	Licensed Nursing Assistant			



**AUBURN VILLAGE SCHOOL  
GRADUATES 2011-2012**

Mathew Allard  
Dylan Cole Amazeen  
Nicole E. Beals  
Alexandra Paige Benway-Fongemie  
Evan Randall Boisse  
Nicholas W. Botnick  
Zachary Scott Botnick  
Michelle Reilly Bouchard  
Melissa Marie Bouldin  
Marielle Therese Brunelle  
Richard Jake Burnham  
Haleigh Lynn Caceres  
Kelly Patricia Cavan  
Patrick T. Chamberlain  
Kaela Cloutier  
Ryan Evan Cote  
Gilbert James Culbertson  
Allison Jennifer Daneau  
Megan Emily Davis  
Mike Decotis  
Ryan James Dollard  
Cameron James Donovan  
Nicholas Craig Emery  
Katelynn K. Flight  
Katherine Christine Francis  
Olivia R. Gibeau  
Maggie F. Gildea  
David Gilon  
Connor Christie Graves  
Tyler Guerrera  
Faolain Marie Harrington  
Zachary Mark Hedstrom  
Philip T. Hughes IV  
Ryan Jackson  
William J. Jaworski  
Kevin H. Johnson  
Alicia Lemay  
Matthew T. Lemire  
Madeleine Hana Lessard

Korynn M Lima  
William John McCarty  
Brandyn Jeffrey McColligan  
Sara J. McLeman  
Alexander Louis Milonas  
Taylar Louise Norcross  
Andrew Norris  
Madison Elizabeth Olsen  
Holly Osborne  
Christopher Raymond Palmer  
David Aaron Pariseau  
Jordan Pariseau  
Christopher Raymond Pelton  
Elizabeth Rose Porter  
Nicole Faith Porter  
Marc Daniel Reardon  
David R. Remington  
Jacob Ryan St. Jean  
Kristina Rose Santuccio  
Brenden Anthony Scotti  
James Robert Sirois  
Ann Marie Nicole Spirito  
Marissa Carrie Stacy  
Taylor Elizabeth Sullivan  
Erin Lorette Tellier  
Gabrielle Rose Tracy  
Jessica Antonette Trickett  
Brandon Trombly  
Christopher VanDerPutten  
Laura Melina Villeneuve  
Keith Allen Voisine Jr.  
Victoria Walder  
Matthew Christopher Webber  
Nola Wesche  
Cameron J. Willett  
Michael Scott Wright  
Tyler Wright  
Cyrel T. Yapp

## HEALTH OFFICE REPORT 2011-2012

To the Superintendent of Schools, Principal, School Board and Citizens of Auburn:

It is the end of a busy school year once again! Through the Health Office I have:

- ◆ Continued to offer yearly CPR classes to staff and now have approximately 30% of the staff certified. One of the members of the Auburn Fire Department volunteered his time to teach the class to our staff. Thank you!
- ◆ Maintain the school's Automatic External Defibrillator (AED), and updated policy and protocol regarding its use
- ◆ Established an Emergency Response Team and preformed a drill with the Auburn Fire Department for an unresponsive victim.
- ◆ Taught hand washing in all first grade classrooms and puberty education in 5<sup>th</sup> grade classrooms
- ◆ Provided clinical rotation experience in pediatrics for Saint Anselm's nursing students
- ◆ Served as Chairperson for the School Wellness Committee whose activities included
  - P.A.C.K. (Pack Assorted Colors for Kids) Week for all students to encourage eating more fruits and vegetables.
  - Continued development and use of a school garden that has been used as part of the educational curriculum
  - A production of the national theater presentation, "FOODPLAY" for grades kindergarten through grade 5.
  - Development of a new birthday recognition policy that will be implemented for the 2012-2013 school year. Birthday recognitions will not involve food to maintain constancy with our Wellness Policy
- ◆ Served on the Emergency Management Committee
- ◆ Served as the liaison for employee health benefits and coordinator for our employee health challenge
- ◆ Developed 504 plans as needed for appropriate students
- ◆ Attend special education student meetings as needed and implement Individual Health Care Plans for students with chronic health conditions or allergies
- ◆ Monitor immunization status of students, addressing noncompliance as needed
- ◆ Organized and carried out ski/bike helmet ordering program
- ◆ Served as ski program chaperone for elementary program January-February
- ◆ Monitored height and weight of students and screened students at various grade levels for vision or hearing issues and scoliosis
- ◆ Developed bimonthly health educational bulletin board located outside the Health Office
- ◆ Provided diagnosis and referral for acute health care problems, first aid, monitoring of chronic health care conditions, and counseling to over 650 students and staff as needed

Thank you to all school staff, parents, and students and have a healthy coming year!

Ellen Warecki MS, APRN

Health Services Rendered	Number of visits
Assessment/treatment of illness	5,464
Assessment/ treatment of injury	1,908
Scheduled visits	171
Medications: number of doses given	2,484
Health screenings	1,435
Non-visits for healthcare plans, meetings, immunization tracking etc	132



## **DIRECTOR OF STUDENT SERVICES REPORT 2011 – 2012**

During the 2011-2012 school year, the Auburn School District provided special education and educationally-related services to over 140 students between the ages of 3-21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in state and federal regulations. The services provided by the Auburn School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate. The Auburn Village School has also begun to implement RTI – Response to Intervention – which also works to provide services to children in a less restrictive environment.

A full range of special education and educationally-related services is available to Auburn students through our community-based preschool program, the K-8 Auburn Village School, Pinkerton Academy, and the Manchester High Schools. These services are described in the Auburn Special Education Policy and Procedure Manual located in the Auburn Village School Principal's Office, Special Education Office, and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services, Principal, or Superintendent. A Child Find Screening Clinic is held once a year and is advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with consultation, accommodations or modifications, and/or special education instruction; small group or individual support within a resource setting and, in some instances, placements outside the local public schools. Numerous educationally-related services are also available, again, based upon students' individualized education programs. Related services include physical therapy, occupational therapy, speech-language therapy, counseling, and behavior management.

The Auburn School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the past school year, this entitlement money was used to support programming for students. A special education teacher, instructional aides, and occupational therapist were hired to provide direct services to students. The last couple of years have seen an increase in the number of students with more involved disabilities. The district contracted with consultants in the following support areas: positive behavioral interventions, a teacher of the deaf, a teacher of the visually impaired, programming for students with autism, multiply handicapped students, and high school transitions.

This year, federal funds were also used to provide training opportunities for faculty, staff, and parents to support the Auburn School District's mission and belief that all children will learn. Ongoing efforts are in place to help schools meet performance targets for Adequate Yearly Progress for students with disabilities. Activities focused on reviewing and adjusting our math instruction to be more in line with the Common Core Curriculum, providing training for our paraprofessionals, providing appropriate reading interventions, educating all students, behavioral interventions, and programming for students with autism spectrum disorder. Faculty and staff took part in trainings designed to use assessment data to inform instruction, implement research-based instructional strategies, and provide additional opportunities to advance the learning of all students.

On August 30, 1999, New Hampshire RSA32:11-a became effective. This law requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Auburn community for their efforts on behalf of all students and for their continued support of our students with educational disabilities.

Respectfully submitted,  
Anne McSweeney



**AUBURN SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENDITURES  
PER RSA 32:11-a**

<b>Function Description</b>	<b>Function Code</b>	<b>Actual Cost 2010 - 2011</b>	<b>Actual Cost 2011 - 2012</b>
Special Education Costs	1200	\$ 1,815,062	\$ 1,881,773
Psychological Services	2140	56,855	67,992
Speech/Audiology Services	2150	147,600	149,870
Therapy and Contracted Services	2160	89,202	96,704
Transportation	2700	179,625	177,198
Federal Funds Handicapped Program		<u>201,865</u>	<u>167,690</u>
<b>Total Expenditures</b>		<b><u>\$ 2,490,209</u></b>	<b><u>\$ 2,541,227</u></b>

**Revenues**

Tuitions	\$ -	\$ 22,401
Catastrophic Aid	75,119	70,469
Federal Funds	<u>201,865</u>	<u>167,690</u>
<b>Total Revenues</b>	<b><u>\$ 276,984</u></b>	<b><u>\$ 260,560</u></b>







## Auburn Town Facilities Information

<b>Board of Selectmen</b> <b>483-5052 Ext. 2</b> <b>PO Box 309, Auburn NH, 03032</b> <b>Monday 8:00 AM - 4:30 PM</b> <b>Tuesday 8:00 AM - 4:30 PM</b> <b>Wednesday 8:00 AM - 4:30 PM</b> <b>Thursday 8:00 AM - 4:30 PM</b> <b>Friday 8:00 AM - 4:30 PM</b>	<b>Tax Collector</b> <b>483-2281 Ext. 1</b> <b>PO Box 146, Auburn NH 03032</b> <b>Monday 10:00 AM - 7:00 PM</b> <b>Tuesday CLOSED</b> <b>Wednesday 8:00 AM - 2:00 PM</b> <b>Thursday 8:00 AM - 2:00 PM</b> <b>Friday 8:00 AM - 12:00 PM</b>	<b>Waste Management Inc.</b> <b>668-6441</b> <b>249 Londonderry Tpk, Auburn NH</b> <b>Monday 7:00 AM - 5:00 PM</b> <b>Tuesday 7:00 AM - 5:00 PM</b> <b>Wednesday 7:00 AM - 5:00 PM</b> <b>Thursday 7:00 AM - 5:00 PM</b> <b>Friday 7:00 AM - 5:00 PM</b> <b>Saturday 7:00 AM - 3:00 PM</b>
<b>Building Inspector</b> <b>483-0516 Ext. 3</b> <b>PO Box 309, Auburn NH, 03032</b> <b>Monday 8:00 AM - 12:00 PM</b> <b>Tuesday 8:00 AM - 12:00 PM</b> <b>Wednesday 8:00 AM - 12:00 PM</b> <b>Thursday 8:00 AM - 12:00 PM</b> <b>Friday CLOSED</b>	<b>Town Clerk</b> <b>483-2281 Ext. 1</b> <b>PO Box 309, Auburn NH, 03032</b> <b>Monday 10:00 AM - 7:00 PM</b> <b>Tuesday CLOSED</b> <b>Wednesday 8:00 AM - 2:00 PM</b> <b>Thursday 8:00 AM - 2:00 PM</b> <b>Friday 8:00 AM - 12:00 PM</b>	<b>Mailing Info &amp; Phone Number</b> <b>* Animal Control Officer</b> <b>623-5243</b> <b>* Auburn Village School</b> <b>4 Eaton Hill Road</b> <b>483-2769</b> <b>483-5144 Fax</b> <b>* Audubon</b> <b>668-2045</b> <b>* Fire Department</b> <b>6 Pingree Hill Road</b> <b>Emergency 911</b> <b>Non Emergency 483-8141</b> <b>* Lions Club</b> <b>Dave Rogers 627-1036</b> <b>* Parks &amp; Recreation</b> <b>auburnrecdept@aol.com</b> <b>* Police Department</b> <b>55 Eaton Hill Road</b> <b>Emergency 911</b> <b>Non Emergency 483-2134</b> <b>* Road Agent</b> <b>303-4223</b> <b>* Town Hall</b> <b>47 Chester Road</b> <b>483-0518 Fax</b>
<b>Planning Board Secretary</b> <b>483-5052 Ext. 4</b> <b>PO Box 309, Auburn NH 03032</b> <b>Monday 8:30 AM - 3:30 PM</b> <b>Tuesday 8:30 AM - 3:30 PM</b> <b>Wednesday 8:30 AM - 3:30 PM</b> <b>Thursday 8:30 AM - 3:30 PM</b> <b>Friday CLOSED</b>	<b>Griffin Free Public Library</b> <b>483-5374</b> <b>22 Hooksett Rd, Auburn NH 03032</b> <b>Monday CLOSED</b> <b>Tuesday 10:00 AM - 5:00 PM</b> <b>Wednesday 12:30 AM - 8:00 PM</b> <b>Thursday 12:30 AM - 8:00 PM</b> <b>Friday 10:00 AM - 5:00 PM</b> <b>Saturday 10:00 AM - 1:00 PM</b> <b>No Saturday hours in the summer.</b>	
<b>Post Office</b> <b>483-5428</b> <b>Monday-Friday 7:30 AM - 11:00 AM</b> <b>1:00 PM - 5:00 PM</b> <b>Saturday 7:30 AM - 12:00 PM</b>	<b>Residents Property</b> <b>Assessment OnLine</b> <b>Go to <a href="http://www.auburnnh.us">www.auburnnh.us</a> Click on the</b> <b>"Assessment Data Review Online" at</b> <b>bottom of home page. Check subscriber</b> <b>User name = public</b> <b>User password = public</b> <b>(case sensitive)</b>	